

**ECONOMIC DEVELOPMENT AUTHORITY
of the
CITY OF HAMPTON, VIRGINIA**

Minutes – Regular Meeting

February 19, 2019 – 8:30 a.m.

EDA Conference Room

**CALL
TO ORDER**

Chair Ferebee called the meeting to order at 8:30 a.m.

**DIRECTORS
PRESENT**

Richard M. Bagley, Jr., Michelle T. Ferebee, James A. “Pete” Peterson, Laura S. Sandford, L. Scott Seymour and George E. Wallace. Also present was Secretary/Treasurer Charles E. Rigney, Sr.

**STAFF
PRESENT**

Brian DeProfio, Terry O’Neill, Patricia Melochick, Susan Borland, Michael Yaskowsky, Daniel Girouard and Teresa Hudgins

**GUEST
PRESENT**

Mayor Donnie Tuck

MINUTES

Chair Ferebee stated the Minutes from the January 15, 2019 meeting were distributed. A motion was made by Mr. Wallace and seconded by Ms. Sandford to approve the Minutes as presented. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Peterson, Sandford, Wallace, Seymour and Ferebee
Nays: None

Chair Ferebee stated the Minutes from the February 5, 2019 meeting were distributed. A motion was made by Mr. Wallace and seconded by Mr. Seymour to approve the Minutes as presented. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Peterson, Sandford, Wallace, Seymour and Ferebee
Nays: None

**CIP
PRESENTATION**

Brian DeProfio presented the FY19-23 Capital Improvement Plan (CIP) which aligns with Council strategic priorities. Approximately \$288.7 million has been approved for FY19-23. The Plan will go to Council for approval in April.

**LOAN & GRANT
REVIEW
COMMITTEE**

Ms. Ferebee reported the Loan & Grant Review Committee met on February 7, 2019. Mr. Peterson asked about the difference in the amounts between Covenant Care and Unique Imaging on the Loan Status Report dated January 25, 2019. Staff will research and provide a response. There were no questions or comments on the EDA Loan/Grant Program Fund Balance Sheet as of January 31, 2019.

Ms. Ferebee reported the Committee met with Ms. Venelle Atkinson to consider an Economic Development Grant request. Ms. Atkinson operates a small business in the commercial space at the Quality Inn site. No action was taken due to an incomplete application. The Committee asked staff to continue working with Ms. Atkinson and her real estate agent to find another location in Hampton and determine if any financial assistance is available through the existing loan/grant programs.

ECONOMIC
DEVELOPMENT
REPORT

Mr. Rigney stated the updated Status Report on EDA Actions was included in the package. Other items of interest:

- Staff is working on tenant relocation, auction of personal property and an aggressive demolition timeline for the Quality Inn
- Mr. Rigney will attend the International Council of Shopping Centers (ICSC) Mid-Atlantic conference in Maryland March 4th and 5th and will market the Quality Inn and other retail sites
- The Coliseum Central BID annual meeting is February 26th at the Convention Center; let Teresa know if you would like to attend
- Progress is being made on the WVS downtown redevelopment and VT AREC facility
- The Business Appreciation Golf Tournament will be held on May 16th at the Hampton's Golf Course
- There has been increased interest in the Hampton Roads Center sites; staff is working on a marketing package
- Staff is preparing a list of City, EDA and HRHA properties for the web site which will sync to the HREDA and VEDP sites.

MOTION
FREDERICK'S
AIRCRAFT

Mr. Yaskowsky updated the Board on the Revocable License Agreement which expired on February 15, 2019. Frederick's has requested a 12-month extension. A motion was made by Mr. Bagley and seconded by Mr. Seymour to approve an extension of the term of that Certain Revocable License Agreement between the Economic Development Authority of the City of Hampton, Virginia and Frederick's Aircraft Company dated August 31, 2018 and to authorize the Chair or Vice Chair to execute any documents necessary to effectuate that purpose. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Peterson, Sandford, Wallace, Seymour and Ferebee
Nays: None

RESOLUTION
T PENINSULA
HOTEL

Mr. Rigney updated the Board on the construction progress of the hotel at Peninsula Town Center and stated T Peninsula Hotel is seeking additional time to complete the project. A motion was made by Mr. Bagley and seconded by Mr. Seymour to approve a Resolution to approve the Second Amendment to the Economic Development Grant Performance Agreement between the Economic Development Authority of the City of Hampton, Virginia and T

Peninsula Hotel VA, LLC, a Texas limited liability company registered to do business in Virginia. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Peterson, Sandford, Wallace, Seymour and Ferebee
Nays: None

RESOLUTION
HAMPTON
UNIVERSITY
SHUTTLE
SERVICE

Ms. Melochick reported that the vendor (Fun Tours) under contract to provide shuttle service ceased operations. The current agreements with Hampton University were specifically tied to an RFP and the vendor. In order to continue services with another vendor the documents will need to be revised and an Emergency Purchase Order issued. Staff is working to secure a new vendor. A motion was made by Mr. Bagley and seconded by Mr. Wallace to approve a Resolution to (1) approve an Amended and Restated Memorandum of Understanding with the City of Hampton and Hampton University; (ii) approve an Amended and Restated Cooperation Agreement with the City of Hampton; and (iii) Ratify the Chair's action to pursue emergency procurement action for the continuation of certain shuttle services for Hampton University students and parents. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Peterson, Sandford, Wallace, Seymour and Ferebee
Nays: None

CLOSED
MEETING

Chair Ferebee stated a Closed Meeting will now be held pursuant to Virginia Code §2.2-3711.A.8 for consultation with legal counsel employed or retained by the Authority regarding specific legal matters requiring the provision of legal advice by such Counsel pertaining to a legal brief on certain General Assembly legislation. A motion was made by Mr. Wallace and seconded by Mr. Bagley to go into the Closed Meeting. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Peterson, Sandford, Wallace, Seymour and Ferebee
Nays: None

CERTIFICATION
OF CLOSED
MEETING

Chair Ferebee stated it was now appropriate to take a roll call vote and that to the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed, or considered in the Closed Meeting. Any member who believes there was a departure from the requirements of subdivisions (i) and (ii) shall so state prior to the roll call vote, indicating the substance of the departure that, in his/her judgment has taken place. Such statements shall be recorded in the Minutes. Chair Ferebee asked for any statements. There were none. A motion was made by Mr. Peterson and seconded by Ms. Sandford to

conclude the Closed Meeting and return to the Meeting. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Peterson, Sandford, Wallace, Seymour and Ferebee
Nays: None

OLD
BUSINESS

Mr. Rigney updated the Board on the Craig Davis Properties closing which is expected to take place this week. The EDA documents have been delivered.

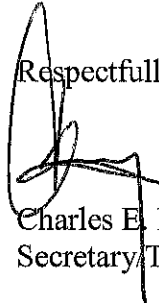
NEW
BUSINESS

Mr. Girouard provided the Board with a copy of the 2018 Start Peninsula activity report.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:50 a.m.

Respectfully submitted,



Charles E. Rigney, Sr.
Secretary/Treasurer

CER/tbh