



# HAMPTON NEIGHBORHOOD COMMISSION

Neighborhood Commission  
Monday, Aug. 8, 2016— 5:00-6:30PM  
Community Development Conference Room

*BE A GREAT NEIGHBOR - ENGAGE OUR NEIGHBORHOODS - ENCOURAGE NEIGHBORHOODS  
TO BE GREAT PLACES - BE A CONDUIT BETWEEN OUR NEIGHBORHOODS AND OUR CITY - KEEP  
NEIGHBORHOOD LEADERS INFORMED - HELP GUIDE NEIGHBORHOOD LEADERS IN REACHING THEIR GOALS -  
ENCOURAGE NEIGHBOR ENGAGEMENT WITHIN THEIR NEIGHBORHOODS AND CITY*

District Representatives:

District One  
David Duxbury  
District Two  
Chuck McEachin  
District Three  
Jon Welters  
District Four  
Sandra Medina, Chair-Elect  
District Five  
Fred Everett  
District Six  
Alice Callahan  
District Seven  
Sally Lazorchak  
District Eight  
Evelyn Stephenson  
District Nine  
Deena Franklin  
District Ten  
Chekesha White

School Representative:

Ann Bane

City Representatives:

Lynn Alsbrook  
Steve Bond  
Lt. Jason Price

Institutional Representatives:

Steven Edwards  
Stephanie Afonja  
Henry Mills

At-Large Representatives:

Peggy Todd, Chair  
Barbara Franklin

Youth Representatives:

Sonya Medina

Executive Director:

Jonathan E. McBride

- I. **Opening**
  - A. Roll Call and Verification of Quorum
  - B. Pledge of Allegiance
  - C. Review and Approve minutes of the July 11, 2016 Meeting
  - D. Chair Announcements
- II. **Director's Report**
- III. **Items to be Presented by Public**
- IV. **Action Items (Voting Items)**
- V. **Briefings**
  - A. Briefing on the Proposed Regulation of Recreational Vehicle
  - B. Briefing on Housing Initiatives
- VI. **Dialogue (Ongoing/Old Business)**
  - A. **Best Practices**
  - B. **Strategic Issues Update**
    1. Hampton Neighborhood College
      - a. Hampton 101 (Oct 28)
    2. Meet & Greet (Nov) - CivCom/CAPL
    3. Home Repair Blitz (Oct 8)—CAPL
  - C. **Committee Status Reports on Work Plan Progress**
    1. Nominating Committee
    2. Community Appearance, Pride & Image Committee
    3. Youth Committee
    4. Civic Communications Committee
    5. Neighborhood-School Partnerships Committee
- VII. **Items by Commissioners**

The next Hampton Neighborhood Commission meeting will be held on Sept. 12, 2016, at 5 pm in a location to be announced.

**Protocol for Public Input at Neighborhood Commission Meetings:**

Hampton Neighborhood Commission meetings are open to the public. The public is invited to attend meetings and to observe the work and deliberations of the Neighborhood Commission. The public may also address the Neighborhood Commission during the agenda item "Items to be Presented by the Public" by signing up to speak. The sign-up sheet will be available to the public until the agenda item "Items to be Presented by the Public" is reached in the course of the meeting. Speakers will be recognized in the order in which they sign up and are asked to limit their comments to 5 minutes.

c/o Housing & Neighborhood  
Services Division  
22 Lincoln Street  
Hampton, VA 23669-3591

Phone (757) 727-6140  
Fax (757) 728-2449

www.hampton.gov/  
neighborhoods

## **MINUTES**

Hampton Neighborhood Commission Meeting  
Community Development Department

July 11, 2016

Time 5:00 PM – 6:00 PM

### **Present**

Stephanie Afonja – Non-Profit Institutional Representative  
Ann Bane – School Representative  
Alice Callahan – District 6  
David Duxbury – District 1  
Steve Edwards – Institutional/Faith Based  
Sally Lazorchak – District 7  
Sandra Medina – Chair-Elect – District 4  
Henry Mills – Institutional/Business  
Jason Price – City Representative  
Evelyn Stephenson – District 8  
Peggy Todd – Chair/At Large/Realtor  
Jon Welters – District 3

