



FULL COMMISSION MEETING MINUTES

Goodwill Employment Center

June 12, 2018 ~ 3:30pm

Board Members Present: Barb Abraham, Ryan Adams, Wendy Iles, Will Kotheimer, Alex Maness, Gayle Mooney, Jamie Osso

Also Present: Claire Neubert, Jim Williams, Debbie Blanton, C’Faison Harris

Opening Business

Welcome and Time Sheet: Wendy Iles opened the meeting.

Roll Call & Protocol: C’Faison Harris conducted the roll call. Wendy announced that a quorum was present and then read the opening statement. Those present were reminded to sign in on the time sheet and encouraged to record any volunteer hours accumulated in work relating to the Commission. Debbie Blanton explained the value of those volunteer hours when reporting as an affiliate to Keep America Beautiful (KAB). Wendy announced that this was her last meeting as Chair, and she noted that the honor and responsibility would be passed to Will Kotheimer at the July meeting. Debbie also announced that Wendy and her husband, Roger Iles, graciously donated \$500 from the proceeds their recent fund-raiser hosted by Mr. Iles. Everyone thanked Wendy for not only the contribution, but also for her leadership of and commitment to the Clean City Commission.

Roger Fournier, Donor Development Coordinator for Goodwill Industries, was introduced. Roger is also a member of HCCC’s Clean & Green Workplaces Committee and agreed to conduct a tour for interested members immediately following the meeting.

Approval of May Minutes: Will Kotheimer offered a motion to approve the minutes as written. Alex Maness seconded and the motion carried.

City Attorney’s Office: No report

City Council: No report.

Parks, Recreation, & Leisure Services: No report.

Public Works: Debbie stated that Public Works has asked her to increase efforts in educating the public about recycling contamination and its impact on how Tidewater Fibre Corporation is able to process recyclables under the newest Chinese regulations. Will asked for clarification on contamination – was it organic matter or non-recyclables. Debbie responded that the issue is citizens placing non-recyclable items into the bins; contamination from organic matter seems to be less of an issue.

Wendy suggested changing the agency display to have people decide into which clear plastic cube or bin a selectable recyclable should be placed, allowing them to determine what is acceptable for recycling. She also suggested distributing the refrigerator magnet/calendars provided by Public Works at the June 23 Farmer’s Market at Buckroe Beach. Alex suggested sending a recycling fact sheet via the Hampton eNews link, noting that the city’s website is not the easiest to navigate. Hampton eNews is a quick and easy link to Hampton citizens. Debbie stated that if there is an increase in the FY19 operating budget, the agency may be able to create its own magnetized flyers for distribution.

Financial Report: Distributed with agenda packet. C’Faison explained starred minor discrepancies in a three budget line items to be reconciled during a June 19 meeting with the agency’s Accounts Payable representative.

Voting Items

Plastic Bag Recycling Contest: Debbie stated that the proposal has been reviewed by City Attorney Veronica Meade and has been approved. Debbie explained that the proposal is based on the KAB Behavior Change System Five Step Management Process and is proposed by the agency’s School Pride in Action (SPIA) Committee. Project Leaders are Sally Lewis, Allison McGee of Kroger, and Debbie, and will run through the 2018/2019 school year. Since the Farm Fresh Grocery closures, which previously participated in the school plastic bag recycling programs, Debbie contacted Kroger to find out if they collected plastic bags and film. Kroger responded with a proposal for its own program. Debbie noted that this year’s program will be a two-tier one with elementary schools in one

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category and middle schools in another. This will allow for awarding up to six winners (1st, 2nd, and 3rd in each age level). This will be more beneficial to Hampton schools than the Trex program since it is now a regional program. In 2017-2018, Hampton had no winners in the Trex program despite Asbury Elementary School's collection of more than 2,400 pounds of plastic bags and film.

