

Consolidated Annual Performance & Evaluation Report (CAPER)



FY2012-2013
City of Hampton, VA
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NOTICE TO CITIZENS OF HAMPTON:

The City of Hampton has completed a draft of its 2012 - 2013 Consolidated Annual Performance and Evaluation Report for Housing and Community Development. This document provides a review of the City's performance and utilization of funds received by the U.S. Department of Housing and Urban Development (HUD). The report is available for public examination at all Hampton Public Libraries, the Housing and Neighborhood Services Division of the Community Development Department (City Hall, 22 Lincoln Street, 5th floor), and online at hampton.gov/neighborhoods.

A public hearing to review program performance and obtain the views of citizens on housing and community development will be conducted as part of the Hampton City Council meeting on September 11, 2013 at 7:00 p.m. All interested agencies, groups and persons wishing to comment on the plan may attend the public hearing or submit written remarks to: Angelique Shenk, Housing & Neighborhood Services Division, 22 Lincoln Street, Hampton, VA 23669 by September 26, 2013. For additional information, please contact Angelique Shenk at 727-6192 or ashenk@hampton.gov.

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Third Program Year

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THIRD PROGRAM YEAR CAPER

The CPMP Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report [PR26]

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GENERAL

EXECUTIVE SUMMARY

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

The Department of Housing and Urban Development (HUD) provides funding annually to the City of Hampton to “develop viable urban communities, by providing decent housing and a suitable living environment by expanding opportunities, principally for persons of low and moderate income.” Since 1993, the City’s Community Development, Housing and Neighborhood Services Division (formally the Neighborhood Office) has administered Hampton’s Community Development Block Grant (CDBG) Program, which has an annual budget of approximately \$1 million. With the identification of neighborhoods as a strategic issue in 1993, Hampton has focused its CDBG and HOME resources to complement other resources in the implementation of the Hampton Neighborhood Initiative. CDBG funds are utilized for a variety of activities which aid in blight removal and benefit low to moderate-income residents of the City. Activities undertaken with these funds include housing acquisition, clearance, rehabilitation, targeted infrastructure projects, housing programs, Section 3 training, and project specific assistance for neighborhood development. In partnership with the Hampton Redevelopment and Housing Authority (HRHA), the Housing and Neighborhood Services Division has also administered the City’s HOME Investment Partnership Program, which currently supports a variety of affordable housing initiatives with an annual budget of approximately \$400,000.

The 2012-2013 Consolidated Annual Performance and Evaluation Report provides an assessment of the City’s CDBG and HOME Programs for the period beginning July 1, 2012 and ending June 30, 2013. An overview of the resources available for FY 2012-2013 is as follows:

<i>FY2012-2013 Community Development Block Grant (CDBG) Program</i>	\$1,023,598.00
<i>FY2012-2013 CDBG Program Income</i>	\$31,296.19

<i>CDBG Revolving Loan Fund</i>	\$55,000.00
<i>FY2012-2013 HOME Investment Partnership Program</i>	\$413,106.00
<i>FY2012-2013 HOME Program Income</i>	\$192,541.93
Total Resources Available	\$1,715,542.12

Note: The Community Development Department was formed in July 2010. It comprises many of the contributing departments charged with achieving the goals outlined in the City's Consolidated Plan. It houses the formerly independent departments of Planning, the Neighborhood Office, Codes Compliance and the Development Services Center (formerly Land Development Services). This department assumes the frontline responsibility of administering the City's housing assistance and community development goals and objectives. The Housing and Neighborhood Services Division has lead responsibility for the administration of the City's Community Development Block Grant activities.

GENERAL QUESTIONS

1. Assessment of the one-year goals and objectives:
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
 - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
 - c. If applicable, explain why progress was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
 - a. Provide a summary of impediments to fair housing choice.
 - b. Identify actions taken to overcome effects of impediments identified.
4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources
 - a. Identify progress in obtaining "other" public and private resources to address needs.
 - b. How Federal resources from HUD leveraged other public and private resources.
 - c. How matching requirements were satisfied.

1. Assessment of One Year Goals and Objectives

The 2011-2015 Consolidated Plan for Housing & Community Development provides the policy direction for housing and community development in

Hampton. It identifies housing, homeless, community and economic development needs and resources, while providing a strategic plan to address those needs in accordance with community priorities. The primary emphasis of the Plan is on improving the housing stock, increasing homeownership, and supporting neighborhood revitalization and stabilization efforts. The City's goal is to reinforce the strategies identified in the Consolidated Plan to revitalize low to moderate income neighborhoods, eliminate deteriorated properties in all neighborhoods, encourage economic self-sufficiency, and address the affordable housing need of low and moderate-income persons. These priorities and strategies also recognize and support the Hampton Redevelopment and Housing Authority's (HRHA) public housing and rental assistance programs as well as housing and supportive service programs that meet the needs of special populations. The text describes more completely the accomplishments of the program year and the relationships to the Consolidated Plan goals and objectives in these areas.

Table 1.1 provides a brief summary of each activity funded this program year as well as the actual accomplishments for each activity. The following is a list of the priority needs identified in the City's 2011-2015 Consolidated Plan:

Priority Housing and Community Development Needs

The quality of our neighborhoods and the housing stock within them impacts almost every aspect of what we are and what we can be as a city. Healthy neighborhoods are places where people enthusiastically invest their time, money and energy – places where people want to be. Hampton invests in neighborhoods because they support our image, quality of life, tax base, schools, youth, families and our ability to attract business investments. When residents have well-paying jobs, economic stress and associated social problems are diminished, other indicators such as homeownership increases homeowner's ability to maintain and improve their homes and neighborhoods.

Because the supply of affordable housing is adequate, priority housing needs focus on improving the quality of the existing stock and the neighborhoods in which the housing is located as follows:

- Priority Rehabilitation Needs - The trend towards an aging housing stock and limited developable land will also increase the importance of renovation and reinvestment as a means to promote healthy neighborhoods and quality housing. Because of the age, size and condition of the affordable housing stock in Hampton, there is a great need to rehabilitate or purchase, demolish and redevelop existing, older, affordable units. Units that are of a size and character that is attractive in today's real estate market should be rehabilitated and if necessary upgraded to current standards of size and amenities. Some units are of a size and condition that make rehabilitation an unwise investment of resources. The units should be purchased, demolished and replaced with units of a quality and value that will diversify the housing values in the affordable housing neighborhoods. Low-income elderly homeowners are a priority group for rehabilitation assistance because their

Table 1.1: 2012 - 2013 Community Development Block Grant and HOME Program Accomplishments

Activities Undertaken to Address Consolidated Plan	Resources Available		Resources Utilized		2012-2013 Accomplishments
	Federal	Local	Federal	Local	
Acquisition: Acquisition of vacant lots and properties with deteriorated abandoned structures in support of affordable homeownership activities neighborhood revitalization strategies.	\$264,221 (CDBG)	\$417,700 (City)	\$83,361 (CDBG)	\$417,700 (City)	3 properties purchased with CDBG funds, 6 purchased with City resources and 5 purchased with Neighborhood Stabilization Program (NSP) funds.
Disposition and Property Management: Maintenance of CDBG acquired properties until final disposition (weed and litter control, etc.) and legal disposition costs.	\$67,096 (CDBG)	-	\$61,707 (CDBG)	-	6 lots sold to Habitat for Humanity for new housing construction; 7 lots transferred to the City of Hampton for storm water projects; and additional 20 lots met a CDBG National Objective.
Housing Programs: Funding for the material costs associated with the Exterior Improvement Program, Wheelchair Ramp Program, Emergency Repair Grant Program, and Weatherization and Energy Efficiency Program.	\$188,149 (CDBG)	-	\$79,191 (CDBG)	\$2,789.12 (City)	2 wheelchair ramps constructed; 1 exterior repair project; and 6 Weatherization and Energy Efficiency Projects. Additional wheelchair ramp and exterior repair project funded with FHLB funds.
Clearance: Demolition by the Property Maintenance Division of structures which are public nuisances and contribute to neighborhood disinvestment and slums and blight.	\$180,148 (CDBG)	\$105,914 (City)	\$51,303 (CDBG)	\$105,914 (City)	16 blighted structures demolished with CDBG funds and 18 blighted structures demolished with City funds
Housing Services: These funds are utilized to cover direct project delivery costs in support of the City's housing rehabilitation and homeownership initiatives which benefit low to moderate income households city wide.	\$273,235 (CDBG)	-	\$227,664 (CDBG)	-	Rehabilitation administration for 37 housing units. In addition, 88 prospective homebuyers attended the homebuyer workshops.
Homeowner Rehabilitation: Program allows the rehabilitation of homes currently owned by low to moderate income households in Hampton through the use of deferred forgivable loans.	\$739,002 (HOME)	-	\$145,278 (HOME)	-	9 Home Deferred Loans were awarded to low to moderate income homeowners.
Homebuyer Assistance: Program provides assistance to low to moderate income homebuyers purchasing rehabilitation homes.	\$498,856 (HOME)	-	\$139,000 (HOME)	-	8 low to moderate income homebuyers received down payment and closing costs assistance.
Community Housing Development Organizations (CHDOs): Set-Aside funds assist CHDOs with the acquisition, development, or sponsorship of affordable housing.	\$416,385 (HOME)	-	\$0 (HOME)	-	Habitat for Humanity completed 3 single family houses (a request for reimbursement is currently being prepared).
Homebuyer Club: Program provides downpayment and closing cost assistance to graduates of the HRHA Homebuyer Club.	\$58,750 (HOME)	-	\$10,000 (HOME)	-	1 graduate received Homebuyer Club funds to purchase a home), 24 potential homebuyers participated in the Homebuyer Club.

Table 1.1: 2012 - 2013 Community Development Block Grant and HOME Program Accomplishments

Activities Undertaken to Address Consolidated Plan	Resources Available		Resources Utilized		2012-2013 Accomplishments
	Federal	Local	Federal	Local	
Acquisition & Rehabilitation: Program funds the acquisition and rehabilitation of blighted property. Once rehabbed the properties will be sold to low to moderate income homebuyers.	\$673,375 (HOME)	-	\$221,866 (HOME)	-	Completed rehab on 5 single-family units (not sold), sold 1 unit, and 1 unit currently for sale.
3% Home Improvement Loan Program (Revolving Loan Fund) - Home Improvement Loans to qualified Hampton homeowners to rehab their principal residence.	\$55,000 (RLF)	-	\$8,242 (RLF)	-	No new loans were awarded. Additional funds were approved by the HRHA Board for an existing loan.
New Housing Construction: Funds to increase the quality of new housing construction.	\$436,383 (HOME)	-	\$0 (HOME)	-	No new homes constructed.
Partnership for a New Phoebus: Administrative costs to support special economic development activities in a low to moderate income area of the city.	\$36,937 (CDBG)	-	\$35,996 (CDBG)	-	8 community meetings sponsored by the Partnership Note: Staff are currently verifying the job creating information submitted by the Partnership.
Support Services to Neighborhood Center Programs: Funds to cover operational costs to support programs offered at the Newtown Learning Center and YH Thomas Community Center.	\$158,016 (CDBG)	-	\$156,467 (CDBG)	-	YH Thomas - 51 youth received tutoring and enrichment; 15 youth in teen mentoring; 51 youth in the summer playground program; an additional 8,855 youth and adults participated in other activities at the center. Newtown - 160 youth participated in tutoring, 55 youth participated in enrichment; 63 adults received computer training, 5 special needs adults received computer training, 25 youth participated in summer enrichment activities.
HRHA Section 3 Program: Contracting with Section 3 businesses to provide entrepreneurial and job training to Housing Choice Voucher and public housing residents.	\$46,174 (CDBG)	-	\$8,253 (CDBG)	-	9 youth and 18 adults participated in the Entrepreneurs Club.
Little England Cultural Center Construction: Funds for the construction of the Little England Cultural Center.	\$143,121 (CDBG)	-	\$45,732 (CDBG)	-	The project was completed and a ribbon cutting ceremony was held on July 10, 2012.
Patterson Avenue Extension: Extension of Patterson Avenue to Settler's Landing Road.	\$243,783 (CDBG)	-	\$18,571 (CDBG)	-	The design is currently underway. Construction is expected to be completed by June 2014.

Table 1.1: 2012 - 2013 Community Development Block Grant and HOME Program Accomplishments

Activities Undertaken to Address Consolidated Plan	Resources Available		Resources Utilized		2012-2013 Accomplishments
	Federal	Local	Federal	Local	
HOME Administration: Funds to cover the administrative costs associated with the HOME program.	\$45,705 (HOME)	-	\$45,705 (HOME)	-	Funds were utilized to cover administrative costs such as termite inspections, lead based paint testing, etc. associated with HOME funded projects.
Housing Reinvestment and Grant Administration: CDBG and HOME grant administration and neighborhood planning in low to moderate income areas.	\$212,850 (CDBG)	-	\$209,214 (CDBG)	-	Planning and administrative costs associated with the CDBG and HOME programs.

incomes are typically “fixed” and job training investments are not a suitable strategy to increase their ability to afford market rate housing.

- Priority Homeownership Needs - Affordable, single-family housing stock is gradually converting from homeownership to rental. This trend impacts the stability of the rest of the housing stock in the neighborhood. Creating opportunities to make homeownership possible for qualified renters in Hampton is a need both for qualified renters and for the stability of neighborhoods in which the affordable housing stock is located.
- Priority Neighborhood Revitalization Needs - In order to provide decent affordable housing, the neighborhoods in which the housing is located must be stabilized and revitalized. Neighborhoods are economically stable when the housing stock, as a composite, mirrors the average housing values in the region. This encourages private sector investment and reduces the dependence of the neighborhood on scarce local government resources. In addition, about two thirds of the emerging housing markets in Downtown, Coliseum Central and Buckroe are empty-nesters, retirees, younger singles and couples without children. This poses a significant challenge for Hampton, where 65% of our existing housing stock is single family detached homes. It is anticipated that changes in household composition will have a significant influence on the type of residential units that are needed to meet the new market demands. Accordingly, the priorities in neighborhood revitalization are to 1) diversify the value of the housing stock in order to achieve a mixed income neighborhood and 2) diversify housing types to meet new market demands. Public investments need to focus on strategies that will encourage the private sector to participate in and sustain the revitalization.
- Priority Rental Housing Needs - Available data indicates that there is adequate affordable rental housing to meet the needs in Hampton with the exception of the very low income. Accordingly, the greatest area of need for rental housing area is again to improve the viability of the neighborhoods in which the rental units are located and to upgrade and improve viable affordable rental projects. Affordable rental housing that is no longer viable from a market perspective should be demolished and the site redeveloped in a manner that brings about a mixed income neighborhood. An issue in connecting affordable rental units to the quality of neighborhoods is to avoid - to the extent possible - the concentration of affordable and subsidized units. In order to address the needs of very low income renters, the city will focus efforts on providing job training to enable the low income renters to improve their income over time. The strategy for assisting elderly households with “fixed” incomes is to actively pursue funding such as tax credits to provide senior housing options.

Priority Homeless Needs

The priority needs for the homeless in Hampton are emergency housing, transitional housing and support services to move homeless persons and families safely out of the cycle of homelessness and back into self-sufficiency.

Priority Special Needs

There is a need for emergency shelter, transitional housing and support services for persons with mental illness, substance abuse and victims of domestic violence. For other special population groups, such as the mentally handicapped and persons with AIDS, there is a need for permanent supportive housing. Special housing with supportive services is also becoming an increasing need for Hampton's increasingly elderly population. At a state level there is a shift from centralized to community based care for mental health. This will require more community based housing and facilities to be located in the region. As these homes are located, it is crucial that there be dispersal throughout the city and the region in order to avoid the problems associated with concentrated special needs housing.