### **Staff**

Jonathan McBride – Executive Director  
Jasmine Bryson - Neighborhood Commission Coordinator  
Marcie Spragan – Recording Secretary  
Darren Robinson - Staff  
Shanel Lewis - Staff  
Keisha Whitley – Staff

### **Absent**

Lynn Allsbrook – City Representative  
Steve Bond – City Representative  
Fred Everett – District 5  
Deena Franklin – District 9  
Barbara Franklin – Public Relations Representative  
Chuck McEachin – District 2  
Sonya Medina – Youth Representative  
Chekesha White – District 10

## **I. Opening**

### **Call to Order**

The meeting was called to order at 5:00 p.m.

### **A. Roll Call and Verification of Quorum**

Quorum Verified

### **B. Pledge of Allegiance**

### **C. Review and Approve minutes of the June 13, 2016 Meeting**

The Chair asked for consideration of the minutes from the June 13, 2016 Neighborhood Commission meeting. Evelyn Stephenson made a motion to approve the minutes. Sandra Medina seconded the motion. The Chair called for a vote.

Chair voiced, "All in favor please say aye." Response, "aye."

Chair voiced, "Opposed?" Response – none.

Minutes approved pending the flowing changes:

- Sandra Medina asked that the minutes reflect she was in attendance at the June 13 Neighborhood Commission Meeting.

### **D. Chair Announcements**

#### **The Chair reported:**

- The Statewide Neighborhood Conference will be held on September 30<sup>th</sup> and October 1<sup>st</sup> 2016, which is Friday and Saturday. The location will be in Arlington, Virginia (Pentagon City).
  - There are two passes if any Neighborhood Commissioner would like to attend. The pass for each will not pay for hotel, but it does cover the registration.
  - The Chair also suggested if anyone is interested in attending to please call or e-mail Peggy or Marcie. Once the information has been received on who is interested in attending, Peggy will get with staff and they will decide who will attend the conference.

## **II. Director's Report**

#### **The Director reported:**

- Staff will be working along with the Emergency Management staff and the Public Works staff on doing outreach regarding the Zika virus.

- We want to first ask our neighborhoods if they will assist with getting door hangers out as we have some targeted areas that may be considered “high risk” as they may have more mosquito activity in that area.
- We will be reaching out to our registered neighborhoods that may already have block captains that currently do flyers and newsletters. We will supplement this venture with the Citizen Emergency Response Team (C.E.R.T.) and the Virginia Marine Resource Commission (V.M.R.C.) to pass out information.
- A reminder this is a new fiscal year and at this time, our grant period is closed until new funds become available in September.
- The Neighborhood division will be getting a new grant specialist position and the advertisement will be going out in the next few months

**III. Items to be presented by public**

None

**IV. Briefings**

None

**V. Action Items (Voting Items)**

A. Consideration of the Adoption of the Love Your City Event (L.Y.C.E.) Policies

APPROVED

- Hampton's City Manager's Office and City Council is looking to sponsor events across the city of smaller in size than Bay Days, but are new ideas and to celebrate things about the City of Hampton. They are looking for a way to provide grant funds to applicants that are interested. It was suggested that the C.A.P.I. committee already has a structured and peer guidance in place for overseeing a way to do this. Therefore, the C.A.P.I. committee is being asked by the City Manager and City Council to serve the review committee as grant application come in. Fifty thousand dollars has been allocated for this year to go toward the events. They are looking to sponsor first time event up to \$10,000 or \$5,000 for two years. This fits the C.A.P.I. realm in the idea of “Pride” and to celebrate the great things of our city. In the long run, it will give us a chance to partner with the Parks & Recreation and Leisure Services Department.

