

**ECONOMIC DEVELOPMENT AUTHORITY  
OF THE CITY OF HAMPTON, VIRGINIA**

**LOAN AND GRANT REVIEW COMMITTEE MEETING MINUTES  
MAY 2, 2019**

Mr. Seymour called the meeting to order at 8:30 a.m. in the EDA Conference Room.

Committee Members Present: Karl Daughtrey, Laura Sandford and L. Scott Seymour

Legal Counsel Present: Patricia Melochick and William Moore

Staff Present: Steven Lynch, Susan Borland, Daniel Girouard and Teresa Hudgins

Guest Present: Michael Pelfrey – Tidewater Express, Inc.

Mr. Seymour stated the Minutes from the April 4, 2019 meeting were included in the package and asked if anyone had any questions or comments. A motion was made by Mr. Daughtrey and seconded by Ms. Sandford to approve the Minutes as presented. The vote was unanimous.

The Committee reviewed the Old Point Trust & Financial Services Statement of Account dated March 1, 2019 through March 31, 2019. The Committee asked staff to move the funds to the Local Government Investment Pool Program as previously discussed and approved.

The Committee reviewed the Active Loan Status Report dated April 25, 2019. There were no questions or comments.

The Committee reviewed the EDA Loan/Grant Program Fund Balances as of March 31, 2019. There were no questions or comments.

Mr. Seymour stated a Closed Meeting will now be held pursuant to (1) Virginia Code §2.2-3711A.4 for the protection of the privacy of individuals in personal matters not related to public business and (2) Virginia Code §2.2-3711A.7 for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in opening meeting would adversely affect the negotiating or litigating posture of the Authority. A motion was made by Mr. Daughtrey and seconded by Ms. Sandford to go into the Closed Meeting. A roll call vote was taken which resulted as follows:

Ayes: Daughtrey, Sandford and Seymour

Nays: None

Mr. Seymour stated it was now appropriate to take a roll call vote and that to the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed, or considered in the Closed Meeting. Any member who believes there was a departure from the requirements of subdivisions (i) and (ii) shall so state prior to the roll call vote, indicating the substance of the departure that, in his/her judgment has taken place. Such statements shall be recorded in the Minutes. Mr. Seymour asked for any statements. There were none. A motion was made by Mr. Daughtrey and seconded by Ms. Sandford to conclude the Closed Meeting and return to the Meeting. A roll call vote was taken which resulted as follows:

Ayes: Daughtrey, Sandford and Seymour  
Nays: None

The Committee considered a Hampton Revolving Loan & Grant Fund Façade Improvement Grant from Tidewater Express, Inc. in the amount of \$10,000 for physical improvements to the property located at 1749 W. Pembroke Avenue. A motion was made by Ms. Sandford and seconded by Mr. Daughtrey to recommend the grant for approval to the EDA board as presented subject to staff recommended conditions. A roll call vote was taken which resulted as follows:

Ayes: Daughtrey, Sandford and Seymour  
Nays: None

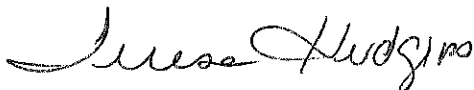
Mr. Pelfrey thanked the Committee for its continued support of his business. He stated his headquarters is located in Hampton and the City has always been very supportive.

Ms. Melochick updated the Committee on the change of ownership for the 3 Bowls of Color Hampton location. The change of ownership will affect the existing grant agreement in the amount of \$1,800. A motion was made by Ms. Sandford and seconded by Mr. Daughtrey to have Ms. Melochick work with the applicant to determine which entity will received the grant funds. A roll call vote was taken which resulted as follows:

Ayes: Daughtrey, Sandford and Seymour  
Nays: None

There being no further business, the meeting was adjourned at 9:26 a.m.

Respectfully submitted,



Teresa B. Hudgins  
Recording Secretary