Barbara Abraham asked if plastic bag donations are currently being accepted and if they can be dropped off at Clean City Offices. Debbie answered that while the bags could come to the office, they could also be taken to the Master Gardener area at Bluebird Gap Farm. She suggested that the bags be collected and saved, however, until the start of the school year and then delivered. Claire Neubert suggested that schools have bins for donations, and Ryan added that participating stores could also have displays showing the collections of competing schools, similar to the thermometer or gauge displays seen for donations, etc.

Will motioned to approve the proposal. Barbara seconded; the motion carried.

Discussion Items

Update on 40th Anniversary Celebration Plans and Committee: Debbie stated that Procurement has given permission for special requests for quotes to be done after the beginning of the new fiscal year, which allows for vendors to indicate what foods/services they could provide for a set amount of money and people. Debbie also said that the go-ahead was received by a 40th anniversary display to be installed at City Hall. Jim Williams spoke with Hampton Library Director, Valerie Gardner, about environmental education displays throughout library branches. He will have more information by the next meeting.

A reminder was given about the next committee meeting on Thursday, June 14, at 3:30pm, at which time results of the survey will be discussed. Members were encouraged to participate.

FY19 Budget Update: Debbie announced that this year's budget may have a slight increase from FY18. FY19 budgets will be available for viewing on July 1. She noted that members may view budget information on the city's website by clicking on the city Manager's Budget, then Public Works Stormwater, and then going to General Revenue Grant Funding

Claire Neubert asked when will the new Council Liaison be decided; Debbie answered that will take place in July. Jim Williams stated that the newest Council-elect, Eleanor Weston-Brown, would be a good choice because she is knowledgeable and deeply involved in area environmental education and initiatives.

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Appointed Member Reports

Beautification Committee: Debbie announced that although there were no winners in May, June's winner is Vicky Moyer of Holiday Drive, the wife of former board Vice Chair John Moyer and an active adopt-a-spot sponsor. The honorable mention went to Cleo Parker of Jay Sykes Court.

Fund-Raising Committee: Debbie said the rock-making class was phenomenal and that the food was excellent. There were five attendees who all seemed to have had a great time. As stated earlier, the proceeds were donated to the Clean City Commission.

Hampton Community Gardens: Wendy announced the next class will be June 24, 2pm, at the St. Joseph's Marian Center, 620 Buckroe Avenue. A representative of Lancaster Farms will be there to present *Eco-Design: Edible and Ornamental Fusion*. This event is free and open to the public.

HCCC Staff Reports

Debbie again encouraged board members to record all community hours for the FY18 fiscal year and submit by July 15 in order to submit to KAB by the August 1 deadline. She also stated that YH Thomas Community Center will host an awards ceremony in recognition of Community Partners at 6m on June 28, and asked that members be present since Clean City is one of the awardees.

Adjournment

Meeting adjourned at 4:22pm. A behind-the-scenes tour of Goodwill followed the meeting, thanks to Roger Fournier.

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Announcements

- Water Quality Monitoring, June 13, 1pm, Back River and Elizabeth Lake,\
- Volunteer Recognition Event Meeting, June 14, 3:30pm, HCCC Office
- Oyster Roundup, June 14, 6pm-8pm, Dandy Haven Marina,
- Community Cleanup, June 15, 9am, Milford Ave/Bright St/Westwood Ave/Shell Rd
- Clean & Green Workplaces Committee Meeting, June 19, 3:30pm, Goodwill Employment Center
- HCCC Display, Buckroe Farmers Market, June 23, 9am–1pm, Buckroe Beach
- HCCC Anniversary 40 years, June 28
- HCCC Display, Hampton City Schools Environmental Literacy Event, June 29, 1pm-3pm
- **INDEPENDENCE DAY HOLIDAY, July 4**
- Litter & Recycling Awareness Committee Meeting, July 5, 11:30am, Mama Rosa's Restaurant
- YARDS Judging, July 9, 8:30am, HCCC Office
- **Full Commission Meeting, July 10, 3:30pm, HCCC Office**

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