The Chair asked the Committee for approval of the Adoption of the Love Your City Event (L.Y.C.E.) Policies. Since this motion is from the CAPI Committee there was no need for a motion.

The Chair called for a vote:

**AYES:** 11- S. Afonja, A. Bane, A. Callahan D. Duxbury,

S. Edwards, S. Lazorchak, S. Medina, H. Mills, J. Price, E. Stephenson  
P. Todd, J. Welters

**NAYS:** 0

**ABSTAIN:** 0

**ABSENT:** 8 – L. Allsbrook, S. Bond, F. Everett, B. Franklin, D. Franklin, C.  
McEachin, S. Medina, C. White

## B. Consideration of Amendments to Bylaws Reading

APPROVED

- Jonathan read a portion of the policies for the Bylaws that have been changed. Moreover, as the group read over the policies there were only some Neighborhood Commissioners that recommended a few more changes be made to the Bylaws.

The Chair asked the Committee for approval of the Consideration of Amendments to Bylaws Reading. Since this motion is from the CAPI Committee there was no need for a motion.

The Chair called for a vote:

**AYES:** 11- S. Afonja, A. Bane, A. Callahan D. Duxbury,  
S. Edwards, S. Lazorchak, S. Medina, H. Mills, J. Price, E. Stephenson  
P. Todd, J. Welters

**NAYS:** 0

**ABSTAIN:** 0

**ABSENT:** 8 – L. Allsbrook, S. Bond, F. Everett, B. Franklin, D. Franklin, C.  
McEachin, S. Medina, C. White

## C. Consideration of Amendments to Operations Manual

APPROVED

- Jasmine talked about the sections that covered Nominations and Re-Appointments. This information came from Chapter 3, Nomination Procedure, Section 7, Re-Appointment.

The Chair asked the Committee for approval of the Consideration of Amendments to Operations Manual. Since this motion is from the CAPI Committee there was no need for a motion.

The Chair called for a vote:

**AYES:** 11- S. Afonja, A. Bane, A. Callahan D. Duxbury, S. Edwards, S. Lazorchak, S. Medina, H. Mills, J. Price, E. Stephenson P. Todd, J. Welters

**NAYS:** 0

**ABSTAIN:** 0

**ABSENT:** 8 – L. Allsbrook, S. Bond, F. Everett, B. Franklin, D. Franklin, C. McEachin, S. Medina, C. White

#### D. Consideration of Home Repair Blitz Area for the Fall

APPROVED

- Jasmine talked about the sections that covered Nominations and Re-Appointments. This information came from Chapter 3, Nomination Procedure, Section 7, Re-Appointment.

The Chair asked the Committee for approval of the D.Consideration of Home Repair Blitz Area for the Fall. Since this motion is from the CAPI Committee there was no need for a motion.

The Chair called for a vote:

**AYES:** 11- S. Afonja, A. Bane, A. Callahan D. Duxbury, S. Edwards, S. Lazorchak, S. Medina, H. Mills, J. Price, E. Stephenson P. Todd, J. Welters

**NAYS:** 0

**ABSTAIN:** 0

**ABSENT:** 8 – L. Allsbrook, S. Bond, F. Everett, B. Franklin, D. Franklin, C. McEachin, S. Medina, C. White

## VI. Dialogue (Ongoing/Old Business)

### A. Strategic Issues Update

1. Hampton Neighborhood College (Darren)
  - o Hampton 101 (Fall) – (Darren) The next class will be held on Saturday, October 29, 2016. The location will be announced at later meeting.
  - o Upcoming Workshops – (Jasmine) The grant workshop date has changed to August 11, 2016, but that is tentative. The workshop will be for the District Commissioners (DC). This will be so that the DC can help the grant applicant out when the time presents itself.
2. Meet & Greet (Nov.) CivCom – (Sandra)
  - o No Update
3. Home Repair Blitz (Fall) – (Steve)
  - o Mentioned in earlier discussion