2. Accomplishments in attaining goals and objectives for the reporting period

Community Development Block Grant Housing Activities:

Acquisition

Acquisition helps to stabilize older areas of the City experiencing blight from deteriorated properties or inappropriate land use. The City and HRHA acquire substandard vacant lots and deteriorated vacant houses in support of neighborhood development and homeownership activities. Acquisitions must meet one of the following criteria:

- The lot is currently vacant and below City size standards for new construction of single-family housing. Therefore, it is being acquired to prevent the development of substandard housing that has the potential to lead to neighborhood disinvestment. Further, by acquiring this lot, the interests of the City in the neighborhood will be preserved.
- The lot is currently vacant and located in an area where patterns indicate the property is not likely to be developed in a manner which improves the surrounding neighborhoods. Therefore, the property is being acquired to prevent development inconsistent with City and neighborhood objectives.
- The lot contains a deteriorated structure that is unlikely to be rehabilitated or redeveloped in a manner consistent with City or neighborhood objectives. Therefore, the property is being acquired to eliminate a current or potential public nuisance as defined by BOCA National Property Maintenance Code.
- The lot contains a structure that is likely to sell at a reduced cost and be converted to inferior rental housing with a minimum level of improvement or repair. Therefore, the property is being acquired to eliminate an existing or potential blighting influence on the neighborhood.

Accomplishments: During this program year, the City and the HRHA acquired three (3) properties with CDBG funds. In addition, six (6) properties were purchased with City funds and five (5) with Neighborhood Stabilization Program (NSP) funds. The annual goal for this program was to acquire three (3) blighted units.

Over the course of the year, there were eleven (11) Site Acquisition and Review Committee (SARC) meetings held. In these meetings, a total of 320 properties were brought before the committee for discussion. Of these properties, the HRHA was successful in negotiating 45 contracts and closed 31 properties during the program year. This number includes Neighborhood Stabilization Program (NSP) and Home Acquisition and Rehabilitation property acquisitions.

Demolition/Clearance

This activity was funded with program funds that remained from previous program years. Demolition activities help to stabilize older areas of the City experiencing blight from deteriorated structures. The Codes and Compliance Department administers a contract to demolish deteriorated structures that are:

- Declared public nuisances (City and CDBG funds);
- Acquired blighted structures that are substandard; or,
- Owned by persons who cannot afford the cost of demolition (CDBG funds).

Accomplishments: During this program year the City of Hampton Property Maintenance Division demolished thirty-four (34) deteriorated structures. Of the thirty-four (34) structures, sixteen (16) were demolished with CDBG funds and eighteen (18) with City funds. The goal for this program year was to demolish Twelve (12) blighted units.

Disposition of Acquired Property

The City (through the Hampton Redevelopment and Housing Authority) has an extensive inventory of vacant property that was acquired to eliminate or prevent neighborhood blight. The City of Hampton in partnership with the Hampton Redevelopment and Housing Authority developed a disposition policy for the redevelopment of these properties in a manner that contributes to long-term neighborhood viability.

Accomplishments: All properties in the CDBG property inventory were maintained with a combination of CDBG and City funds. City funds were expended to cover the maintenance costs that were no longer CDBG eligible as a result of the HUD Richmond CDBG programmatic change which took effect on July 1, 2004.

The overall goal for this activity was to reduce the CDBG property inventory, and to redevelop six (6) in-fill sites for affordable housing. During the program year, seven (7) lots were transferred to the City of Hampton for drainage/stormwater projects; six (6) lots were transferred to Habitat for Humanity for the construction

of new homes; and nineteen (19) other prior-year CDBG Acquisitions met a CDBG National Objective. In addition, seven (7) lots are in the process of being transferred to a local builder to support the construction of seven (7) affordable homes.

Significant staff time was spent to resolve issues associated with the HUD Office of the Inspector General (OIG) Audit of open CDBG Acquisition activities nationwide. As a result, 54 CDBG lots were rezoned to the new R-4 zoning designation which will enable development on small lots (previously cleared of blighted/substandard housing). Three Requests for Proposals (RFP) for the development of new affordable housing were advertised. Unfortunately, due to market conditions and financial constraints, the HRHA did not receive any responses. Based on feedback provided from local builders/developers, the City and HRHA staff is working to revise the RFP package. Reducing the CDBG property inventory and ensuring that CDBG Acquisitions meet a CDBG National Objective will remain a priority for the City and HRHA for the FY2013-2014 program year.

Relocation

This activity is to provide relocation assistance to persons displaced by the acquisition activity. Relocation assistance is provided in accordance with the Uniform Relocation Act and Section 104(d) requirements.

Accomplishments: During this program year there were no properties acquired that would trigger URA or 104(d) using CDBG or HOME funds. All transactions were voluntary sales that were vacant more than 90 days at the initiation of contract negotiations.

Housing Programs

This program promotes housing rehabilitation and preservation activities such as: (1) the Exterior Improvement Program; (2) the Emergency Repair Program; (3) Weatherization and Energy Efficiency Program; and, (4) the Wheelchair Ramp Program. The accomplishments for each program are as follows:

- **Exterior Improvement Program**

This program offers exterior repairs and improvements to owner-occupants who qualify as low income by HUD standards. Priority is given to applicants cited for violations by City of Hampton Property Maintenance Division. The program is designed to encourage residents to improve the exterior of their homes contributing positively to the overall appearance of their neighborhood and encouraging neighbors to do the same. The maximum Exterior Repair Grant is \$10,000 (forgiven at 20% per year over 5 years). Since the program began in 1990, 55 homeowners have received assistance.

Accomplishments: During the program year, one (1) Exterior Improvement project was approved. Staff continues to partner with other organizations

to provide minor exterior repair assistance to low-income and elderly households. The City currently partners with Habitat for Humanity to sponsor a Hampton Home Repair Blitz in various neighborhoods throughout the city. During the program year, two blitzes were held – Tyler-Seldendale area (Fall 2012) and North Phoebus (Spring 2013). While no Federal funds were invested in the blitzes, the City was able to leverage local funds and volunteer labor to provide assistance to assist forty-one (41) elderly and low-income homeowners.

- **Emergency Repair Program**

This program funds emergency repairs to very low-income owner-occupant residents of single family homes in Hampton. An applicant's total income must be at or below 30% of the area median income based on household size as prescribed by HUD. Typically emergency repairs are required due to emergency situations and natural disasters that cause a health or safety risk. The maximum emergency grant is \$10,000 (forgiven at 20% per year over 5 years). Since 1993, 27 emergency grants have been awarded but there have been no recent emergency situations requiring the use of these funds.

Accomplishments: No new emergency grant applications were approved during the program year. Due to the time needed to meet the Federal requirements regarding income verifications, the HRHA staff will be evaluating the effectiveness of this program as it relates to meeting the needs of low-income residents who are in need of emergency repairs.

- **Wheelchair Ramp Program**

This program offers assistance to non-ambulatory low-to-moderate income residents in need of wheelchair access to their home. HRHA currently partners with eligible organizations to provide volunteer labor to build wheelchair ramps. HRHA also uses private contractors to build wheelchair ramps, when volunteer labor is not available.

Accomplishments: The HRHA continues to evaluate ways to create additional partners that will offer volunteer labor so that more Hampton residents may be served. During this program year, two (2) wheelchair ramps were built with CDBG funds. The HRHA was able to leverage \$9,000 additional funds from the Federal Home Loan Bank of Atlanta Affordable Housing Program to complete one (1) additional project to make a home more accessible for a person with physical disability.

- **Weatherization and Energy Efficiency Program (WEEP)**

This program offers assistance to homeowners by reducing their utility costs and improving their homes through energy efficiency measures. It provides weatherization and energy efficiency upgrades up to a maximum of \$25,000 (forgiven at 20% per year over 5 years). WEEP services benefit homeowners by reducing energy bills over the long term.

On average, the value of the weatherization improvement to a house is 2.2 times greater than the cost of the improvement itself. Because the energy improvements that make up WEEP services are long lived, the savings add up over time to substantial benefits for weatherization clients and the City of Hampton.

Accomplishments: During the program year, six (6) Weatherization and Energy Efficiency Program projects were approved. The HRHA leveraged \$10,000 in Federal Home Loan Bank of Atlanta Affordable Housing Programs funds to complete one (1) additional project.

Overall Accomplishments: The goal was to provide assistance to ten (10) housing units through the use of these Housing Programs. A total of nine (9) households were assisted with CDBG funds and two (2) were assisted with Federal Home Loan Bank of Atlanta funds during this program year. Funds still remain to continue to provide assistance to low-moderate income Hampton residents under these programs.

Housing Services (Rehabilitation Administration)

This activity funds the direct project costs related to housing rehabilitation and homeownership activities undertaken by the Hampton Redevelopment & Housing Authority (HRHA) under the CDBG and HOME programs. Note: The City contracts with the Hampton Redevelopment and Housing Authority on an annual basis to administer the housing programs under the CDBG program and the entire HOME program. This activity covers direct program expenses such as rent for the portion of the facility occupied by CDBG & HOME program staff, staff costs, training, telephones, office supplies, etc. The annual goal for this activity was to provide rehabilitation administration for 29 housing units.

Accomplishments: Rehabilitation administration was provided for thirty-seven (37) housing units. In addition, eighty-eight (88) prospective homebuyers (Homebuyer Club – 24; Homebuyer Seminars – 64) participated in the homebuyer education offerings sponsored by the Hampton Redevelopment & Housing Authority.

Homebuyer Education

HRHA provides education and counseling for potential homebuyers through a series of seminars and workshops involving lenders, realtors, loan closers and home inspectors. These workshops are performed in coordination with nonprofits, faith-based organizations and commercial businesses. Homebuyer seminars are provided at HRHA's office, the Ruppert Sargent City Administration Building and on site at rental communities to provide housing counseling and to market homeownership programs. Homeownership education programs are mandatory for those wishing to take advantage of HRHA, VHDA and FHA homebuyer financial programs.

Accomplishments: During this program year, HRHA held eight (8) Homeownership Seminars in Hampton. They were attended by sixty-four (64) prospective

homebuyers, eight (8) of which took advantage of the HRHA Homebuyer Assistance program (downpayment and closing cost assistance).

HRHA Housing Counseling Program

This program provides One-on-One counseling to anyone who wants to learn about mortgage products, affordable housing opportunities, foreclosure prevention and financial assistance available through HRHA as well as to discuss their individual financial situation and any issues that could impact their ability to purchase. During the program year, the HRHA housing counselors served a total of two hundred and sixty-three (263) clients.

In addition to homebuyer education programs, HRHA also provided Financial Literacy workshops through the HRHA Financial Literacy Institute to help participants evaluate their financial situation and learn how to adjust their finances. In total sixty-seven (67) participants were provided financial training.

HRHA Housing Counseling Program also co-hosted the Housing Partners Refinance Roundtable Meeting in Hampton in association with HUD. The Roundtable meeting was centered on President Obama's refinancing proposals for underwater homeowners and discussions were about best practices to stabilize homeownership.

CDBG Revolving Loan Fund Housing Activities:

Acquisition and Rehabilitation – CDBG RLF

This program provides loans for the acquisition and/or rehabilitation of property in favor of affordable housing. The HRHA uses funds from the revolving loan fund to support rehabilitation of single family homes that will be sold to low income homebuyers.

Accomplishments: The HRHA Board approved additional funds for a previously approved loan during the program year. The funds were used for minor repairs at 396 Lincoln Street, which was subsequently sold to a low-moderate income homebuyer.

Homeowner Rehabilitation Loan Program – CDBG RLF

This program provides low-interest financing for general improvements to housing occupied by low-to-moderate income homeowners at a fixed interest rate of 3%. The maximum loan amount is \$25,000. Once the home is brought up to code, non-mandatory improvements may be done. Applicant's total income must be no more than 80% of area median income based on household size as prescribed by HUD. Total liens cannot exceed 100% of current assessed value. HRHA must hold no less than second lien position. The Loan Program was approved by the HRHA Board of Commissioners at the March 11, 1998 meeting and went into effect July 1, 1998.

Accomplishments: The annual goal for this program was to award one (1) rehabilitation loan; however, there were no new loans awarded this year. As a

result of current market conditions, homeowners are choosing to take advantage of the Deferred Loan Programs offered by the HRHA. HRHA's clients are usually the hardest hit in a down economy and the popular products to take advantage of are deferred loan products. HRHA plans to re-evaluate this program during the upcoming program year.

HOME Investment Partnership Program Housing Activities:

Homeowner Rehabilitation Deferred Loan

This program promotes the rehabilitation of homes currently owned by low-to-moderate income homeowners. Funds are provided to eligible owner-occupants for housing rehabilitation to correct code deficiencies and make non-luxury improvements. Applicant's total income must be at or below 80% of area median income, based on household size as prescribed by HUD. Other criteria also apply.

The maximum HOME deferred loan is \$25,000. However, in the three (3) Hampton Housing Venture areas, the maximum deferred loan is \$50,000. The higher limit allows the HRHA to better leverage other investments that the City is making in target areas. A lien is placed on the property and is forgiven if the occupant lives in the house for 10 years (treated as a zero interest, deferred loan and forgiven 10% annually).

Accomplishments: During the program year, nine (9) applicants met the program criteria and were approved by the HRHA. This increased the total number of projects approved to 522 since the inception of the program. The goal for this program was to provide assistance to achieve the rehab of five (5) housing units.

During the program year, twenty (20) applications were processed and eleven (11) were denied and/or withdrawn due to over-income status, high debt to income ratio, or insufficient client documentation. HRHA staff continues to refer ineligible clients to other commercial housing rehab or financial services in the community to help homeowners with their rehab issues.

Homebuyer Assistance

This program provides down payment and closing cost assistance to low income homebuyers purchasing new or rehabilitated homes owned by HRHA. The maximum assistance is \$20,000 or 20% of the sales price of the home. Homebuyers must participate in HRHA's Homebuyer Seminar or Homebuyer Club to qualify.

Accomplishments: During this program year, HRHA committed funds to eight (8) homebuyers which met the annual goal of eight (8) households for the program. Assistance has been provided to 151 homebuyers since the program's inception in 1994.

Acquisition and Rehabilitation

This program promotes the rehabilitation of homes that can be sold to low-to-moderate income households. Funds are used by the Authority to acquire homes that are in need of rehabilitation. In most cases, homes that are acquired are in danger of becoming rental property in neighborhoods with very low homeownership rates. By renovating an existing structure HRHA is able to more quickly return a property to a safe, desirable, productive status. Once these homes are acquired, code deficiencies are addressed and other modifications are made so that the home becomes a contributor to the neighborhood before being sold to a homeowner. Homebuyer's total income must be at or below 80% of area median income based on household size as prescribed by HUD.

Accomplishments: During the program year, the HRHA undertook seven (7) acquisition and rehabilitation projects. Of these projects, rehabilitation is complete on five (5) units, one (1) was sold, one (1) is currently for sale, and rehab is underway on the two (2) remaining units. The goal for this program was to complete one (1) acquisition and rehabilitation project.

New Construction

The HOME New Construction program allows quality design and construction for affordable housing. Specifically these funds are used to make new construction projects feasible when they otherwise would not be. This program proves that affordable housing does not mean low quality housing as the HRHA applies good architectural design to each home.

Accomplishments: During this program year, the new construction goal was to construct two (2) housing units. Unfortunately, the HRHA did not construct any new housing units this year as the housing market continues to put pressure on newly constructed homes. HRHA understands that the economic sustainability of Hampton requires a wide range of housing. As a result, the focus was on acquisition and rehabilitation instead of new construction due to a desire to sustain and increase the value of existing homes in Hampton. In the FY2013-2014 program year, the HRHA plans to construct at least three (3) new homes.

Homebuyer Club

The Homebuyer Club program trains potential homebuyers through a 12 to 16 month period on all facets of homeownership. The goal of the program is to create homeowners who are both concerned citizens and assets to their community. Once applicants complete the program, they are eligible to receive up to \$10,000 on a qualified home in Hampton. This program is geared toward clients who are interested in becoming homeowners but lack the education and resources to do so. After completion of the Club clients are offered one-on-one housing counseling to help them clear up financial, credit, and/or income issues that may be hindering them from owning a home.

Accomplishments: This program year twenty-four (24) prospective homebuyers participated in the Homebuyer Club and were offered one-on-one housing counseling to further their goals. Of the graduates, one (1) has used funds to

purchase a home from the Homebuyer Club. All buyers received Homebuyer Education and counseling from HRHA staff prior to closing. Note: The Homebuyer Club participants are given first priority to purchase homes acquired and rehabbed under the Neighborhood Stabilization Program.

Community Housing Development Organizations (CHDOs)

CHDO's are private, nonprofit, community-based service organizations whose primary purpose is to provide and develop decent, affordable housing for the community it serves. Applications by interested parties are processed by HRHA for certification in the City of Hampton. This certification indicates that they meet certain HOME Program requirements and therefore are eligible to apply for funding.

