

**ECONOMIC DEVELOPMENT AUTHORITY  
OF THE CITY OF HAMPTON, VIRGINIA**

**LOAN AND GRANT REVIEW COMMITTEE MEETING MINUTES  
AUGUST 1, 2019**

Ms. Ferebee called the meeting to order at 8:30 a.m. in the EDA Conference Room.

Committee Members Present: Laura Sandford, L. Scott Seymour and Michelle T. Ferebee

Legal Counsel Present: Patricia Melochick

Staff Present: Steven Lynch, Ashley Gilmartin and Teresa Hudgins

Guest Present: Raymond Tripp, Executive Director, Coliseum Central BID

Ms. Ferebee stated the Minutes from the July 9, 2019 meeting were included in the package and asked if anyone had any questions or comments. A motion was made by Ms. Sandford and seconded by Mr. Seymour to approve the Minutes as presented. The vote was unanimous.

The Committee reviewed the Old Point Trust & Financial Services Statement of Account dated June 1, 2019 through June 30, 2019. There were no questions or comments.

The Committee reviewed the Active Loan Status Report dated July 24, 2019. There were no questions or comments.

The Committee reviewed the EDA Loan/Grant Program Fund Balances as of June 30, 2019. There were no questions or comments.

Ms. Gilmartin introduced Mr. Tripp and asked him to provide a brief overview of the incentive programs offered by the Coliseum Central BID. Mr. Tripp said the BID has two (2) programs: (1) Physical Improvement Grant is used for significant improvements to an existing structure and cannot be used for what is considered "maintenance" issues. The improvements must conform to the design criteria in the master plan. (2) Security Camera Grant is utilized for the purchase of closed circuit cameras that provide real time data to the information center. Mr. Tripp stated he would like to work with the City/EDA to remove the tall interstate signage that remains in the Coliseum Central district. Ms. Ferebee thanked Mr. Trip for attending the meeting and said the EDA looks forward to partnering with the BID on future property improvement grant requests.

Ms. Ferebee stated a Closed Meeting will now be held pursuant to (1) Virginia Code §2.2-3711A.4 for the protection of the privacy of individuals in personal matters not related to public business, (2) Virginia Code §2.2-3711A.7 for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or

litigating posture of the Authority and (3) Virginia Code §2.2-3711A.8 for consultation with legal counsel employed or retained by the Authority regarding specific legal matters requiring the provision of legal advice by such counsel pertaining to an existing performance Agreement. A motion was made by Ms. Sandford and seconded by Mr. Seymour to go into the Closed Meeting. A roll call vote was taken which resulted as follows:

Ayes: Sandford, Seymour and Ferebee  
Nays: None

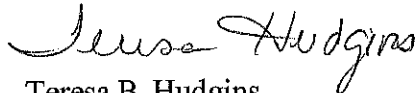
Ms. Ferebee stated it was now appropriate to take a roll call vote and that to the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed, or considered in the Closed Meeting. Any member who believes there was a departure from the requirements of subdivisions (i) and (ii) shall so state prior to the roll call vote, indicating the substance of the departure that, in his/her judgment has taken place. Such statements shall be recorded in the Minutes. Ms. Ferebee asked for any statements. There were none. A motion was made by Ms. Seymour and seconded by Ms. Sandford to conclude the Closed Meeting and return to the Meeting. A roll call vote was taken which resulted as follows:

Ayes: Sandford, Seymour and Ferebee  
Nays: None

Ms. Gilmartin reported Stillwater Tavern has ordered the awning which was the last remaining item pursuant to the Grant Agreement. Ms. Melochick will review the Agreement and determine the next steps.

There being no further business, the meeting was adjourned at 9:20 a.m.

Respectfully submitted,



Teresa B. Hudgins  
Recording Secretary