**B. Committee Status Reports on Work Plan Progress**

1. Nominating Community – Alice
  - o The committee is working on the upcoming reappointments and making sure all the terms are correct.
2. Community Appearance, Pride & Image Committee – Steve
  - o The group continues to work on the “Idea Letter” for grant process.
3. Youth Committee – Shanel
  - o The Youth Commissioners are currently on break. They will be having a retreat on August 19th & 20th, 2016.
4. Civic Communications – Sandra
  - o The group has been discussing how to improve their event and who their targeted audience is.
  - o Shanel added that staff is working on an education plan and developing an outline and CivCom is assisting. Shanel added that starting in August, their meetings will be moving to the 1st Monday of each month.
5. Neighborhood-School Partnerships Committee- Ann
  - o Ann reminded the group that the S.E.E.D.S. event will be held on Saturday, August 6, 2016.
  - o If anyone is interested they can contact her or Ms. Chandra Epps, who is coordinating this effort for the school system.
  - o The Hampton 201 will have multiple dates in December on Thursdays and Saturdays. The dates will be December 1st, 3rd, 8th, 10th, 15th, and 17th 2016.
  - o The Out of School Symposium is scheduled for September 30, 2016.
  - o The Hampton City Schools Priority Workshop is set for November 10, 2016, which is tentative for now.
  - o The school letter is currently being worked on in order to get it out the chairperson for her approval and signature.
  - o Darren added that Hampton City Schools send out lists of where kids around the city can get free breakfast and lunch.

Darren will get the letter from Ann and he will get it out to the Neighborhood Commissioners.

## **VI. Items by Commissioners**

- David asked about the Parking on the Lawn pilot program. Terry explained that staff met with the Little England Community regarding this topic and laid out different options for them. They have been having ongoing conversations with their board members about which options they would like to pursue. Therefore, staff is waiting on them to make and decision on this topic. Once they have made a decision, staff will start crafting a pilot program, with their input. With City Council's approval on this pilot program it will be evaluated after a year and make a decision from there.
- David asked about the HRT meeting and their results. Jonathan conveyed that staff will be attending a meeting in the next few weeks and the next public meeting date will be in October.

## **A. Adjournment**

The meeting adjourned at 6:00 p.m.

Next Meeting Date: August 8, 2016

## **MINUTES**

Hampton Neighborhood Commission Meeting  
Community Development Conference Room  
Executive Committee  
July 25, 2016  
Time 5:00 p.m. – 6:00 p.m.

### **Present**

Steve Bond – City Representative  
Steven Edwards - Institutional Representative  
Alice Callahan - District 6  
Sandra Medina - District 4

### **Absent**

Henry Mills - Institutional Representative  
Barbara Franklin – At-Large Representative  
Peggy Todd – Chairperson

### **Staff**

Jonathan McBride - Executive Director  
Jasmine Bryson – Housing & Neighborhood Services Staff/Coordinator  
Shanel Lewis - Housing & Neighborhood Services Staff  
Darren Robinson – Housing & Neighborhood Services Staff  
Keisha Whitley – Grants Manager  
Shellae Blackwell – Safe and Clean Coordinator

### **Item #1**

#### **Joint Neighborhood Commission & City Council ABCD Meeting**

- Jonathan mentioned September 14, 2016 will be the joint training session for Neighborhood Commissioners and City Council members to take part in ABCD with Jim Moynihan.
- This will be a morning session from 9:00 a.m. to 12 noon. As of now, the location will be the Ruppert Sargent Building.

### **Item #2**

#### **Strategic Project Updates:**

##### **A. Hampton Neighborhood College – NSP (Darren)**

- No update – There will be update at the Aug 8, 2016 Neighborhood Commission meeting.

## **B. Home Repair Blitz Area Selection – CAPI (Shanel)**

- Shanel reported that she and Darren had a meeting with a few members of the Langley Baptist Church. They walked the grounds to get a better idea of how things would be set up the day of the Home Repair Blitz.
- Outreach will be starting this week. Shanel expressed that if any of the Neighborhood Commissioners can help out with canvassing please let Shanel know.
  - The canvassing will be taking place during the morning hours due to the heat.
  - Civic Communications Committee is looking to do a Meet & Greet in the Pine Grove area in order to get the word out about the Home Repair Blitz in case they miss getting the information through canvassing.