Accomplishments: During the program year, HRHA continued to work with CHDOs to provide affordable housing by awarding HOME funds to carry out projects for new construction and acquisition/rehab of existing homes and rental properties. A new CHDO Contract in the amount of \$70,000 was awarded to the Peninsula Habitat for Humanity for the development of affordable housing in Hampton. In addition Habitat for Humanity completed three (3) new construction projects during the program year.

Neighborhood Stabilization Program Activities

In 2009, the City of Hampton secured Neighborhood Stabilization Program funding through the Virginia Department of Housing and Community Development to acquire and rehabilitate 15 foreclosure properties in the Greater Wythe neighborhood, Old North Hampton neighborhood, and census tracts 104, 103.04, 103.08 and 118. Accomplishments to date include NSP properties acquired in the following areas:

Target Area	Address
Old North Hampton	915 Quash Street 931 Quash Street
Greater Wythe I	233 Greenbriar Avenue 406 Greenbriar Avenue 415 Greenbriar Avenue
Greater Wythe II	619 Kentucky Avenue 716 G Street
CT 103.04	28 Tupelo Circle 31 Lake Field Crossing 139 Fairmont 4 South Lake Circle 23 Sanlun Lakes Drive 5 Lake Walk Crossing 6 Kettering Lane
CT 104	3411 Sunnyside Drive 3327 Sunnyside Drive 81 Joynes Road 16 Tallwood Avenue
CT 118	723 Milford Avenue

The City of Hampton also received Neighborhood Stabilization Program 3 funding in 2012 from the Virginia Department of Housing and Community Development to acquire foreclosed properties in census tracts 106.09, 113, 116 and 118. Funds will be used to acquire, rehabilitate and resell foreclosed properties to low and moderate income homebuyers. Accomplishments to date include NSP3 properties acquired in the following areas:

Target Area	Address
Ct 118	159 Settlers Landing Road
CT 106.09	58 Cornwall Terrace

Break down of the CPD formula Grant Funds spent on grant activities for each goal and objective

Table 1.1 summarizes the grant funds expended on activities for the 2012-2013 program year.

If applicable explain why progress was not made towards meeting goals

The City of Hampton's overall performance during the 2012-2013 program year was consistent with the 2011-2015 Consolidated Plan for Housing and Community Development. As discussed in a previous narrative, the City met or exceeded a majority of the housing goals set for this program year. In addition, funds still remain in several activities which will enable the City to continue meeting its goals. The following table (Table 1.2) provides an overview of the projected and actual accomplishments for each of the housing activities financed with CDBG and HOME resources this reporting period.

Table 1.2: 2012-2013 CDBG and HOME Housing Activity Accomplishments

Activity	2012-2013 Proposed Accomplishments	% Expended (as of 6/30/13)	2012-2013 Actual Accomplishments		
			Persons Assisted		Total
			Low Income (Less than 50% AMI)	Low to Moderate Income (50 - 80% AMI)	
<i>Community Development Block Grant (CDBG) Program</i>					
Acquisition	Acquisition of 3 properties	31%	--	--	3 blighted units acquired
Housing Programs	Assistance to 10 households	42%	4	5	1 exterior repairs, 2 ramps, 6 WEEP Projects

Activity	2012-2013 Proposed Accomplishments	% Expended (as of 6/30/13)	2012-2013 Actual Accomplishments		
			Persons Assisted		Total
			Low Income (Less than 50% AMI)	Low to Moderate Income (50 - 80% AMI)	
Revolving Loan Fund	1 housing unit	14%	--	--	No new loans awarded; Additional funds approved on an existing loan
Housing Services	29 housing units	83%	57	44	Rehab administration for 37 housing units; 88 homebuyer workshop participants
<i>HOME Investment Partnership Program</i>					
Homeowner Rehabilitation	5 housing units	19%	6	3	9 housing rehab grants awarded
Homebuyer Assistance	8 homebuyers	27%	2	6	8 homebuyers assisted
Acquisition & Rehabilitation	1 unit acquired and rehabbed	32%	1	1	7 units – 1 sold; 1 for sale; 3 rehab complete; 2 underway
New Housing Construction	3 housing units	0%	--	--	No new homes constructed
CHDOs	3 housing units	0%	--	1	3 new homes constructed by Habitat for Humanity – 1 transferred to a homeowner
Homebuyer Club	2 housing units	25%	--	2	2 graduates received funds

Racial / Ethnic Composition of Persons Assisted	White (not Hispanic Origin)	8
	Black (not Hispanic Origin)	50
	American Indian / Alaskan Native	0
	Hispanic	4
	Asian / Pacific Islander	0
	Other	0
	Total Persons Assisted:	62
Total Female Headed Households Assisted:		52
Families with Children:		54
Elderly Household:		9
Disabled Household:		11

Community Development Block Grant: Community Development Activities

Section 3 Business Development Program – CDBG

On August 25, 2010, the HRHA Board of Commissioners approved the creation of the HRHA Entrepreneur's Club Program. The HRHA Entrepreneur's Club promotes business development by training low to moderate income residents of Hampton with entrepreneurial and employment training. The goal of the program is to educate participants through classes and educational activities designed to promote business development.

On June 27, 2012, the HRHA Board of Commissioners approved the expansion of the business development program to include teenagers ages 13-18 years old. HRHA has since developed the HRHA Teenpreneur Program, which will educate and promote business development among teenagers from low to moderate income families. The HRHA Teenpreneur Club is a program that introduces an entrepreneurial mind-set and skills to Hampton youth. It is a voluntary and interactive program designed to 1) raise awareness of entrepreneurship as a viable career option, 2) help youth develop the attributes and skills associated with entrepreneurship including: creativity, innovation, self-confidence, planning and risk-taking, and 3) motivate youth to pursue further study, exploration and consideration of entrepreneurship.

Accomplishments: This program year the HRHA partnered with and contracted the Small Business Development Center in Hampton and the Community Builders Network in Hampton to put on educational classes at scheduled times during the year. The partnership allowed HRHA to take advantage of the professional expertise of instructors and consultants who are well versed in the field of

entrepreneurship. As a result, nine (9) youth participated in the Teenpreneur Club and eighteen (18) adults participated in the Entrepreneur's Club. The demographics of participants were as follows:

Racial / Ethnic Composition of Persons Participating	White (not Hispanic Origin)	
	Black (not Hispanic Origin)	27
	American Indian / Alaskan Native	
	Hispanic	
	Asian / Pacific Islander	
	Other	
	Total Persons:	27
Low Income Households (<50% AMI)	9	
Low to Moderate Income (50 - 80% AMI)	18	
Total Female Headed Households:	18	
Families with Children:	18	
Elderly Household:	0	
Disabled Household:	0	

HRHA Staff also participated in the Peninsula Entrepreneur Forum held at the Thomas Nelson Community Workforce Development Center. This forum afforded HRHA staff to network with potential future partners. HRHA staff also received a \$7,500 Department of Housing and Community Development micro-enterprise planning grant geared toward creating ways to fill the need for micro-loans to micro-enterprise organizations in Hampton.

Partnership for a New Phoebus – Phoebus Commercial Revitalization

The CDBG Program funds activities of the Partnership for a New Phoebus (formerly the Phoebus Improvement League). The Partnership receives CDBG funds to undertake special economic development activities in the Phoebus Business District. The mission of the Partnership is to remove blight, encourage preservation and rehabilitation, and encourage economic development.

Accomplishments: During this program year, the Partnership sponsored and/or participated in eight (8) community meetings as part of their outreach efforts. Details regarding the community meetings are as follows:

- Phoebus Master Plan Update – November 12, 2012
- Senior Housing Project Community Input Meeting – December 3, 2012
- Fort Monroe Meeting – December 13, 2012

- Hampton Roads Bridge Tunnel Update – January 23, 2013
- Phoebus Master Plan Update – February 7, 2013
- Phoebus Little League – February 28, 2013
- Hampton Home Repair Blitz – May 4, 2013
- Partnership Annual Meeting – June 37, 2013

In addition to community outreach, the Partnership must also create two (2) low-moderate income jobs annually in the Phoebus Business District. At the time this draft was prepared, City staff were still in the process of evaluating the information submitted by the Partnership to determine if it meets the low-mod job creation criteria as set forth in the CDBG Program regulations.

Little England Chapel Cultural Complex

The planning for the construction of a new facility to replace the existing Newtown Learning Center began approximately eight (8) years ago. Through a series of community meetings, the need for a large facility was identified. The new facility, which is located at the corner of Ivy Home Road and Kecoughtan Road contains community meeting space, computers, after-school programs for youth and programs for seniors.

Accomplishments: The construction of the building was completed at the end of the program year 2011-2012. A ribbon cutting ceremony was held on July 10, 2013. Funds were expended during this program year for the completion of punch list items, LEED certification, and final construction invoices.

Patterson Avenue Extension

The extension of Patterson Avenue from Queen Street to Settlers Landing Road took place in the Olde Hampton neighborhoods. The extension is consistent with the Downtown Hampton Master Plan.

Accomplishments: The engineering design for the Patterson Avenue Extension is currently underway. The design and construction will be completed in program year 2013-2014. Note: The road extension is one component in a larger single-family and multi-family housing project sponsored by the HRHA. Original plans were to construct the road in conjunction with the surrounding housing development. Unfortunately, the HRHA is still working to secure the funding for the multi-family component. As a result, the road extension and the single-family housing will be separated from the multi-family housing project, so that these two elements can move forward in the upcoming program year.

Support Services to Neighborhood Center Programs

A comprehensive listing of the programs and services available to youth in Hampton neighborhoods, through the Community Development Block Grant funded programs listed below. The current plan and service delivery model recently completed its eleventh year of operation. 2012-2013 CDBG funding was allocated for operational costs and technical assistance to two neighborhood center programs (Newtown Learning Center and Y.H. Thomas) that serve primarily low and moderate income youth. Programs at these locations are in

various stages of development and have received assistance based on their capacity to organize, develop programs, supply material resources, and operate their facilities. The overall goal for this activity was to provide services to two hundred and twenty five (225) youth.

Y.H. Thomas Community Center

The primary service area for the Center is the Old North Hampton Community, with programs and activities open to the residents of Hampton. The Community Center is available for use by neighborhood groups, city departments, community partners and other not for project organizations. Activities offered at the Center include the following:

- Fun @ 1300 Out of School Program (Kids Café)
- Hampton Parks and Recreation Summer Playground Program
- S.E.E.D.S. Family and Community Resource Fair
- Trunk or Treat
- Stand Down for Homeless and Disabled Veterans
- Annual Thanksgiving Day Dinner
- Parental Involvement Night
- Hope for the Holidays
- Holiday Celebration
- Annual Community Meeting
- Job readiness assistance and training (Urban League of Hampton Roads)

The Center's hours of operation are as follows: Monday, Wednesday, Friday 9am-6pm; Tuesday and Thursday 9am-8pm; and, Sunday 4-7pm.

Accomplishments: Enrollment in the After School Program has been steady at approximately 51 students, 15 teen mentoring participants and 51 in the Summer Playground Program. During the program year, a total of 8,855 youth and adults participated in programs offered at the Center.

The Y.H. Thomas Community Center has been successful with improving existing programs without adding additional financial burdens to existing grant and local resources. The Center staff will continue to look for opportunities to involve citizens at every level of program planning and solicit feedback when making plans for the community center. They have successfully utilized volunteers to assist with special event programs and average over 2,000 hours of volunteer support. The community center had approximately 18,702 visitors last program year. The Center staff are working to improve their volunteer support for daily operations in an effort to add daily activities during operational hours and increase small group tutoring opportunities for children in need.

Additional resources leveraged include:

- The Hampton Parks and Recreation and Y.H. Thomas Community Center applied for and received a 3 year grant from Virginia Foundation for Healthy Youth totaling \$140,302. This grant funds program facilitators and

- supplies for positive action program implementation at after school programs across the city.
- The Center staff work with the Old North Hampton Community Organization and Y.H. Thomas Athletic Association to leverage resources and partner to implement programs and activities at the community center.

Newtown Learning Center/Little England Cultural Center

The primary service area for the Center is the Newtown Community, with programs and activities open to the residents of Hampton. Activities offered at the Center include the following:

- Tutoring and Homework Assistance
- S.O.L. Study and Preparation Classes
- Thanksgiving Dinners Provided to Community
- Christmas Open House/ Community Outreach
- Book Club (Reading Development Program)
- Cultural Club/Etiquette
- Positive Action
- Smart Ones (Autism) Computer Classes
- Children's Fitness Program
- VA Cooperation Nutrition
- Black History Discovery Project
- Summer Playground Camp
- Summer Educational Camp (Math/English)
- Kids Café – 4,480 hot meals served
- Newtown Junior Golf
- Keys To The Future - tutoring
- Newtown Youth Leadership Development Group
- Open adult computer lab (Mondays 10am – 12pm)
- Children's Festival
- Youth Connect

The Center's hours of operation are Monday – Friday, 9am – 6pm

- After School Programs: Monday – Thursday, 2:00pm – 6pm
- Adult computer class: Monday and Thursday, 10am – 12pm; Tuesday, 9:00am-12:00pm; Wednesday, 9:00am – 1:30pm

Accomplishments:

The accomplishments for the Center were as follows:

- 160 youth received tutoring and homework assistance
- 55 youth participated in enrichment programs (S.O.L. Study and Preparation Classes, Reading Development, Summer Playground)
- 5 Special Needs adults participated in Computer Classes
- 65 seniors and adults received computer training

3. Describe the manner in which the recipient would change its program as a result of experiences

During the 2012-2013 Program Year, no changes to the objectives of the Community Development Block Grant (CDBG) Program have occurred. The City did publish a series of Change of Use advertisements in the Daily Press with the goal of closing out open CDBG funded Acquisition activities.

4. Summary of Impediments to Fair Housing Choice

Fair Housing law prohibits discrimination in access to accommodation or services on the grounds of race, ethnicity, religion, gender and/or disability. Overt housing discrimination, bias and disparate lending practices are not evident in Hampton and the professional real estate organizations take the lead in training and oversight to ensure that the laws are understood and followed. The issues that could inhibit fair housing choice are (1) lack of information on access to housing resources, and (2) assistance if a fair housing violation has occurred.

Analysis of Impediments to Fair Housing Choice

One of the requirements of receiving CDBG funds is that the City must prepare a Fair Housing Plan every five years. In 2011, the City of Hampton participated with the Hampton Roads Community Housing Resource Board (members include Hampton, Newport News, Norfolk, Virginia Beach, Chesapeake, Suffolk, and Portsmouth) to update the Regional Analysis of Impediments to Fair Housing Choice (AI). This includes: an assessment and evaluation of impediments to fair housing, survey of fair housing services, regionally-based recommendations, and post-report training. The plan provides each jurisdiction with a fair housing plan incorporating specific suggestions for opening the housing market in such a way that both citizens and the overall economic health of the region will benefit. The update to the AI was completed in 2012.

Based on the primary research collected and analyzed and the numerous interviews conducted for the report, the following potential impediments to fair housing choice in Hampton were identified:

Public Sector

- a. There is a lack of rental housing units available to accommodate larger families.

The available housing stock across the City does not meet the needs of larger households, which are more common among minority families. Housing choice for families who require three or more bedrooms is limited by the lack of rental units of this size.

Proposed Action: To adequately house larger families, the City should set a goal to facilitate the development of a larger supply of rental dwelling units consisting of three or more bedrooms. For example, for every five rental units planned in a publicly financed housing development, one unit should consist of three or more bedrooms.

- b. Minorities have comparatively low homeownership rates. Minority households in Hampton have greater difficulty becoming homeowners. The homeownership rate is significantly higher for White households than for Black and Hispanic households.

Proposed Action 1: The City should continue to identify effective ways for local government, fair housing advocates and financial lenders to increase ownership among minorities, particularly LMI residents and residents in living in concentrated areas. Possible activities could include increasing sustainable ownership opportunities through the provision of extensive training for prospective home owners (credit counseling, pre/post-purchase education), increasing lending, credit and banking services in LMI census tracts and minority census tracts, and increasing marketing and outreach efforts of affordable, fair mortgage products that are targeted to residents of LMI census tracts, LMI residents and minorities.

Proposed Action 2: Continue to provide financial assistance and technical assistance, including funds for capacity-building, to non-profit affordable housing developers.

