

**Peninsula Stadium Authority Meeting
Monday, June 6, 2022
War Memorial Stadium Conference Room
Minutes**

Attendance

Board Members

- Wayne Gomes
- Jim Wilson
- Frank Feagan
- Sallie Marchello
- Randy Price *
- Malik Perry
- Garth Wallis

*Attended virtually see note

Hampton City Staff

- Lola Perkins *
- Dave McCauley
- Mayor Tuck
- Brian Deprofio (via phone)
- Victoria Carmon*

Community Baseball

- Matt Mitchell

Other Guest

- None

Excused

- Ruth Simmons
- Jim Goodbody
- Brenda Stokes

The meeting was called to order by the Chair at 12:06. Randy and Lola joined the meeting as virtual participants at approximately 12:20 when Lola joined the call (see note below).

A motion to accept the April 18, May 2, and May 11 meeting minutes was made by Jim and seconded by Frank. All voted and the motion passed.

A motion to accept the May Treasurers report was made by Garth and seconded by Sallie. All voted and the motion passed.

Frank added to his treasury report a discussion of ARPA funds, including a question about requirements to actually “spend” the funds within a specified period. The Honorable Mayor Tuck added discussion points based on City Council tours of War Memorial Stadium in Fall 2021, including the terms locker room, clubhouse, drainage, restrooms, and visitor experience. Mayor Tuck added that funds included an initial \$900k plus an additional amount of \$500k. Brian Deprofio (Assistant City Manager) clarified several points:

- ARPA fund timetable is 2026
- Available funds
- Receipt of PSA CIP request
- Expense of recent drainage study will draw against available funding by a limited amount

The PSA requested the City of Hampton to provide the PSA with a letter memorializing the current understanding of available or committed funds and the status of the CIP request submittal.

In the midst of the ARPA funds discussion, a motion to approve the remote participation of Randy as a virtual attendee for this meeting was made by Garth and seconded by Frank at 12:20. All voted, and the motion passed.

Lola began a discussion related to several Contracts updates.

- To support opening day, several emergency procurements / payments were authorized (approved by PSA vote). A Johnson Control invoice that was related to opening day needed to be approved. A motion to approve the final emergency invoice was made by Garth and seconded by Jim. All voted and the motion passed.
- Johnson Control annual maintenance contract. Previously under city contract while building was under construction. Use emergency procurement while we determine best coverage for this service. Quote was \$950 per year for maintenance while we get approximately \$800 invoices for services. Jim recommended that Community Baseball shop around for better prices and services. (Within any new contract, we want to clearly define maintenance, emergency call, etc.). Lola will report back next meeting.
- Elevator annual license / contract. City contractor is TK Elevator through 1/23. We have a month-to-month contract with Ottis Elevator. Frank recommended that we study usage and other maintenance pricing scenarios; but to continue with Ottis. Garth moved that we continue with month-month maintenance, Frank seconded the motion, all voted, and the motion passed.

Wayne discussed that no parking signs are required to enforce restricted use. Dave will facilitate with Jason Mitchell and police regarding acceptable signage.

The PSA is interested in honoring War Memorial Stadium – 75th Year of Service with the 2022/2023 Hampton Challenge Coin. Jenn Green with the City Manager is contact. A motion to approve the Challenge Coin concept was made by Frank and seconded by Garth. All voted and the motion passed. Mayor Tuck has previously discussed PSA on the coin. Wayne can set up subcommittee.

It was recommended that Wayne, Frank, and Jim talk with Q-Design in person to reconcile invoices and payments and work performed/deliverables.

Update on Scoreboard by Matt Mitchell – Community Baseball is working on finances.

Update on Big Fans by Matt Mitchell – Community Baseball is working with the supplier but may need to shift to another supplier.

Fireworks on July 2, 2022 – no parking matters to note.

A motion to adjourn at 1:15 was made by Frank and seconded by Jim. All voted and the motion passed.

Next meeting on July 11, 2022, at 12:00 (noon) War Memorial Stadium.