## **C. Meet and Greet (Nov.) – CivCom (Sandra)**

- The next Meet & Greet will be held on Monday, November 14, 2016.

### **Item #3**

#### **Committee Status Reports**

##### **A. Civic Communications Committee (Sandra)**

- No update – There will be update at the Aug 8, 2016 Neighborhood Commission meeting.

##### **B. Community Appearance, Pride and Image Committee (Steve)**

- The committee is currently working on improvements to the grant application. The July meeting has now been moved to August due to more discussion on the L.Y.C.E. grant and the application grant.
- The "Idea Letter or Letter of Intent" is still being crafted for the grant. The letter is for the applicant to review to better explain what their "idea" is of the event.

##### **C. Neighborhood-School Partnerships Committee (Darren)**

- The group is working to finalize the letter regarding the need for school supplies for the students.
- Also, one of the members, Joy Phelps with Hampton University, is willing to take information back to the Spanish speaking community through her radio show, which can be another resource.

##### **D. Nominating Committee (Alice)**

- The committee is still working on the upcoming reappointments and making sure each commissioner that is up for reappointment understands the process and what is required from them. Also information is needed regarding the resubmittal of Neighborhood Commissioners for reappointment.

E. Youth Committee (Shanel)

- The Youth Commissioners are on break now. They will be having an overnight retreat on August 19-20, 2016 from 10:00 a.m. to 8:00 a.m.

**Item #4**

**Reviewed and approved draft agenda for August 8, 2016 Neighborhood Commission Meeting**

**Item #5**

**Other Business**

- Shellae reminded the group that Major Ron Davis will be retiring. The Hampton Police Division will be having a reception for him on Friday, July 29, 2016 from 11:00 a.m. to 2:00 p.m. on the 5<sup>th</sup> floor of the police division.

**Item #8**

**Solicit Remarks for Chair Announcements**

None

Next Meeting Date: August 22, 2016 and Location TBD



MEETING DATE: August 8, 2016

## HAMPTON NEIGHBORHOOD COMMISSION AGENDA REVIEW

*People. Partnerships. Possibilities!*

Preparer: J. Bryson Reviewer: J. McBride Presenter: J. Conkle

**SUBJECT:** Briefing on the Proposed Regulation of Recreational Vehicle

**AGENDA ITEM:** V. A

**ACTION REQUESTED:** Discussion

**BACKGROUND STATEMENT:** The current zoning ordinance for Recreational vehicles is outdated and the Zoning Division of Community Development was asked by Council to revise it to reflect current industry standard sizes of recreational vehicles and regulations in other localities.

Recreational vehicle is defined as:

A travel trailer, camper, coach, motorized dwelling, pickup camper, coach, converted bus, tent trailer or similar device used as a portable residential dwelling, boat, and amphibious houseboat, and any utility trailer used for transporting any of the above named vehicles, whether occupied by such vehicle or not.

Questions for the Commissions to Ask Neighborhood Leaders:

- “How should we allow for bigger recreational vehicles are stored on residential property to accommodate new industry size standards?”
- “Do the proposed changes meet the needs of owners and neighborhoods?”

**NEXT STEPS (If Applicable):**

1. Review recommended changes to the ordinance
2. Solicit input from neighborhood leaders and organizations
3. Provide summary of feedback at the October 10<sup>th</sup> Neighborhood Commission Meeting

**ADDITIONAL REFERENCE MATERIALS ENCLOSED:** PowerPoint  
**COMMITTEE RECOMMENDATIONS:** NA

1 **Ordinance to Amend and Reenact the City Code of the City of Hampton, Virginia by**  
2 **Amending Article V of Chapter 21 Entitled, “Stopping, Standing, and Parking” Pertaining**  
3 **to Regulation of Recreational Vehicle Parking.**

4  
5 **BE IT ORDAINED** by the City Council of the City of Hampton, Virginia, that Article V of Chapter  
6 21 of the City Code of the City of Hampton, Virginia be amended to read as follows:  
7

8 **Chapter 21 – MOTOR VEHICLES AND TRAFFIC**

9  
10 **ARTICLE V. – STOPPING, STANDING, AND PARKING**  
11 **DIVISION 1. – GENERALLY**

12 . . . .