Proposed Action 3: Strengthen partnerships with local lenders that will offer homebuyer incentives to purchase homes in the City of Hampton.

- c. There is an inadequate supply of housing accessible to persons with disabilities in Hampton. Disability advocates emphasized the critical demand for affordable housing that is accessible to persons with physical disabilities. Persons with disabilities often spend years waiting for an accessible dwelling to become available.

Proposed Action 1: The State of Virginia requires that at least 2% of all newly constructed multi-family housing be made accessible to persons with mobility impairments. In light of the needs of its population, the City of Hampton should consider instituting a higher threshold. This would involve securing the services of a mobility advocate to inspect new residential units during the various stages of development (i.e., design, construction, post-construction, inspection, etc.) to ensure that accessible features are incorporated into the site, the building and the dwelling units. Special emphasis should be placed on handicapped parking near entrances, adequate passageway widths for wheelchairs and wheelchair accessibility through automatic doors.

Proposed Action 2: Continue to work with disability advocates to sponsor workshops and other educational opportunities for housing planning staff, developers, architects, builders, Realtors, and other housing professionals to increase knowledge of various accessibility and visitability design features and cost-effective ways of incorporating such features into newly-constructed or substantially rehabilitated housing units.

Proposed Action 3: Sponsor an annual workshop on fair housing law (including Virginia building code provisions) for builders, developers, architects, Realtors and other individuals and groups involved in the housing industry.

Proposed Action 4: Work with disability advocates to sponsor workshops and other educational opportunities for the City's building and housing staff and Realtors to increase knowledge of various accessibility and visitability design features and cost-effective ways of incorporating such features into newly constructed or substantially rehabilitated housing units.

Proposed Action 5: HRHA should update its Section 504 Needs Assessment and Transition Plan to verify that all of its handicapped accessible units are UFAS-accessible. In each public housing development, 5% of the total number of units should be UFAS-accessible to persons with mobility impairments and another 2% of all units should be accessible to persons with sensory impairments.

Proposed Action 6: In order to acknowledge, understand and remained informed by the regional context within which Hampton's housing market exists, the City should continue to participate in the Hampton Roads Community Housing Resource Board. This regional entity provides an excellent vehicle for education, community outreach, community participation and problem solving for the seven cities.

- d. Persons with limited English proficiency (LEP) may not be able to fully access federally funded services provided by the City. Recent Census data indicate there are 1,063 native Spanish-speakers residing in Hampton who do not speak English very well. Significant segments of these population groups may face language barriers which prevent access to federally funded services provided by the City.

Proposed Action: The City should perform the four-factor analysis to determine if it must prepare a Language Access Plan with the intent of evaluating the extent to which various language groups with limited English proficiency (LEP) need access to vital government documents. The purpose of the plan is to take meaningful steps toward ensuring access to City programs for LEP persons in accordance with Executive Order 13166 of 2001 and Section V of the Federal Register, Volume 72, No. 13 (2007). Complying with HUD's LEP requirements involves the completion of a four-factor analysis and subsequent implementation of the Language Access Plan.

Private Sector

- a. Mortgage loan denials and high-cost lending disproportionately affect minority applicants.

Denial rates of mortgage loan applications were significantly higher among minority applicants than White applicants. Most notably, denial rates were higher among upper-income minority applicants than lower-income White applicants. Similarly, minorities were more likely to have high-cost loans than White households. Together, these actions have the effect of limiting access to conventional mortgage products for minority households and are consistent with patterns of discrimination.

Proposed Action 1: Because credit history is a major reason for denial of home mortgage applications in Hampton, there are opportunities for lenders to undertake initiatives aimed at expanding home ownership opportunities for minorities. The following are actions that lenders need to consider in order to reduce the rate of denial of home mortgage applications based on credit history:

- Lenders should share with the applicant the specific information on the credit report on which the denial was based.
- Lenders should give the applicant the opportunity to investigate questionable credit information prior to denial of a home mortgage application by the bank.
- Lenders should allow the applicants to offer alternative credit references in lieu of the standard traditional references. Lenders should take the unique credit practices of various cultures into account when considering applications.
- Lenders should refer applicants for credit counseling or other readily available services in the community.

Proposed Action 2: Engage HUD-certified housing counselors to target credit repair education through existing advocacy organizations that work extensively with minorities.

Proposed Action 3: Conduct a more in-depth analysis of HMDA data to determine if discrimination is occurring against minority applicant households. Consider contracting with an experienced fair housing advocacy organization to conduct mortgage loan testing.

Proposed Action 4: Engage in a communication campaign that markets home ownership opportunities to all minorities regardless of income including middle and higher income minorities. The campaign could promote the value of living in a diverse community such as Hampton. The campaign could also provide information to lenders in an effort to demonstrate the high denial rates of mortgage applications for all minorities regardless of income.

- b. Foreclosures appear to disproportionately affect minority households in Hampton.

Between January 2007 and June 2008, an estimated 1,254 foreclosure filings were recorded in the City, representing a rate of 5.2%, the second

highest rate in the region. Nine of the City's 31 census tracts had rates higher than 7%, and all of these tracts were areas of racial concentration.

Proposed Action: The City can mitigate the impacts of foreclosure by supporting increased buyer education and counseling, as well as supporting legislative protections for borrowers to assist them in meeting housing costs. In particular, the City should focus its resources in areas most affected by foreclosures to forestall further neighborhood decline. Fair housing and affirmative marketing policies must factor into the disposition of residential properties abandoned as a result of foreclosure.

During the 2012-2013 program year, the City continued to be more proactive with regard to affirmatively furthering fair housing in Hampton. The City undertook the following activities:

- Proclaimed April as Fair Housing Month in the City of Hampton via a City Council Proclamation.
- Sponsored a Fair Housing Seminar for Hampton citizens in partnership with the Virginia Department of Professional and Occupational Regulation (DPOR) in April 2013.
- Distributed a Fair Housing Informational Flyer to all Section 8 landlords in April 2013.
- Distributed Fair Housing Booklets to Hampton citizens and CDBG subrecipients.
- Continued to be an active participant on the Hampton Roads Community Housing Resources Board (HRCHRB).

During the program year, the Hampton Redevelopment & Housing Authority (HRHA) received HUD approval to demolish and dispose of 275 units of public housing units located at the Lincoln Park public housing development. As part of a Fair Housing efforts and initiatives, HRHA held a number of workshops with Lincoln Park residents to prepare them for the relocation out of public housing. These workshops focused on how to apply for an apartment; education on the housing choice voucher program and home maintenance.

In the upcoming program year, the City of Hampton will partner with the HRHA and the Virginia Fair Housing Office to provide additional training opportunities to ensure that residents are aware of their rights and responsibilities under the Fair Housing Act.

Citizens' Unity Commission (CUC)

The Citizens' Unity Commission (CUC) is a Commission of the City of Hampton with twenty members appointed by City Council. The Commissioners reflect the racial, ethnic, and geographic composition of the city. The mission of the CUC is to:

- Increase public awareness about diversity issues and concerns.
- Promote the value of racial respect, understanding and harmony.

- Work to create a dialogue among cultural and racial groups.
- Work to dispel myths and misperceptions about various groups.
- Identify and monitor trends that impact diversity issues.
- Provide forums and programs to address citizen's concerns around diversity issues.

The Commission has developed a program that allows interaction among diverse groups and offers opportunities for honest dialogue. Its programs and activities address safety, judicial equity and intercultural communication. The Citizens Unity Commission also offers the Hampton Diversity College which is an eight-week course of multi-media, inter-active diversity education.

Equal Opportunity Compliance and Consolidated Procurement Office

The City's Equal Opportunity Compliance Officer is responsible for ensuring compliance with the Americans with Disabilities Act (ADA) in terms of making city programs, activities and services accessible to the disabled. He also identifies and eliminates practices that tend to have an unlawful adverse impact on protected population groups. The Equal Opportunity Compliance Officer also receives formal complaints and follows litigation in the furtherance of equality.

The Consolidated Procurement Office also plays an important role in outreaching to minority and women owned business enterprises by maintaining a centralized computer inventory of certified minority and women owned business enterprises. The inventory sorts businesses by services, products, business size and ownership by women and/or minorities. Minority and women owned businesses are identified for inclusion in the City's inventory through: 1) referrals from third parties such as the Virginia Office of Minority Business Enterprise or the U.S. Small Business Administration Programs; 2) direct requests from minority and women owned businesses; 3) previous successful experiences with the City; and, 4) affirmative outreach efforts sponsored by the City.

The Hampton City Council adopted a resolution approving the City of Hampton Minority and Women-Owned Business Program Plan. The City Manager reports the City's progress with respect to meeting the goals outlined in the plan to the Purchasing and Procurement Oversight Committee (PPOC) on at least a quarterly basis, and reports to City Council on at least a semiannual basis.

Economic Development Department: Minority and Woman Owned Business Programs

In partnership with the Purchasing and Procurement Oversight Committee (PPOC) and City leaders; the Minority Business Program staff work to increase opportunities for minority and women owned businesses within the city's procurement activities. The City has implemented strategies for removal of barriers that might impede minority and woman-owned business participation in the least restrictive manner.

The City of Hampton Small Business Directory is a resource for city and school staffers to utilize when securing quotes for small purchases and for contractors to

use when seeking small businesses sub-contractors. The City Directory has over 400 state certified and city registered vendors offering various goods and services from engineering to janitorial services and more.

Minority Business Program staff have supported many outreach efforts to educate and inform local small businesses about the City program and business incentives.

Hampton Redevelopment and Housing Authority (HRHA)

Hampton also affirmatively furthers fair housing in the programs administered with HRHA and is committed to fairness and equal opportunities for individuals and groups covered by the Fair Housing Act. In cooperation with the Hampton Redevelopment and Housing Authority (HRHA), the City is continually making a conscientious effort to secure small minority owned housing rehabilitation construction firms to participate in the City's housing rehabilitation programs. The Hampton Redevelopment and Housing Authority has incorporated a Fair Housing Rights and Responsibilities component into the Homebuyer Workshops, and a more aggressive marketing campaign of existing programs offered by the City and HRHA has been instituted.

5. Obstacles to Meeting Underserved Needs

The primary obstacle to meeting underserved needs is the limited funding resources available to address identified priorities. For the upcoming fiscal year, the City of Hampton faces a budget shortfall of \$7.2 million on the City side and \$8.9 million on the Hampton City School side. The City and School System are currently undertaking an extensive public outreach campaign to receive citizen input on service level reductions and potential tax rate increases. Another obstacle to meeting the needs of the underserved is the gap in what households can afford to pay for housing and the price of housing. Hampton has a significant affordable housing stock, yet the income level for some household types, such as single parent, elderly, disabled, or others of limited economic means, is often insufficient to afford even the lowest of the market-rate units.

Intensifying the impact of limited available funding is the current increase in local home foreclosures, increased unemployment, increased homelessness and risk of homelessness, and the need for increased supportive services for the growing population that is negatively affected by the economy and finds itself with fewer resources. As a result of the general economic downturn and a depleted tax base, the City of Hampton has experienced reductions in general funds and non-federal revenues that has left even fewer resources available to address growing needs.

The City of Hampton will continue to partner with other public agencies and nonprofit organizations, when feasible, to leverage resources and maximize outcomes in housing and community development.

6. Leveraging Resources

The City of Hampton has been successful in obtaining other public and private resources to address the needs identified in the 2012-2013 Consolidated Housing and Community Development Action Plan. While it is hard to assign a monetary value for several of the resources leveraged (i.e., volunteer hours at neighborhood centers, etc.), Hampton was able to leverage over \$2,286,891 in local and state resources and community service agencies to compliment CDBG and HOME-funded programs during the 2012-2013 program year. (See below)

Summary of Other Resources Leveraged

Housing Programs

The HRHA was able to leverage \$19,000 in Federal Home Loan Bank of Atlanta funds to support accessibility and weatherization improvements.

Support Services to Neighborhood Center Programs

The Hampton Parks and Recreation and Y.H. Thomas Community Center applied for and received a 3 year grant from Virginia Foundation for Healthy Youth totaling \$140,302. This grant funds program facilitators and supplies for positive action program implementation at after school programs across the city.

Curb Appeal Matching Grants

The Curb Appeal Matching Grant program provides matching grants of up to \$5,000 or 50% of the total costs of improvement (whichever is less) to improve the exterior of properties located in Hampton Housing Venture neighborhoods. These incentives are available to all single-family and duplex residential property owners (owner-occupied and investor) regardless of income. Grants are available for short-term curb appeal projects that can be completed within 6 months and are consistent with the Curb Appeal Guidelines. A minimum of \$250 will be invested in each property, and only one Curb Appeal Matching Grant will be awarded per property. Eligible projects must include one or more of the following elements:

- Architectural Details – Addition, Repair and/or Restoration
- Exterior Paint and/or Façade Cleaning
- Doors and Shutters – Addition, Repair and/or Replacement
- Landscaping
- Decorative Entrance Features (i.e., entrance lighting, mailboxes, house numbers, etc.)
- Decorative Fencing
- Other (evaluated on a case-by-case basis)

This program is offered residents of the target neighborhoods regardless of income.

In program year 2011-2012, the program was expended to the Buckroe neighborhood with a grant maximum of \$3,500. Last year, this program resulted in 70 grants (\$173,649) as follows:

- Olde Hampton – 7 grants for a total of \$24,887
- Pasture Point – 14 grants for a total of \$39,635
- Sussex – 13 grants for a total of 34,472
- Buckroe – 26 grants for a total of 74,655

Home Repair Blitz – Tyler Seldendale & North Phoebus

As a result of the partnership between Habitat for Humanity and the Hampton Redevelopment & Housing Authority, staff was able to host two Home Repair Blitzes during the program year – Tyler Seldendale (Spring 2012) and North Phoebus (May 2013). The goal of the blitz is to leverage community sponsorships and volunteer labor to assist low income and elderly property owners with exterior repairs. Through the Blitz, 41 homes were repaired at no cost to the homeowner. In addition, \$18,555 in materials and in-kind donations were received. Over 480 volunteers assisted with both events for a total value of \$75,600 in donated labor. The next Hampton Home Repair Blitz will be held in the Rosalee Gardens neighborhood on October 19, 2013.

How HUD Funds Obtained Leveraged Other Resources

In addition to the previous narrative, the City also allocated \$1,859,785 in local funds to the community service agencies that provide services for special needs populations:

2013 Funding to Outside Agencies

Organization	Amount Funded	Description
Center for Child and Family Services	\$16,974	Enhances the quality of life for families through professional counseling, education and support services
Children's Hospital of the Kings Daughter (CHKD) Child Abuse Center	\$20,581	Provides diagnostic assessment and treatment services to Hampton children and their families through the intervention of various community agencies.
Downtown Hampton Child Development Center	\$100,809	Provides a quality, developmentally-appropriate preschool program for children ages three to five years whose parents are pursuing self-sufficiency.
Foodbank of the Virginia Peninsula	\$30,729	Partners with neighborhood-based community service efforts to provide emergency food assistance to Hampton residents through a variety of programs.

Organization	Amount Funded	Description
Hampton-Newport News Community Services Board	\$1,413,162	Provides a comprehensive continuum of services and supports prevention, recovery and self-determination for people affected by mental health, substance abuse and intellectual/developmental disabilities
The Denbigh House	\$15,500	An innovative vocational rehabilitation program for individuals with brain injury
Hampton Ecumenical Lodging and Provisions (H.E.L.P.)	\$54,793	A cooperative, interfaith community service organization supplying emergency and transitional shelters, primary/preventive health care, food and financial assistance
Insight Enterprises	\$26,190	Provides services and programs to persons with disabilities enabling them to become independent.
Mayor's Committee for People with Disabilities	\$15,400	An advocate for citizens with disabilities ensuring they receive the same rights and opportunities as those without disabilities.
Office of Human Affairs (OHA)	\$50,000	Implements programs that foster self-sufficiency through educational, social, physical and economic development
Peninsula Agency on Aging (PAA)	\$45,848	Provides assistance to older citizens who desire to stay in their homes and communities.
Star Achievers Academy	\$10,291	A partnership between the business and educational communities.
Transitions	\$59,508	A sole provider of comprehensive domestic violence services for victims in Hampton, Newport news and Poquoson, and a co-service provider for York County.
Total:	\$1,859,785	

Matching Requirements

During the program year, the City had an excess match from the prior Federal fiscal year of \$1,249,918.68. After meeting the match liability for the current year (\$69,898.45), the City has \$1,219,720.23 in excess match that will be carried over to next program year. The match generated this year (\$39,700) was as a result of volunteer labor on the three (3) houses constructed by Habitat for Humanity.

