

Applications are due by 4:00 on April 17, 2009
Planning Department 6th floor
Youth Planners office
1 Franklin St. Hampton, VA 23669

Youth Planner Application

All applicants must be a junior during the 2009/2010 school year. Applicants must also be under the age of 18, and a resident of the City of Hampton. Interviews will be held **Thursday, April 30, 2008 at 4:30.**

All applicants will be considered regardless of race, color, gender, national origin, disability, or sexual orientation.

Name:	
Street Address:	
City:	Zip Code:
Phone Number:	
E-Mail	
Age:	Date of Birth:
Are you currently enrolled in school?:	School:

Circle the best way for us to contact you Phone Email Texting

Do you have access to reliable transportation? Yes No

If you answered 'Yes' please explain the transportation to which you have access

The following two sections require you to use a separate sheet of paper. Please include your name and attach your answers to this application

1. Please list your most recent jobs and/or volunteer experiences, including organization and club participation. Include the following information:

Name of business/organization/club	Reason ended (if applicable)
Address of business/organization/club	Average hours per week
Job title/position held	Hourly rate (if applicable)
Start date and end date	Reference name and number

2. Answer each of the following questions. Please limit your response to 100 words per response.
 - a. Why are you applying for the Youth Planner position?
 - b. If you were a Youth Planner and had a work related meeting, but were also already scheduled for another activity at the same time, what would you do?
 - c. Why do you think it is important for the youth of the city to be involved in addressing issues in Hampton?
 - d. Why do you believe the Planning Department should hire young people as part of their team?
 - e. In your opinion, what is the most critical issue facing young people in your school, your neighborhood, or the city as a whole?

I hereby certify that the information I have given is true and correct to the best of my knowledge. I understand that the provision of false information may disqualify me. I authorize the release of this information for verification purposes and understand it will be used to process my application for employment.

Applicant Signature:	Date:
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For more information, contact Anna Hogg (ahogg@hampton.gov, 728-5225), Danielle Phillips (dphillips@hampton.gov, 728-5225), or Michael Bock (mbock@hampton.gov, 728-5226)

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Youth Planners City of Hampton Planning Department Job Description

The youth planner position is an outgrowth of the City of Hampton's focus on youth and families. The purpose of the position is to ensure the creation of a positive community for Hampton's youngest citizens.

The City of Hampton's Planning Department hires two high school students, and the Neighborhood Office hires one as part-time employees. These youth planners are given access to all the same resources as other city planners. Generally, the Senior Youth Planner, is a high school senior while the others, the Junior Youth Planners, are high school juniors. As the senior graduates, new youth planners are hired.

The Youth Planners:

- Collect, organize, and analyze a wide variety of data related to youth including surveys, census data, focus groups, community forums, etc...
- Support to the Hampton Youth Commission, including providing staff support to the committees of the commission
- Generate creative and practical solutions to problems
- Have the skills needed to interact effectively with youth and adults
- Create, update, and implement the *Youth Component of the City of Hampton's Community Plan*
- Make regular presentations to the Planning Commission and City Council
- Represent the City of Hampton in local, regional, and national conferences

The position requires an intense two-year commitment. Each youth planner works approximately 15 hours a week.

Hourly Pay Rate:

Junior Youth Planner: \$8.09

Senior Youth Planner: \$8.65