13  
14 **Sec. 21-137. – *Parking of Recreational Vehicles in Residential Districts* Reserved.**

- 15  
16 (a) *For purposes of this section, recreational vehicle shall mean a travel trailer, camper,*  
17 *coach, motorized dwelling, pickup camper, converted bus, tent trailer or similar device*  
18 *used as a portable residential dwelling, boat, and amphibious houseboat, and any utility*  
19 *trailer used for transporting any of the above named vehicles, whether occupied by such*  
20 *vehicle or not.*  
21 (b) *Recreational vehicles shall be permitted to be parked in residential zoning districts*  
22 *subject to the following provisions:*  
23 (1) *Not more than two (2) recreational vehicles per dwelling unit are permitted to be*  
24 *parked on the same lot.*  
25 (2) *One (1) of the two (2) permitted recreational vehicles may be parked between the*  
26 *buildings used for residential purposes and the adjacent right-of-way used for*  
27 *vehicular traffic, provided that it is parked on a paved surface and does not*  
28 *extend into an improved portion of the public or private right-of-way, including*  
29 *sidewalks.*  
30 (3) *Permitted recreational vehicles shall be parked at least 3’ from any property line*  
31 *and shall not exceed 16’ in height exclusive of masts, antennas, vent stacks,*  
32 *windshields, or other accessories.*  
33 (c) *The penalty for violation of this section shall be as set forth in section 21-2 of this*  
34 *chapter.*

35  
36 **State Law Reference – Code of Virginia, § 46.2-1220**

37 . . . .

38  
39  
40 **Sec. 21-145. - Issuance of parking citations.**

41 Law enforcement officers of the city, or other *uniformed employees of the city authorized*  
42 *by the city manager to enforce the provisions of this article* ~~authorized representatives of~~  
43 ~~the police division or treasurer's office~~, shall attach to any vehicle parked or standing in  
44 violation of this chapter a citation giving notice to the owner thereof that such vehicle has  
45 been parked in violation thereof and instructing such owner to report as directed upon  
46 the citation in regard to such violation.

# REGULATION OF RECREATIONAL VEHICLES

---

Neighborhood Commission  
August 2016

City of Hampton  
Community Development Department



# Reason for Evaluation/Changes

- Currently: Recreational vehicles permitted under certain size and placement requirements
- Questions for the Commission:
  - Should we allow for bigger recreational vehicles to be stored on residential property to accommodate new industry size standards?
  - Should we allow parking of such vehicles in the front yard?

# Current Regulations

- Recreational vehicle is defined as:
  - A travel trailer, camper, coach, motorized dwelling, pickup camper, coach, converted bus, tent trailer or similar device used as a portable residential dwelling, boat, and amphibious houseboat, and any utility trailer used for transporting any of the above named vehicles, whether occupied by such vehicle or not.
- Recreational vehicles are permitted on residential lots only when:
  - No greater than 28' long, 8' wide, and 10' tall
  - Meets accessory structure setbacks
  - Not parked in a front yard, except when loading or unloading (max 48 hours)
- If a recreational vehicle does not meet the requirements, it must be stored off-site

# Challenges with Current Regulations

## Enforcement Challenges

- Industry standard for size of recreational vehicles has evolved over time
- Regulations not aligned with other localities
- Loading/unloading exception makes the general prohibition on front yard parking difficult to enforce
- Height and length not easy to determine
- Ability to move recreational vehicles to circumvent requirements