MANAGING PROCESS

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Compliance Requirements

The City administers the Community Development Block Grant (CDBG) and HOME Investment Partnership Program in a manner that complies with all local, state, and federal rules and regulations. The City is routinely monitored by the U.S. Department of Housing and Urban Development (HUD) to ensure that the City is complying with the CDBG and HOME program regulations.

During this fiscal year, the City also undertook an extensive citizen outreach process regarding the development of the City's FY2014 Operating Budget. This year, faced with a \$7.2 million shortfall, the City echoed the previous year and created more opportunities for citizens to participate in the budget process. The City also partnered with Hampton City Schools regarding the public outreach as they are facing an \$8.9 million shortfall. Community engagement has taken many forms, including, but not limited to:

- Presentations to community and employee groups
- Enhanced communications using tools like e-news and the City's web site,
- Surveys used to determine and gauge tolerance levels for cuts and tax increases,
- Public forums that allow participants to use keypad polling to express tolerance levels (late February/early March), and
- Online opportunities including polling and other input options.

In late February and early March, the City in partnership with Hampton City Schools hosted a series of budget forums whereby participants were given the opportunity to express their preferences regarding an array of proposed City and Hampton City School service cuts. Over 800 citizens attended the forums that were held as follows:

Tuesday, February 26th, 6:30 pm, Kecoughtan High School
Saturday, March 2nd, 9 am, Bethel High School
Thursday, March 7th, 6:30 pm, Hampton High School
Saturday, March 9th, 9 am, Ruppert Sargent Building

Citizen feedback is one critical measure in terms of evaluating the service portfolio. All of the services the City provides are funded based on demonstrated need and all have direct beneficiaries. Any service that is reduced or eliminated will have disappointed customers, who in many cases, will want to challenge the service reduction. Despite this fundamental fact, the City, nonetheless, must either scale back its service portfolio to respond to the revenue loss or increase the tax rate. Because of this significant budgetary shortfall, involving the larger community in a conversation about these funding priorities takes on an even greater importance.

The City's budget discussions have continued via a series of informal, City-sponsored budget chats. An online site devoted to this outreach effort was

launched at www.hampton.gov/ivalue. The site has information on all of the organizational and informal chats that have occurred to date, as well as survey results.

This, among other public outreach initiatives, is not specifically dedicated to the CDBG and HOME planning process. However, it is a means for the City to gather citizen feedback on priorities and projects. The information compiled as a result of citizen input is reflected in the decision-making process for activities funded through the CDBG and HOME programs.

CITIZEN PARTICIPATION

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

1. Citizen Comments

The CAPER draft for FY 2013 will be made public for citizens, organizations, non-profits, as well as other stakeholders beginning on August 27, 2013 and ending on September 26, 2013. The draft is available for review at all Hampton Public libraries, City Hall – Community Development Department (5th floor), and on the City's website at Hampton.gov/neighborhoods. The public comment period and public hearing was advertised in the Daily Press on August 27, 2013. A summary of citizen comments received will be included with the final draft of the plan.

2. Summary of Citizen Participation

For the past 15 years, Hampton has engaged in grass roots citizen participation at the neighborhood level through outreach, organizing, planning and building partnerships - as contrasted with formal public hearings. In the development of the Consolidated Plan and Annual Action Plan, priority is given to decisions made and input offered through consistent citizen engagement that occurs within the Neighborhood Initiative, including staff attendance at civic association meetings, the Neighborhood Commission, community outreach

meetings, and neighborhood planning processes. The City will work in the upcoming program year to update its Citizen Participation Plan to ensure that all interested citizens have an opportunity to participate in the process for developing the Consolidated Plan, Annual Action Plans and Performance Reports.

In addition to these efforts, a public hearing will be held to review the CDBG and HOME Programs performance and obtain the views of citizens on housing and community development needs. The public hearing will be held as part of the Hampton City Council Meeting on Wednesday, September 11, 2013 at 7:00 p.m. in City Council Chambers on the 8th floor of City Hall (22 Lincoln Street).

INSTITUTIONAL STRUCTURE

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Overcoming Gaps

The Community Development Department of the City of Hampton is responsible for managing the vast network of public agencies, private service providers and local nonprofit organizations through which it carried out the Consolidated Plan. This department has had the lead responsibility of coordinating the development of the CP and the development and timely implementation of each annual action plan and CAPER. All City departments work under the policies approved by Hampton City Council and under the direction of the city manager.

In the internal administration of housing assistance and community development, the City of Hampton uses a collaborative process that focuses on neighborhoods, citizen services, public safety, housing and homelessness issues through a series of inter disciplinary organizational teams. The City of Hampton has recently undergone reorganization in order to streamline service delivery in those areas which contribute toward the adopted housing assistance and community development goals. Many of the contributing departments charged with achieving these goals were merged into a new department called Community Development. This department houses the formerly independent departments of Planning, the Neighborhood Office, Codes Compliance, and the Development Services Center (formerly Land Development Services). This new set of merged departments has assumed the frontline responsibility of administering the City's housing assistance and community development goals and objectives. The Housing and Neighborhood Services Division is responsible for administration of the City's Community Development Block Grant and HOME Investment Partnership Program activities. The Community Development Department has continued to work closely with its partners such as the Hampton Redevelopment and Housing Authority, Police, Fire, Parks and Recreation, Economic Development and Public Works.

The larger integration of the Community Development Department activities with city departments, as well as other partner organizations, is coordinated through the Economic Vitality Cluster headed by an Assistant City Manager.

Other interdepartmental work teams which assist in accomplishing the housing assistance and community development activities include the Site Acquisition Review Committee which selects blighted property for acquisition and monitors reuse of the property for consistency with the neighborhood plans and HUD regulations. The Property Maintenance Division of the Community Development Department administers the blighted structures clearance program which is funded by CDBG and the Capital Budget. The Department of Parks and Recreation provides CDBG funded staff support to neighborhood center programs that serve primarily low and moderate income populations. The Economic Development Department is responsible for job retention and creation strategies, training, workforce development programs and Virginia Enterprise Zones. The Enterprise Zone programs direct new investment and job preferences into low and moderate income areas which are part of the Consolidated Plan's anti-poverty strategy.

The Hampton Redevelopment and Housing Authority (HRHA) is the lead local agency for housing. The City and HRHA coordinate housing policies and plans. The City contracts with the HRHA on an annual basis to administer the entire HOME program and the housing activities funded under the CDBG Program. The HRHA Board of Commissioners is a community-based board appointed by City Council. The HRHA Board establishes program guidelines for housing activities funded by CDBG and HOME, including the approval of rehabilitation loans, down payment assistance loans, and funding to Community Housing Development Organizations (CHDOs).

HRHA is also responsible for operating and maintaining public housing and operating the Housing Choice Voucher Program in Hampton. HRHA also owns and operates non-subsidized affordable rental housing in Hampton, assisted in part with CDBG and HOME funding. HRHA also promotes homeownership for qualified public housing residents through self-sufficiency, housing counseling and working with other non-profit housing providers in providing affordable housing. HRHA works with financial institutions, including banks, on financing of affordable housing activities.

The Hampton Neighborhood Initiative and the Neighborhood Strategic Plan direct the community development policy direction for the Consolidated Plan and action plans and are the responsibilities of the Neighborhood Commission. The Neighborhood Commission is a 21-member body appointed by City Council with representation from neighborhood districts, institutions and businesses, schools, city government and youth.

The Neighborhood Commission reviewed the Consolidated Plan for consistency with the Neighborhood Initiative and the Community Plan. In addition, the Commission approves the Neighborhood Development Fund grant policies and

projects. This grant program provides funding to neighborhood-serving organizations to implement neighborhood-based physical improvement projects.

Nonprofit providers are an integral part of the delivery of housing programs and services in Hampton, particularly for the homeless and other special populations. Hampton partners with the Hampton-Newport News Community Services Board, Transitions Family Violence Services, CANDII and others. The City, through its General Fund, assists some of these non-profits with their operational costs; CDBG and HOME funds have been used to assist with capital costs.

The Hampton Roads Planning District Commission (HRPDC), one of 21 Planning District Commissions in the Commonwealth of Virginia, is a regional organization representing this area's sixteen local governments. The purpose of the Planning District Commissions, as set out in the Code of Virginia, Section 15.2-4207 is "...to encourage and facilitate local government cooperation and state-local cooperation in addressing, on a regional basis, problems of greater than local significance." The HRPDC serves as a resource of technical expertise to its member local governments. It provides assistance on local and regional issues pertaining to economics, physical and environmental Planning, and Transportation. The HRPDC staff also serves as the support staff for the Hampton Roads Metropolitan Planning Organization, which is responsible for transportation planning and decision making in the region. As a Virginia Planning District, the HRPDC is also the Affiliate Data Center for our region; providing economic, environmental, transportation, census, and other relevant information to businesses, organizations and citizens.

MONITORING

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation
 - a. Describe the effect programs have in solving neighborhood and community problems.
 - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
 - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
 - d. Indicate any activities falling behind schedule.
 - e. Describe how activities and strategies made an impact on identified needs.
 - f. Identify indicators that would best describe the results.
 - g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.

- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

1. Monitoring Activities

The City of Hampton has established a comprehensive set of standards and procedures to evaluate its own performance in meeting the goals and objectives outlined in the Consolidated Plan and the Action Plans, as well as the performance of CDBG and HOME sub recipients.

Administrative Monitoring

The City reports its performance in the annual Comprehensive Annual Performance and Evaluation Report (CAPER). The CAPER contains a summary of program year accomplishments, the status of activities taken to fulfill the strategic plan component of the Consolidated Plan, and an evaluation of progress made to address identified priority needs and objectives during the program year. One key part of the CAPER is the Integrated Disbursement and Information System (IDIS) Reports section. IDIS is a HUD-initiated financial and programmatic grants information management system, driven through a federal central processing unit system located in Washington, D.C., but connected nationally online. The system is a mandatory reporting instrument consistently used by the City. The City's IDIS reports show, in great detail, how the City's CDBG and HOME funds were spent to meet its stated goals and objectives.

Subrecipient Monitoring

The City maintains a high standard in compliance and monitoring for CDBG and HOME subrecipients. Although the Community Development Department is responsible for managing the day-to-day operations of the City's CDBG and HOME programs and ensures that funds are used in accordance with program requirements, the monitoring of sub recipients is a joint effort between the Community Development Department and the Internal Audit Department. The primary goals of monitoring sub recipients are: (1) to ensure production and accountability; (2) to ensure compliance with CDBG and HOME requirements; (3) to evaluate organizational and project performance, and, (4) to offer technical assistance to sub recipients.

During monitoring, City staff must do three primary things: (1) identify aspects where the funding recipient is performing well, and areas of weak performance, (2) assess the recipient's compliance with program requirements and determine whether the recipient's records are adequate to document compliance, and (3) monitor compliance at the project, program, beneficiary and financial levels. In addition, the Community Development Department and Internal Audit Department staff evaluates the sub recipient's performance in the following areas:

- Activity funding
- Compliance with the terms of the CDBG and HOME Sub recipient Agreement, which established their responsibilities in administering the funds,
- Compliance with CDBG and HOME program requirements, and
- Compliance with Uniform Administrative Requirements

Effective monitoring is not a one-time event, but an ongoing process of planning, implementation, communication and follow-up. Therefore, the City's monitoring activities are distributed throughout the year. City staff strives to conduct an official monitoring of each funding recipient at least one time per program year. The City monitored the Phoebus Improvement League in the fall of 2012 and is currently completing a monitoring of the Hampton Redevelopment and Housing Authority's financial records.

2. Monitoring Results

The results for the monitoring of the City's funding recipients in the 2012-2013 program year are as follows:

Hampton Redevelopment and Housing Authority (HRHA)

The monitoring of the HRHA's programmatic activities is scheduled for fall 2013.

Phoebus Improvement League

The next monitoring to be performed on the Phoebus Improvement League will be scheduled for Fall 2013.

Shell Gardens and Monterey Apartments

In June 2013, a monitoring of Shell Gardens and Monterey apartments was conducted. Eight (8) of forty (40) apartments in total were reviewed and inspected at Monterey Apartments and ten (10) of forty-eight (48) were reviewed and inspected at Shell Garden Apartments. The apartments were picked randomly and the HRHA, apartment staff and tenants were notified by the City of Hampton that a monitoring would take place.

Based on the review of tenant files and physical inspections, it was determined that both apartment complexes met the HOME program regulations regarding rental project compliance.

3. Self Evaluation

The City of Hampton's overall performance during the 2012-2013 program year was consistent with the 2012-2015 Consolidated Plan for Housing and Community Development. As discussed in a previous section, the City met or exceeded a majority of the housing goals set for this program year, and funds still remain in several activities which will enable us to continue meeting our goals. In addition

to funds received under the CDBG and HOME programs, the City and HRHA have also effectively leveraged an additional \$1,352,465 in other local and state resources to address strategic housing and community development concerns

Tables 1.1 and 1.2 provide an overview of the projected and actual accomplishments for each of the housing activities financed with CDBG and HOME resources this reporting period. They also show how the City of Hampton provides decent housing and a suitable living environment and expanded economic opportunity principally to low and moderate income persons.

LEAD-BASED PAINT

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Energy efficiency improvements and lead-based paint hazards are addressed as part of all residential rehabilitation projects undertaken with federal funds. A cooperative effort between the Department of Health pediatric, environmental health staff, and the City Department of Codes Compliance addresses the risk of lead-based poisoning in children. The environmental health staff conducts home and property assessments, and the Codes Compliance Department enforces abatement actions to remove lead-based paint from the property. A locally produced pamphlet is also distributed by Health Department staff.

In addition, every child under the age of 6 that is in the care of the Hampton Health Department receives a yearly screening for the presence of lead. If elevated lead levels are found, then additional testing is completed. A LPN then follows the child's progress in accordance with the State protocols regarding elevated lead levels (education, follow-up, home visits, etc.). The LPN also does education on the sources of lead in the home, etc. On occasion, private doctors report cases of elevated lead levels in children to the Hampton Health Department. When this occurs, the LPN follows the same procedures as with Health Department clients. The Health Department keeps statistics on the number of Health Department and private doctor's patients (if reported) with elevated lead levels. Although staff could not release the number of elevated lead cases without authorization, they did indicate that elevated lead levels in children has not been a big issue in Hampton.

Hampton also has an active and coordinated program to identify and to address lead-based paint as part of the rehabilitation program administered by the HRHA. Applicants for loans are provided with a pamphlet about lead-based paint, "Protect Your Family from LEAD in Your Home" prepared by the Environmental Protection Agency. Applicants for rehabilitation loans are required to sign a "Notification - Watch Out for Lead-Based Paint Poisoning" at the close of on-going rehabilitation activities. Housing projects involving the rehabilitation of structures built prior to 1978 are tested for lead-based paint and, when present, required abatement procedures are followed. COMP Grant funds have been utilized to test for and abate lead-based paint hazards in

public housing units. CDBG funds will continue to address lead-based paint abatement in residential rehabilitation activities.

HOUSING

HOUSING NEEDS

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

According to the data presented in the Housing Market Analysis of the CP, the supply of affordable housing in Hampton continues to be adequate. Therefore, the City's priority needs focus on improving the quality of the existing housing stock for both renters and owners and enhancing the viability of the neighborhoods in which the housing is located.

During the 2012-2013 fiscal year reporting period, the City of Hampton and the Hampton Redevelopment and Housing Authority (HRHA) utilized CDBG and HOME funds for the continuation of residential rehabilitation activities that assist low to moderate-income homebuyers as well as existing low-income homeowners (refer to table 1.1). See pages five (5) through sixteen (16) of this report for detailed information regarding the City's CDBG and HOME funded housing program accomplishments.

SPECIFIC HOUSING OBJECTIVES

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

See Housing Needs section.