# Enforcement

## Examples



Meets current  
code

# Enforcement

## Examples



Meets current code



Meets current code

# Enforcement

## Examples



Does not meet current code (exceeds permitted length & does not meet side setbacks);  
Would NOT meet proposed amendments (would not meet 3' side setback)

# Enforcement

## Examples



Does not meet current code (exceeds permitted length)  
Would meet proposed amendments (no maximum length, if within setbacks)

# Proposed Amendments

- Permit **2 recreational vehicles per lot** in residential districts, provided:
  - Only 1 can be forward of the house and it must be parked on a paved surface and cannot extend into public right-of-way, including sidewalk
  - No recreational vehicle can be less than 3' from property line
  - No recreational vehicle can exceed 16' in height
- Similar regulations to other localities
- Would move regulations into City Code
  - Allow for code enforcement to issue parking tickets

# Neighborhood Commission:

- Review recommended changes to the ordinance
- Solicit input from neighborhood groups and other representative groups
- Provide summary of feedback at Commission Meeting on October 10<sup>th</sup>

# REGULATION OF RECREATIONAL VEHICLES

**Questions?**



MEETING DATE: August 8, 2016

## HAMPTON NEIGHBORHOOD COMMISSION AGENDA REVIEW

*People. Partnerships. Possibilities!*

Preparer: J. Bryson Reviewer: J.McBride Presenter: J.McBride

**SUBJECT:** Briefing on Housing Initiatives

**AGENDA ITEM:** V. B

**ACTION REQUESTED:** None

**BACKGROUND STATEMENT:** The Housing and Neighborhood Services Staff will present the basics of the Housing Initiatives within Hampton. Further side-sessions will be provided on specific programs in the upcoming months.

**NEXT STEPS (If Applicable):** None

**ADDITIONAL REFERENCE MATERIALS ENCLOSED:** NA

**COMMITTEE RECOMMENDATIONS:** NA

## **CAPI Committee**

### Meeting Results

August 03, 2016 – Community Development Conference Room- 5:00 PM

---

#### **Present:**

Steve Edwards Chair – Faith Based Commissioner  
Sandra Medina – Chair Elect  
David Duxbury - District 1 Neighborhood Commissioner  
“Chuck” McEachin – District 2 Neighborhood Commissioner  
Fred Everette – District 5 Neighborhood Commissioner  
Marcie Spragan - Neighborhood Development Associate  
Jasmine Bryson - Neighborhood Development Associate  
Shellae Blackwell - Neighborhood Development Associate  
Darren - Neighborhood Development Associate  
Laura Fitzpatrick - Neighborhood Development Associate  
Jonathan McBride – Housing & Development Services Department Manager

#### **Absent:**

Peggy Todd – At-Large Realtor Commissioner  
Henry Mills – At-Large Business Commissioner  
Stephanie Afonja – At-Large Non-Profit Commissioner  
Lynn Allsbrook – Public Works Department  
Pat Parker – Volunteer  
Boris Peyton - Volunteer

- I. **“Love Your City” Grant Application Review**
  - A. **Hampton Rotary River Fest & Microbrew Tasting** – Committee reviewed and recommends City Council considers approving the grant request
    - **Action** – Staff to draft recommendation letter and send to City Council
- II. **Review & Approve the New “Idea-Letter”**
  - A. **Approved** - Committee reviewed and approved “Idea-Letter” pending minor changes
    - **Action** – Staff to incorporate minor changes
- III. **Request for Meeting Change During Fall 2016** – Jasmine requested CAPI meet on a different night during the week to accommodate her school schedule
  - **Approved**
  - **Change** – Meetings moved to the 4<sup>th</sup> Thursday beginning in September