PUBLIC HOUSING STRATEGY

1. Describe actions taken during the last year to improve public housing and resident initiatives.

The Capital Fund Program is an entitlement grant program administered by the Department of Housing and Urban Development (HUD). Funds are provided annually to housing authorities on a formula basis to make capital improvements and to upgrade the management and operations of existing public housing developments. To receive funds, the Hampton Redevelopment & Housing Authority (HRHA) submits a grant package to HUD for special project requests. Based on the availability of funds and the number of public housing units in the housing stock, HUD uses a formula to determine the amount of the grant. These funds are the principal resource to support modernization and improvement projects for the public housing complexes in Hampton.

The Hampton Redevelopment and Housing Authority (HRHA) is required, as part of the Capital Fund Program, to develop an overall needs assessment of modernization, restoration, and revitalization. This on-going evaluation is projected over a five-year period and updated annually. In addition, the HRHA is required to carry out a general survey of each development listing major work categories to be addressed to ensure the long-term viability of the project. In this survey, only physical improvement items of a capital nature are considered. Additional information regarding modernization for these units is included in the Hampton Redevelopment & Housing Authority's Public Housing Agency Plan.

During the program year, the HRHA received HUD approval to demolish and dispose of 275 units of public housing units located at the Lincoln Park public housing development. Built in 1968, the 275 unit development is the most physically distressed site in the HRHA federal portfolio, with aged systems and infrastructure. As part of a Fair Housing efforts and initiatives, HRHA held a number of workshops with Lincoln Park residents to prepare them for the relocation out of public housing. These workshops focused on how to apply for an apartment; education on the housing choice voucher program and home maintenance. In the upcoming year, HRHA plans to partner with the City of Hampton to continue additional workshops on education about Fair Housing.

North Phoebus Townhouses, Lincoln Park and Lincoln Towers

HRHA owns and manages the following public housing developments to provide low/moderate income families with affordable housing: North Phoebus Townhouses (100 units), Lincoln Park (163 units), Lincoln Towers (112 units), and scattered-site single-family homes (18 units). Unit sizes range from one bedroom to five bedrooms. Participants have a choice of paying the lesser of 30% of income for rent or the flat rent based upon the apartment size.

Langley Village

HRHA owns and manages the public housing development, which provides 146 units of public housing to low/moderate income elderly persons. Unit sizes range from one to two bedrooms. Participants have a choice of paying the lesser of 30% of income for rent and utilities or the flat rent based upon the apartment size.

Langley Village II

HRHA owns and manages the ten unit apartment complex, to provide affordable rental housing to low/moderate income households. Two units are designed for the handicapped. Participants are at or below 60% of the area median income.

Foot Patrols

HRHA contracts with the City of Hampton's Police department to provide foot patrols over and above what would normally be provided by the police department. HRHA and the Hampton Police Department coordinate a schedule for officers working in pairs in HRHA public housing communities. Officers provide daily reports to staff. Foot patrol officers have been responsible for apprehending several suspects wanted on felony charges.

Section 8 and Housing Voucher Program

The Hampton Redevelopment and Housing Authority administers 2471 Housing Choice Vouchers and 75 Mainstream (for persons with disabilities) Vouchers to assist families with rent and utilities in privately owned rental housing. In addition, the Authority has 290 Veterans Assisted Supportive Housing (VASH) vouchers. Participants pay an average of 30% to 40% of adjusted gross income for rent and utilities. Rental assistance is provided to low/moderate income families at 30% or 50% of median income. The Authority receives subsidy from HUD to pay the remainder of rent.

Section 8 Homeownership Program

HRHA administers the Section 8 Housing Choice Voucher Homeownership Program. Twenty-five Housing Choice Vouchers have been set aside to provide homeownership opportunities to Section 8 participants enrolled in the Family Self-Sufficiency Program.

Public Housing Resident Initiatives

The mission of HRHA's service programs is to "present opportunities to residents of Authority-owned housing and other program participants to maintain/achieve self-sufficiency and independence". The Authority provides linkages to education, training and employment through partnerships with local service providers. Elderly and disabled residents have access to on-site staff to facilitate their referral to appropriate services. This year, the Authority hired a new Director of Resident Relations and Services, to enhance interactions with tenants.

Suzanne E. Jones Computer Resource Center

HRHA received a grant and set-up the Suzanne E. Jones Computer Resource Center to provide residents of Lincoln Park and Lincoln Towers access to computer technology. The resource center has 10 high speed computers with internet access. In addition, through community partnerships, HRHA provides an after school tutor, reading and math specialists, and homework assistance at the center. HRHA received a grant in the amount of \$150,000 to set up the center, which opened in 2003. HRHA partnered with the City of Hampton's 21st Century

Community Learning Program, a key component in the No Child Left Behind Act, and also with the Family Preservation Services Inc., which provides After School Therapeutic Program to provide after school programs to the youth. Daily, 15-20 children attend after school programs. The center is located on the first floor of Lincoln Towers.

Family Self-Sufficiency Program

HRHA offers public housing and Section 8 residents an opportunity to participate in the Family Self-Sufficiency (FSS) Program, which coordinates supportive services and collaborates with other community programs to provide career training and education, job readiness training and employment services, and 1st time homebuyer education and opportunities. The HRHA Family Self-Sufficiency staff provides participants with the necessary support to successfully transition off public assistance.

Co-Op II

The Co-Op II provides an opportunity for young adults, ages 16-21, to learn and develop leadership skills, to prepare for the world of work and to actually become employed. The program began in January 2004 and is composed of work, education and recreation. Participants attend job readiness and customer service workshops, perform community service projects as well as seek and maintain part-time employment.

BARRIERS TO AFFORDABLE HOUSING

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

The City of Hampton is currently in the process of updating its Analysis of Impediments to Fair Housing Choice (AI). Once completed, the document will include several action items that will potentially affect funding priorities and strategies. In the interim, the City will continue activities that upgrade the existing affordable housing stock and promote neighborhood revitalization.

There remains an adequate supply of affordable housing in Hampton. However, much of this stock is aging and in substandard condition. With a full understanding of the local demographic and housing landscape described in the Housing Needs and Housing Market Analysis sections of the CP and the extent to which affordable housing is necessary for community vitality, the City of Hampton has expended considerable effort during the last five years to enhance the quality of affordable housing and improve the viability of neighborhoods. However, an assortment of factors beyond the control of the city has affected the local housing market, including outside forces, inherent barriers and changing circumstances.

Affordable housing barriers for low- and moderate-income residents living in Hampton are the result of a combination of factors including market barriers, physical barriers and a lack of services to certain areas and populations. In

particular, these barriers include (but are not limited to) the following items.

- **Market barriers:** The Hampton Roads region has been largely excluded from this decade's housing boom and subsequent bust, as evidenced in the Housing Market Analysis section of the CP. The market's isolation from the large-scale housing crisis hollowing out cities across the country has protected it from a large spike in foreclosure rates. However, the City of Hampton continues to have, on the average, lower housing values than elsewhere in the region. Lower housing values and market rent rates make multi-family development less economically feasible for investors who need to achieve adequate rentals to retire debt and create a reasonable return. In the end, higher-end housing that could help loosen the market cannot be economically built, and lower-cost development cannot occur without subsidy.
- **Lack of developable land:** The City of Hampton is built-out, with only a few developable parcels remaining. This limits the City's housing development activity primarily to the reuse, recycling or redevelopment of what remains.
- **Potential housing discrimination:** As demonstrated in the Housing Needs section of the CP, Hampton has experienced a rapid and dramatic expansion of diversity during the last 20 years. This demographic shift has created the potential for housing discrimination on the basis of race or origin, which limits fair and affordable housing options for minority households. The potential for limitations on fair housing is being fully analyzed as part of the development of the AI.

The City's policy responses to each of the potential barriers identified above, especially those regarding fair housing, will be updated as part of the Hampton Roads Regional Analysis of Impediments to Fair Housing Choice. The report will combine demographic and housing market information with a review of city laws, regulations and administrative policies, procedures and practices affecting the location, availability and accessibility of housing, along with the public and private conditions affecting housing choice.

Several of the public policies that negatively impact affordable housing in Hampton are not under the control of City government. Nonetheless, the City is an active and supportive partner to area nonprofit housing developers and other organizations involved in the creation of affordable housing opportunities for local residents. In addition to a willingness to work with developers, the City implements several programs and initiatives to address existing barriers to affordable housing that can be supported through the use of federal funds. During the next four years this will include the acquisition, demolition and rehabilitation of abandoned and deteriorated structures, accessibility improvements to existing structures, homeownership assistance and new construction coordinated through CHDOs.

HOME/ AMERICAN DREAM DOWN PAYMENT INITIATIVE (ADDI)

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments
 - a. Detail results of on-site inspections of rental housing.
 - b. Describe the HOME jurisdiction's affirmative marketing actions.
 - c. Describe outreach to minority and women owned businesses.

Not applicable. The City of Hampton does not utilize other forms of investment not described in 92.205(b).

HOMELESS

HOMELESS NEEDS

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

1. **Actions Taken Addressing Homelessness**

The City participates on the Greater Virginia Peninsula Homelessness Consortium (GVPHC) which coordinates services and prepares needs statements in an effort to avoid duplication of services and fill gaps in the provision of services and housing. The efforts of the GVPHC include the cities of Hampton, Newport News, Poquoson, Williamsburg and the counties of James City and York. This Council, which is comprised of area service providers and local government representatives, annually prepares and submits to HUD the Virginia Peninsula

Continuum of Care Statement. The prioritized projects in the annual Greater Virginia Peninsula Continuum of Care Statement demonstrate a commitment to service expansion and housing, targeting people with special needs and difficult to engage homeless individuals while maintaining successful gap reduction efforts to avoid creating needs where effective services exist. Targeted populations primarily benefiting from projects include: victims of domestic violence, persons with HIV/AIDS, mental illness, substance abuse disorders, and veterans.

2. Transitioning to Permanent Housing

The current number of permanent housing beds designated for chronically homeless (CH) individuals and families is as follows:

Permanent housing beds currently in place for chronically homeless persons - 78

In 12 months, number of permanent housing beds designated for chronically homeless persons that are planned and will be available for occupancy - 86

In 5 years, number of permanent housing beds designated for chronically homeless persons that are planned and will be available for Occupancy - 110

In 10 years, number of permanent housing beds designated for chronically homeless persons that are planned and will be available for occupancy - 135

The Continuum of Care's (CoC) short-term (12-month) plan to create new permanent housing beds for persons that meet HUD's definition of chronically homeless is as follows:

Since the Housing Inventory Chart was submitted in April 2012, 8 CH beds awarded to Hampton-Newport News Community Services Board in the FY2011 CoC application will soon be filled. State funding from the Virginia Department of Housing and Community Development has been re-programmed to provide for rapid re-housing funds for those living in shelters and transitional housing. In July 2012, four agencies within the CoC were awarded a total of \$362,335 to rapidly re-house households experiencing homelessness. The chronically homeless who are often served by two of the four agencies, have the opportunity to find housing and support services through this program.

The CoC's long-term (10-year) plan to create new permanent housing beds for persons that meet HUD's definition of chronically homeless is as follows:

The CoC will continue to utilize all available funds including the PH Bonus to create new CH beds each year. The numbers above assume additional 8 beds for Onward 2 and 5 more with Onward 3 being filled by July 2014. An assumption of at least 4 new beds per year is made. The CoC is also part of a regional effort to develop The Healing Place, which provides housing and rehabilitation services

for those experiencing substance abuse and homelessness. An undetermined amount of beds will be available to those from the Greater Virginia Peninsula. Service providers will continue to identify and address the specific needs of the CH, review those persons currently housed using CoC funds and transition highly successful persons into non-HUD funded permanent housing freeing up beds for more CH individuals. These strategies together with continuous advocacy for the CH population are expected to create or identify existing beds in the community to meet the needs of the CH population.

The Greater Virginia Peninsula has a long history of applying for, and receiving, funding from HUD for permanent housing targeting chronically homeless. Over 75 beds have been created since the focus on ending chronic homelessness began. The CoC also has a 22-bed Safe Haven as well as a 76-bed SRO that were some of the very first kind of these programs across Virginia. 35 of the current CH beds are managed by the Hampton-Newport News Community Services Board, which offers intense wrap-around services for each individual so that successful outcomes are almost guaranteed. If the CoC continues to maintain high performance and implement best practices, the beds should increase by at least 3 each year to meet the need of the chronically homeless population. By ensuring the CoC has set-aside beds at The Healing Place, providers can prioritize the CH population receiving the intensive substance abuse recovery that is needed for many to successfully maintain housing.

3. Homeless SuperNOFA

Not Applicable.

SPECIFIC HOMELESS PREVENTION ELEMENTS

1. Identify actions taken to prevent homelessness.

Homelessness Prevention

Current percentage of participants remaining in CoC-funded permanent housing projects for at least six months – 87%

In 12 months, percentage of participants that will have remained in CoC-funded permanent housing projects for at least six months – 89%

In 5 years, percentage of participants that will have remained in CoC-funded permanent housing projects for at least six months – 92%

In 10 years, percentage of participants that will have remained in CoC-funded permanent housing projects for at least six months – 94%

The CoC's short-term (12-month) plan to increase the percentage of participants remaining in CoC funded permanent housing projects for at least six months to at least 80% or higher is as follows:

The CoC has consistently exceeded HUD's minimum threshold for this objective. The Program Monitoring Committee closely monitors client exit data and develops strategies to prevent negative outcomes through year-round APR reviews of each project. The SCAAN Committee conducts case coordination around specific clients who are at risk of program failure to increase self-sufficiency and stability of permanent housing. Both committees focus on the support services that are critical for high barrier clients served by Permanent Supportive Housing programs and successfully link them to other benefit programs and services needed for long-term stability and to prevent relapse into homelessness, such as the Homeless Prevention Program (state-funded). Veteran Affairs will continue to ensure that those veterans housed through the HUD VASH programs have case management services that promote and maintain recovery and housing stability.

The CoC's long-term (10-year) plan to increase the percentage of participants remaining in CoC funded permanent housing for at least six months to 80 percent or higher is as follows:

The CoC PH providers will continue to improve upon the network of support systems through collaboration and the implementation of best practice programs, utilizing prevention and re-housing funds available. The SCAAN Committee is a forum for inter-agency case management that meets bi-weekly to ensure necessary resources for each household to obtain self-sufficiency. The CoC believes that addressing client issues through case management and housing has been the driving force in meeting the objective to remain in housing. The Program Monitoring Committee will continue to consistently assess projects and the work performed to ensure that participants remain in Permanent Supportive Housing for six months or longer. The Housing Resources Committee recruits affordable housing providers and works with SCAAN Committee to provide after-care case management to ensure housing stability for all participants placed.

Transitional Housing (TH)

Current percentage of participants in CoC-funded transitional housing projects that will have moved to permanent housing – 90%

In 12 months, percentage of participants in CoC-funded transitional housing projects that will have moved to permanent housing – 95%

In 5 years, percentage of participants in CoC-funded transitional housing projects that will have moved to permanent housing – 100%

In 10 years, percentage of participants in CoC-funded transitional housing projects that will have moved to permanent housing – 100%

The CoC's short-term (12-month) plan to increase the percentage of participants in CoC funded transitional housing projects that move to permanent housing to 65 percent or more is as follows:

The CoC has two TH projects that are CoC-funded: NEXT STEP (39 beds) and Avalon (36 beds). Avalon is planning to apply to HUD to change their TH program to a Transitions in Place by July 1, 2013. This will increase the percentage by 5%, making it 95%, by the FY2013 CoC application.

The CoC's long-term (10-year) plan to increase the percentage of participants in CoC funded transitional housing projects that move to permanent housing to 65 percent or more is as follows:

Transitions Family Violence Services has plans to apply to HUD to change their TH project to a Transitions in Place by July 1, 2014. Thus, 100% of CoC-funded TH projects should be TIP, considered PH, by the FY2014 CoC application.