The meeting was adjourned at 7:30 PM

The next meeting is scheduled for Wednesday August 17<sup>th</sup> @ 5 pm

Agenda TBD

Minutes by: Steve Edwards

## **Civic Communications Committee**

### Meeting Results

August 1, 2016 – Canty Conference Room- 5:00 PM

---

#### **Present:**

Sandra Medina - District 4 Neighborhood Commissioner,  
Shanel Lewis - Neighborhood Development Associate,  
Chekesha White - District 10 Neighborhood Commissioner,  
Stephanie Afonja – Nonprofit Representative,  
Jason Price – Hampton Police Representative

#### **Absent:**

Barbara Franklin Chair - At-Large Commissioner,  
Alice Callahan – District 6 Neighborhood Commission

The regular meeting of the Civic Communications Committee of Hampton Neighborhood Commission was called to order at 5:00 PM on August 1, 2016 at Canty Conference Room by Sandra Medina.

#### **I. Approval of Agenda**

The agenda was distributed and unanimously approved.

#### **II. Review of Previous Minutes**

The minutes will be distributed electronically for review and approval.

#### **III. Consideration of Open Issues**

##### **A. Chair Remarks – Barbara Franklin**

- Zika outreach effort to all Hampton residents – All commissioners will make great effort to inform all residents

##### **B. Hampton Home Repair Blitz – District Four**

- Langley Baptist Church – Saturday Oct. 8, 2016
- Meet and Greet for the Pine Grove neighborhood at Langley Baptist Church on August 10, 2016. 5pm-6pm
- Flyer created by Shanel Lewis – approved
- Reach out to MPO Wilson to see if he will attend and if there is currently a Neighborhood Watch – Jason Price
- Possible meeting to recruit Team Leaders

##### **C. Hampton 101 –**

- Oct. 29, 2016
- Location to be determined
- Focus group – neighborhood/community leaders?
- Incentive ideas – raffle, gift bags, donations, promotional goodies
- Neighborhood Commission effort to promote attendance – goal 50-60
-

D. Meet and Greet –

- Date – November 14, 2016
- Location possibilities – Buckroe, Downtown Hampton (Ruppert Sargent), Phenix PK-8 School
- Focus group- RNSO's, youth groups
- Recognitions – RNSO, youth groups

E. Hampton Registered Neighborhood-Serving Organizations –

- Challenge all commissioners of an immediate effort to make contact and register their district neighborhood associations (2 minimum)
- Districts 5 and 9 have no registered neighborhood associations
- Due by Oct. 15, 2016 – to be ready for the November Meet and Greet

**IV. Agenda and Time of Next Meeting**

The next meeting will be held at 5:00 PM and Date TBA at:  
Canty Conference Room  
22 Lincoln St.  
Hampton, Virginia 23669

The meeting was adjourned at 5:40PM by Sandra Medina

Minutes submitted by: Sandra Medina

## **Neighborhood-Schools Partnership Committee**

### Meeting Results

June 20, 2016 – Community Development Conference Room- 5:00 PM

---

#### **I. Welcome and Introductions**

#### **II. Calendar**

- A. S.E.E.D.S. – Saturday, August 6 (10:00 a.m. – 3:00 p.m.)
  - Aberdeen Elementary School, Bassette Elementary School, Empowered Believers, First Baptist Church of Hampton, Memorial Baptist Church, North Phoebus Community Center, Y.H. Thomas Community Center
  - Committee Roles
    - Promotion
    - Ensure Commission volunteer(s) present at each site
  
- B. 101 – October 29
  - Committee Roles
    - Determine Target Audience
    - Participation
      - Enroll, if have not previously
      - Assist
  
- C. 201 – Staff recommends December 1, 3, 8, 10, 15 & 17
  - Committee Roles
    - Review previous content and explore additions, if necessary
  
- D. OOST Symposium - September 30 (Ruppert Sargent Building)
  - Committee Roles
    - Expand invitation list
    - Promotion
  
- E. HCS Community Priorities Workshop – tentative November 10

#### **III. Back to School**

- A. Commission Letter

#### **IV. Old Business**

- A. Sharing of Jobs for Life info with Detective Stalnaker

#### **V. Next Meeting**

- A. July 18 (take July off?)
- B. August 15