Employment

Current percentage of participants in all CoC-funded projects that are employed at program exit – 36%

In 12 months, percentage of participants in all CoC-funded projects that will be employed at program exit – 37%

In 5 years, percentage of participants in all CoC-funded projects that will be employed at program exit - 39%

In 10 years, percentage of participants in all CoC-funded projects that will be employed at program exit - 42%

The CoC's short-term (12-month) plan to increase the percentage of participants in all CoC funded projects that are employed at program exit to 20 percent or more is as follows:

The CoC has focused its efforts to increase employment by increasing training for case managers to better link clients to the appropriate services. Several agencies hired Employment Specialists who offer monthly work readiness classes and collaborate closely with the Virginia Employment Commission, which offers an array of services, job training, and benefits. LINK partners with Workforce Development and offers training to all service providers for clients to practice interviewing, prepare resumes and assist with job searches. Re-entry Councils in each jurisdiction focus on ex-offenders and work with the Parole Officers to utilize Mainstream Benefits to assist with employment searches. Hampton Department of Human Services sponsors two job fairs open to all providers within the CoC and approximately 100 homeless clients participated in the last two. All DHS agencies require that their clients receiving Food Stamps or TANF attend job education and training programs.

The CoC's long-term (10-year) plan to increase the percentage of participants in all CoC funded projects that are employed at program exit to 20 percent or more is as follows:

In the past year, the GVPHC has partnered with community foundations to explore public-private partnerships that will employ homeless clients. The CoC will continue its collaboration with the Virginia Employment Commission to develop strategies that target the homeless population and assist them to increase their income and find employment opportunities. The VEC created an Advisory Council whose goal is to meet and collaborate on a quarterly basis with employers to identify and refer the most qualified veterans for positions within the companies represented. The Prisoner Re-entry Council and the GVPHC are working together to increase employment opportunities for exoffenders through collaboration and local training programs. A Day Services Center in Hampton will open in 2013 and offer a city-wide access point for homeless to receive services, including employment opportunities.

Homeless Individuals and Families

Current total number of homeless households with children as reported on the most recent point-in-time count - 63%

In 12 months, what will be the total number of homeless households with children? 60%

In 5 years, what will be the total number of homeless households with children? 45%

In 10 years, what will be the total number of homeless households with children? 25%

The CoC's short-term (12-month) plan to decrease the number of homeless households with children is as follows:

Collaboration amongst service providers is key to pool resources and capacity to prevent households from becoming homeless. 5 agencies receive \$399,141 of ESG funding that is partially used for prevention funds. 4 CoC agencies were recently awarded \$362,365 in state HSG grant funds to rapidly re-house families and individuals, while a 6-jurisdiction partnership is in place to implement the \$25,000 state Homeless Prevention Program so that equal access and distribution is guaranteed. In addition, SCAAN effectively leverages community resources to assist homeless households to provide case coordination, linking families to a variety of benefits, housing and support services. In FY2012 SCAAN placed 24 households with children. Hampton DHS specifies a local preference for turnover vouchers dedicated to family reunification/foster care prevention and housed 11 families in the past year.

The CoC's long-term (10-year) plan to decrease the number of homeless households with children is as follows:

The CoC will continue to utilize and expand on the regional Prevention Resources Team (PRT) that was developed by HPRP providers to plan the best use of all sources of funding. The SCAAN committee continues to house those identified during the 1,000 Homes Campaign and has housed 15 individuals since April 2012. In Hampton, a new Day Services Center with a strong housing support component will be fully operational in 2013 and will provide housing assistance and support where families and individuals can access a variety of services to help maintain or find housing. The Analysis of Impediments for the region did not find any significant barriers to fair housing choice except for the 2003 citing of the lack of affordable housing in Newport News. Final HPRP APR data demonstrates that of the 465 total assisted through HPRP, 327 (70%) were at risk of homelessness at program entry and were permanently housed at program end.

CoC Collaboration – Families with Children

No families with children under 18 years of age are denied entrance into any homeless shelter within the CoC that serves families. Staff at each agency are trained how to identify the various needs of each child upon intake. Within the past two years, several agencies, including ES and TH, have redesigned certain units for large families as more are presenting with multiple children. Families are never separated when brought into shelter or TH and are always guaranteed placement into one unit to remain together. In seasonal shelters, families are put into separate churches from singles and are kept together. Each seasonal winter shelter has its respective department of human services (DHS) at each shelter nightly to do intakes on the families with children that enter. The respective DHS/CPS also opens a case on these homeless families to secure educational and other needs of the children that are in the shelter. If the household is headed by a grandparent, efforts are made through DHS to locate the parents and reunite the children with the parents when appropriate, securing mainstream benefits and other resources (e.g. family unification vouchers when available).

Homelessness among Veterans

The VA Medical Center provides a Veterans hotline, outreach, case management, various supportive housing and rehabilitation programs for homeless veterans. The CoC has a strong, collaborative partnership with the various VA programs. The CoC participates in the annual VA CHALENG survey to offer feedback on the VA's performance. The Hampton-Newport News CSB manages the regional Wounded Warrior program, making contact with approximately 200 veterans/family members each month. Other programs within the CoC that serve veterans include: the VA Domiciliary for rehabilitation; Malachi House (TH for women with children); The Salvation Army (TH for single men); Disabled American Veterans (which hold Stand Down events twice each year); and LINK of Hampton Roads (7 bed community residential treatment program for chronically homeless veterans). VA staff attend various CoC

subcommittees and administered Vulnerability Index surveys to homeless veterans during the 1,000 Homes Campaign in March 2012. These efforts align with several CoC strategic goals; in particular those pertaining to utilizing Housing First models, collaborations to avoid discharging into homelessness, and emphasizing and implementing regional cooperation and partnerships to provide the best solutions. Going forward, the CoC will update its 10-Year Plan with specific objectives and activities to be fulfilled that target the veteran population and preventing and ending homelessness within it.

Youth Homeless Population

The GVPHC has seen an increase in youth being served in all homeless programs and is focusing efforts to prevent homelessness and rehouse households with children. Each Department of Human Services works closely with service providers to house families that present as homeless to locate shelter and other resources. DHS also manages the Foster Care programs for youth through age 21 and manage their independent living transition plans. The region hosts a Lesbian, Gay, Bisexual and Transgender center where youth can drop and link with services. The center has noted an increase of LGBT youth presenting for help from the Greater Virginia Peninsula and is considering supportive housing options targeting LGBT. Regional youth shelters are always contacted by DHS when an unaccompanied youth is in need of shelter. Family homeless agencies collaborate with Project HOPE-VA, which works to identify unaccompanied homeless youth in Virginia public schools and connect them with necessary resources and support services to address their homelessness. Collaboration with Project HOPE-VA provides data to determine the size and scope of the youth homeless population in the region. The GVPHC Leadership Team collaborates with providers that make up the Youth Committee to target homelessness awareness programs and educate the public. Going forward, the CoC will update its 10-Year Plan with specific objectives and activities that target homeless youth, within families and unaccompanied.

EMERGENCY SHELTER GRANTS (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources,

- grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
 5. Activity and Beneficiary Data
 - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
 - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Not applicable.

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
 - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
 - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
 - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
2. Changes in Program Objectives
 - a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions

- a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
- b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
- c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
4. For Funds Not Used for National Objectives
 - a. Indicate how use of CDBG funds did not meet national objectives.
 - b. Indicate how did not comply with overall benefit certification.
5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
 - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
 - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
 - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.
6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
 - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
 - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
 - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
 - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.
8. Program income received
 - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
 - b. Detail the amount repaid on each float-funded activity.
 - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
 - d. Detail the amount of income received from the sale of property by parcel.

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
 - a. The activity name and number as shown in IDIS;
 - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
 - c. The amount returned to line-of-credit or program account; and
 - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.
10. Loans and other receivables
 - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
 - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
 - c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
 - d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
 - e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.
11. Lump sum agreements
 - a. Provide the name of the financial institution.
 - b. Provide the date the funds were deposited.
 - c. Provide the date the use of funds commenced.
 - d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.
12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
 - a. Identify the type of program and number of projects/units completed for each program.
 - b. Provide the total CDBG funds involved in the program.
 - c. Detail other public and private funds involved in the project.
13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
 - a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Due to the diverse nature of the residents living in Hampton, the City's non-housing community development needs are varied and disparate, but there are some common elements. There are needs for public infrastructure improvements and neighborhood facility improvements throughout the area. In

addition, there are significant social service needs that are not adequately addressed.

Primarily, the City of Hampton is concerned with stabilizing and revitalizing its LMI neighborhoods. A neighborhood where the housing stock as a composite mirrors the average housing values of the region is economically stable and can attract private-sector investment. This arrangement is a sustainable one, in which a neighborhood becomes less dependent on scarce local government resources.

An additional issue is the limited reach of public transit, which makes transportation for those with lower incomes and those without cars a significant problem, ultimately leading to limited access to employment centers, health care centers and other goods and services. There are also economic development needs within the area. However, the limited amount of CDBG resources and the extensive competing demands for these resources severely restricts the number and type of projects that can be undertaken. Beyond these broad categories, there are specific needs within neighborhoods such as economic revitalization, street improvements, streetscape improvements, sidewalk improvements, removal of architectural barriers and parks and recreation improvements.

Support Services to Neighborhood Center Programs

A comprehensive listing of the programs and services available to youth in Hampton neighborhoods, through the Community Development Block Grant funded programs listed below. The current plan and service delivery model recently completed its eleventh year of operation. 2012-2013 CDBG funding was allocated for operational costs and technical assistance to two neighborhood center programs (Newtown Learning Center and Y.H. Thomas) that serve primarily low and moderate income youth. Programs at these locations are in various stages of development and have received assistance based on their capacity to organize, develop programs, supply material resources, and operate their facilities. Accomplishments for the program year were as follows:

Y.H. Thomas Community Center

The primary service area for the Center is the Old North Hampton Community, with programs and activities open to the residents of Hampton. The Community Center is available for use by neighborhood groups, city departments, community partners and other not for project organizations. Activities offered at the Center include the following:

- Fun @ 1300 Out of School Program (Kids Café)
- Hampton Parks and Recreation Summer Playground Program
- S.E.E.D.S. Family and Community Resource Fair
- Trunk or Treat
- Stand Down for Homeless and Disabled Veterans
- Annual Thanksgiving Day Dinner

- Parental Involvement Night
- Hope for the Holidays
- Holiday Celebration
- Annual Community Meeting
- Job readiness assistance and training (Urban League of Hampton Roads)

The Center's hours of operation are as follows: Monday, Wednesday, Friday 9am-6pm; Tuesday and Thursday 9am-8pm; and, Sunday 4-7pm.

Accomplishments: Enrollment in the After School Program has been steady at approximately 51 students, 15 teen mentoring participants and 51 in the Summer Playground Program. During the program year, a total of 8,855 youth and adults participated in programs offered at the Center.

The Y.H. Thomas Community Center has been successful with improving existing programs without adding additional financial burdens to existing grant and local resources. The Center staff will continue to look for opportunities to involve citizens at every level of program planning and solicit feedback when making plans for the community center. They have successfully utilized volunteers to assist with special event programs and average over 2,000 hours of volunteer support. The community center had approximately 18,702 visitors last program year. The Center staff are working to improve their volunteer support for daily operations in an effort to add daily activities during operational hours and increase small group tutoring opportunities for children in need.

Additional resources leveraged include:

- The Hampton Parks and Recreation and Y.H. Thomas Community Center applied for and received a 3 year grant from Virginia Foundation for Healthy Youth totaling \$140,302. This grant funds program facilitators and supplies for positive action program implementation at after school programs across the city.
- The Center staff work with the Old North Hampton Community Organization and Y.H. Thomas Athletic Association to leverage resources and partner to implement programs and activities at the community center.

Newtown Learning Center/Little England Cultural Center

The primary service area for the Center is the Newtown Community, with programs and activities open to the residents of Hampton. Activities offered at the Center include the following:

- Tutoring and Homework Assistance
- S.O.L. Study and Preparation Classes
- Thanksgiving Dinners Provided to Community
- Christmas Open House/ Community Outreach
- Book Club (Reading Development Program)
- Cultural Club/Etiquette

- Positive Action
- Smart Ones (Autism) Computer Classes
- Children's Fitness Program
- VA Cooperation Nutrition
- Black History Discovery Project
- Summer Playground Camp
- Summer Educational Camp (Math/English)
- Kids Café – 4,480 hot meals served
- Newtown Junior Golf
- Keys To The Future - tutoring
- Newtown Youth Leadership Development Group
- Open adult computer lab (Mondays 10am – 12pm)
- Children's Festival
- Youth Connect

The Center's hours of operation are Monday – Friday, 9am – 6pm

- After School Programs: Monday – Thursday, 2:00pm – 6pm
- Adult computer class: Monday and Thursday, 10am – 12pm; Tuesday, 9:00am-12:00pm; Wednesday, 9:00am – 1:30pm

Accomplishments: The accomplishments for the Center were as follows:

- 160 youth received tutoring and homework assistance
- 55 youth participated in enrichment programs (S.O.L. Study and Preparation Classes, Reading Development, Summer Playground)
- 5 Special Needs adults participated in Computer Classes
- 65 seniors and adults received computer training

Section 3 Business Development Program – CDBG

On August 25, 2010, the HRHA Board of Commissioners approved the creation of the HRHA Entrepreneur's Club Program. The HRHA Entrepreneur's Club promotes business development by training low to moderate income residents of Hampton with entrepreneurial and employment training. The goal of the program is to educate participants through classes and educational activities designed to promote business development.

On June 27, 2012, the HRHA Board of Commissioners approved the expansion of the business development program to include teenagers ages 13-18 years old. HRHA has since developed the HRHA Teenpreneur Program, which will educate and promote business development among teenagers from low to moderate income families. The HRHA Teenpreneur Club is a program that introduces an entrepreneurial mind-set and skills to Hampton youth. It is a voluntary and interactive program designed to 1) raise awareness of entrepreneurship as a viable career option, 2) help youth develop the attributes and skills associated with entrepreneurship including: creativity, innovation, self-confidence, planning and risk-taking, and 3) motivate youth to pursue further study, exploration and consideration of entrepreneurship.

Accomplishments: This program year the HRHA partnered with and contracted the Small Business Development Center in Hampton and the Community Builders Network in Hampton to put on educational classes at scheduled times during the year. The partnership allowed HRHA to take advantage of the professional expertise of instructors and consultants who are well versed in the field of entrepreneurship. As a result, nine (9) youth participated in the Teenpreneur Club and eighteen (18) adults participated in the Entrepreneur's Club.

HRHA Staff also participated in the Peninsula Entrepreneur Forum held at the Thomas Nelson Community Workforce Development Center. This forum afforded HRHA staff to network with potential future partners. HRHA staff also received a \$7,500 Department of Housing and Community Development micro-enterprise planning grant geared toward creating ways to fill the need for micro-loans to micro-enterprise organizations in Hampton.

Partnership for a New Phoebus – Phoebus Commercial Revitalization

The CDBG Program funds activities of the Partnership for a New Phoebus (formerly the Phoebus Improvement League). The Partnership receives CDBG funds to undertake special economic development activities in the Phoebus Business District. The mission of the Partnership is to remove blight, encourage preservation and rehabilitation, and encourage economic development.

Accomplishments: During this program year, the Partnership sponsored and/or participated in eight (8) community meetings as part of their outreach efforts. Details regarding the community meetings are as follows:

- Phoebus Master Plan Update – November 12, 2012
- Senior Housing Project Community Input Meeting – December 3, 2012
- Fort Monroe Meeting – December 13, 2012
- Hampton Roads Bridge Tunnel Update – January 23, 2013
- Phoebus Master Plan Update – February 7, 2013
- Phoebus Little League – February 28, 2013
- Hampton Home Repair Blitz – May 4, 2013
- Partnership Annual Meeting – June 37, 2013

In addition to community outreach, the Partnership must also create two (2) low-moderate income jobs annually in the Phoebus Business District. At the time this draft was prepared, City staff were still in the process of evaluating the information submitted by the Partnership to determine if it meets the low-mod job creation criteria as set forth in the CDBG Program regulations.

Little England Chapel Cultural Complex

The planning for the construction of a new facility to replace the existing Newtown Learning Center began approximately eight (8) years ago. Through a series of community meetings, the need for a large facility was identified. The new facility, which is located at the corner of Ivy Home Road and Kecoughtan Road contains community meeting space, computers, after-school programs for youth and programs for seniors.

Accomplishments: The construction of the building was completed at the end of the program year 2011-2012. A ribbon cutting ceremony was held on July 10, 2013. Funds were expended during this program year for the completion of punch list items, LEED certification, and final construction invoices.

Patterson Avenue Extension

The extension of Patterson Avenue from Queen Street to Settlers Landing Road took place in the Olde Hampton neighborhoods. The extension is consistent with the Downtown Hampton Master Plan.

Accomplishments: The engineering design for the Patterson Avenue Extension is currently underway. The design and construction will be completed in program year 2013-2014. Note: The road extension is one component in a larger single-family and multi-family housing project sponsored by the HRHA. Original plans were to construct the road in conjunction with the surrounding housing development. Unfortunately, the HRHA is still working to secure the funding for the multi-family component. As a result, the road extension and the single-family housing will be separated from the multi-family housing project, so that these two elements can move forward in the upcoming program year.

Housing Reinvestment & Grant Administration

Neighborhood Planning provides an opportunity for community members to study their neighborhood and decide how to work together to make it a better place to live, work and play. The process considers physical, social, and civic issues that affect the quality of life in our neighborhoods. Under this activity, neighborhood facilitators provide coaching, facilitation, and technical assistance to neighborhood organizations and individuals involved in planning/outreach, organizing and projects. This includes: facilitating and recording planning/implementation meetings providing technical support regarding resources, referrals, and general information coaching leaders/team members through planning/implementation process. Priorities and strategies of planning efforts in Buckroe, the North King Street corridor, Newtown, Greater Wythe, Sussex, Old North Hampton, Phoebus, Olde Hampton and Pasture Point have provided valuable guidance to this planning effort. This activity also includes CDBG and HOME grant planning and administration.

Accomplishments: Staff provided neighborhood facilitation and technical assistance to neighborhood organizations as well as, creating the following partnership and community program for LMI individuals:

Home Repair Blitz – Tyler Seldendale & North Phoebus

As a result of the partnership between Habitat for Humanity and the Hampton Redevelopment & Housing Authority, staff was able to host two Home Repair Blitzes during the program year – Tyler Seldendale (Spring 2012) and North Phoebus (May 2013). The goal of the blitz is to leverage community sponsorships and volunteer labor to assist low income and elderly property owners with exterior repairs. Through the Blitz, 41 homes were repaired at no cost to the homeowner. In addition, \$18,555 in materials and in-kind donations were

received. Over 480 volunteers assisted with both events for a total value of \$75,600 in donated labor. The next Hampton Home Repair Blitz will be held in the Rosalee Gardens neighborhood on October 19, 2013.

ANTIPOVERTY STRATEGY

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

The City of Hampton is committed to eliminating poverty through making housing more affordable, preserving the condition and availability of existing housing stock, and helping citizens build assets of all kinds: human, social, financial, physical and natural. To this end, the City and its community partners have incorporated an integrated system of services and programs to meet the various needs of individuals as they progress toward financial self-sufficiency.

In addition to supporting the initiatives of local organizations that serve low-income residents by providing emergency shelter, transitional housing and social services; the city administers programs that aim to mitigate poverty and the problems associated with it. The City has directly impacted some of poverty's primary causal factors – poor-quality housing, expensive housing, lack of education, unemployment, low income and ill health – by utilizing its resources, including housing stock, social services provided by sub recipients, employment opportunities, public health guidance and the educational system. The multiple aspects of the programs run by the City and its sub recipients, when working in concert, have had the ability to reduce the number of households with incomes below the poverty level.

The City of Hampton's chief anti-poverty objective is to provide families with the opportunity to improve their economic conditions through prevention and intervention investments. Indirectly, almost any initiative that improves the economic base, job skills and health of the community has contributed to anti-poverty efforts, but only strategies directed, at least in part, specifically to that population group will be included as anti-poverty strategies. The City's strategies achieving this include the following:

- Supporting the Healthy Family Partnership. Hampton's key strategy for breaking the cycle of poverty is by providing services as a partnership between the public and private sectors to ensure that every child in Hampton is born healthy and enters school ready to learn.
- Creating new jobs in sectors where pay rates are above minimum-wage rates to increase opportunities for low-income workers to move into higher income ranges. New job creation combined with already low unemployment rates will add significantly to employment prospects in Hampton.
- Providing job training and support as a partnership with other agencies and the private sector. When the number of new jobs increases,

employment prospects improve for everyone. An impediment to employment and work progress for many low-income residents is a lack of skills or resources to secure and maintain employment. All agencies involved in anti-poverty strategies and economic development place a high priority on the need for employment training. The emphasis has shifted to include both job skills training, which enable the unemployed and those on welfare to take a job in a specific industry, and general skills that enable people to maintain employment.

More specifically, the City addressed, and will continue to address, poverty prevention and mitigation through the following activities, none of which are funded with the City's CDBG or HOME allocations.

- The Peninsula Chamber of Commerce has focused on workforce development in response to a need for skills training in the area of timekeeping, personal appearance and interpersonal skills. The Chamber provides a conduit linking business, industry and government needs with the education providers through a School to Work program and its workforce development initiatives.
- The Greater Peninsula Private Industry Council, through funding from the Job Training Partnership Act, offers courses on various job training skills such as secretarial, medical office clerks, security guard, manufacturing and home-building skills such as carpentry, masonry, plumbing, wiring and HVAC.
- The Peninsula Workforce Development Center (PWFDC) is a joint effort of Hampton, Newport News, Poquoson, Williamsburg, James City County, York County and Thomas Nelson Community College (TNCC). It provides employer-driven workforce services designed to prepare the Peninsula's citizens to be productive members of a world-class workforce. PWFDC provides customized training, professional and industry certifications, skill assessments and much more. The One-Stop Career Center provides a comprehensive set of employment, education and training services for employers, employees, job seekers and students.
- The Center for Child and Family Services also provides services that complement Hampton's strategies to prevent poverty. The Center provides counseling and referral services to individuals, families and organizations. It sponsors Consumer Credit Counseling Services of Hampton Roads, which provides debt management, budget counseling, reverse mortgage counseling and representative payee services. In addition, the Center sponsors VisionPoint, a career development program to help prepare youth ages 14-21 for productive adult lives. Youth explore careers, develop employable skills and are linked with adult education following high school.

NON-HOMELESS SPECIAL NEEDS

NON-HOMELESS SPECIAL NEEDS

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Priorities and Specific Objectives

The City of Hampton has continued to serve its special-needs populations, as specifically described in the following section, through a strong regional network of public, private and nonprofit housing and service providers. In particular, the City promoted physically accessible housing through partnerships with nonprofits, appropriate agencies and advisory committees in Hampton.

The Continuum of Care's (CoC's) efforts in coordinating with and/or assisting in the development of local discharge planning policies that ensure persons are not routinely discharged into homelessness, including the streets, shelters, or other McKinney-Vento homeless assistance housing programs is as follows:

Foster Care:

Youth services (also known as the Independent Living Program) assists foster care youths ages 14-21 in developing the skills necessary to make the transition from foster care to independent living. Examples of independent living skills are career exploration, job skills, money management, housing, transportation, and legal issues. Within the CoC, departments of human (social) services coordinate transition plans for each youth aging out of foster care through the age of 21. Service teams meet each month and work with local housing resource agencies to identify housing in connection and proximity to employment and/or education. Key staff within social services ensure these youth are not discharged into homelessness and they report and discuss these issues at ILP meetings with partner agencies, as well as at the monthly Commission on Homelessness meeting.

Health Care:

The Veterans Affairs (VA) Medical Clinic and the Community Services Boards are the only publicly-funded health care facilities within the CoC. The discharge planning for patients treated for mental health is described in detail under that question. Within the CoC, the VA Homeless Outreach Coordinator and Housing Coordinator attend various CoC meetings and actively participate with other service providers to locate housing for those brought to the SCAAN committee, including those being discharged from the VA. The VA has a partnership with The Salvation Army that provides transitional housing for 60 persons. In addition, the

VA receives an allotment of HUDVASH vouchers within the CoC and manages a hotline for any veteran in crisis. The CoC implemented a hospice program for veterans in 2008 that provides housing and care for the last six months of their life if they have no other option. The VA is committed to its five year plan to end homelessness among the veteran population and provides regular updates to the CoC on their housing and support programs that work toward this goal.

Mental Health:

Each year the Virginia Department of Behavioral Health and Developmental Services, in coordination with each of the local Community Services Boards (CSBs), develop a Performance Contract. In this, the CSB and the state bind each other to the expectations of Discharge Protocols for Community Services Boards and State Hospitals, available at <http://www.dbhds.virginia.gov/documents/OMH-DischargeProtocols.pdf>. This protocol holds accountable the state and CSB for planning for housing and residential services upon discharge from state mental health facilities. It also has a specific protocol when discharge to shelter or other temporary housing is unavoidable due to clinical need for release and client preference for discharge to shelter. CSBs provide case managers (liaisons) to begin discharge planning when an individual is admitted to a state facility. Discharge assistance funds are also available for payment for housing and services upon release to assist with avoiding discharge to homelessness.

Corrections:

The Virginia Department of Corrections has worked under a governor's mandate to organize regional Re-entry Councils across the State to improve community collaborations with the Corrections system for persons leaving correctional facilities. The Operating Procedure can be found at: <http://www.vadoc.state.va.us/about/procedures/documents/800/820-2.pdf>. This document outlines the transition team, their responsibilities around discharge planning for each individual, and how to collaborate for special needs cases when developing a plan for release and/or treatment. Within the CoC, the Probation and Parole representatives from different jurisdictions participate on the GVPHC and special events as requested. They provide updates and resources for agencies struggling to serve ex-offenders as well as collaborate with housing providers for options available to ex-offenders.

All of the City's program offerings that are supported by federal funds were targeted to assist low- and moderate-income individuals, many of whom fall into special needs categories. Special needs populations are targeted in some of the City's planned activities, such as the Section 3 entrepreneurial and employment training for Housing Choice Voucher holders, public housing residents and hundreds of at-risk youth who will benefit from the City's investment in its neighborhood center programs.

In FY 2013, the City carried out the following program activities related to special-needs populations:

➤ **Section 3 Pilot Program**

A program to assist Public Housing and Housing Choice Voucher residents with entrepreneurial and employment training. Program was expanded on June 27, 2012 to include 13 – 18 year olds. This program educates and promotes business development among low to moderate income teenagers.

➤ **Support Services to Neighborhood Center Programs**

Operational costs and technical assistance to neighborhood center programs at Newtown and Y.H. Thomas Community Center.

• **Wheelchair Ramp Program**

This program provides lumber and other materials for low-to-moderate income residents in need of wheelchair access to their home.

SPECIFIC HOPWA OBJECTIVES

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
 - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
 - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
 - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
 - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
 - a. Grantee Narrative
 - i. Grantee and Community Overview

- (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
- (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
- (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
- (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
- (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
- (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.

ii. Project Accomplishment Overview

- (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
- (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
- (3) A brief description of any unique supportive service or other service delivery models or efforts
- (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.

iii. Barriers or Trends Overview

- (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
- (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
- (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years

b. Accomplishment Data

- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
- ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Not applicable. The City of Hampton is not a HOPWA recipient.

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Not Applicable.

Annual Performance Report HOME Program

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting 07/01/12	Ending 06/30/13	06/30/13

Part I Participant Identification

1. Participant Number M-12-MC-51-0201	2. Participant Name City of Hampton		
3. Name of Person completing this report Thomas L. Starnes		4. Phone Number (Include Area Code) 757-727-1111	
5. Address 1 Franklin Street	6. City Hampton	7. State VA	8. Zip Code 23669

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period \$192,541.93	3. Total amount expended during Reporting Period \$192,541.91	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5 \$0
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Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number	9			3	6
2. Dollar Amount	\$194,528			\$63,960	\$130,568
B. Sub-Contracts					
1. Number					
2. Dollar Amount					
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number	9	3	6		
2. Dollar Amount	\$194,528	\$63,960	\$130,568		
D. Sub-Contracts					
1. Number					
2. Dollar Amounts					

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0					
2. Dollar Amount	0					

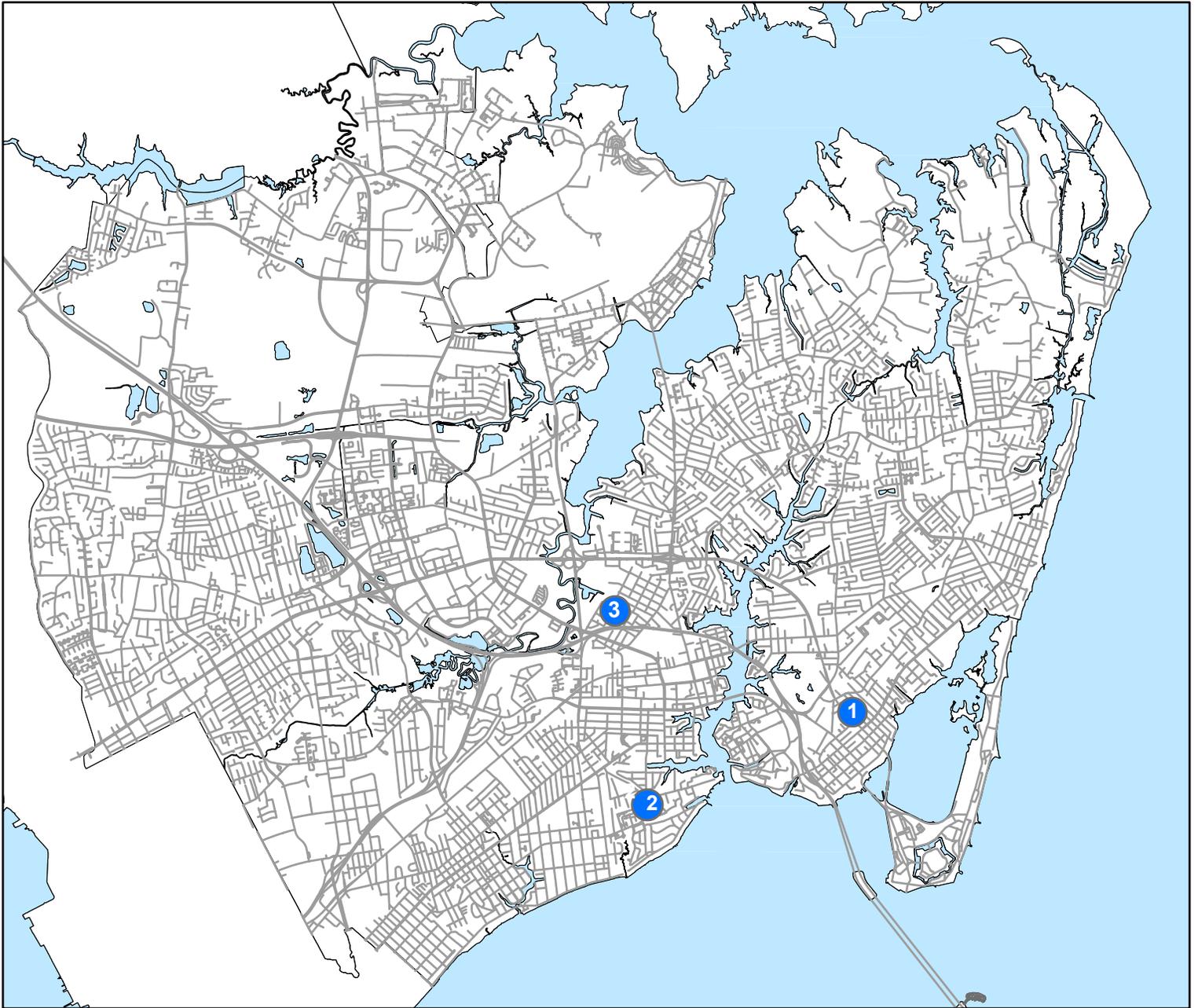
Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired	0	
2. Businesses Displaced	0	
3. Nonprofit Organizations Displaced	0	
4. Households Temporarily Relocated, not Displaced	0	

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0					
6. Households Displaced - Cost	0					

CITY OF HAMPTON
2012-2013 Funded Projects



- 1** Phoebus Improvement League
- 2** Newtown Learning Center
- 3** Y.H. Thomas Community Center

Citywide Projects:

HOME: Acquisition/Rehabilitation
Homebuyer Assistance
Homeowner Rehabilitation
New Housing Construction
CHDO Activities

CDBG: Acquisition
Demolition
Disposition
Housing Programs
Housing Services
Community Development Planning

City of Hampton Low-Mod Income Areas

Legend

- Low Income Blocks
- Minority Census Blocks
- Low Income and Minority Blocks

