

City of Hampton
Animal Control
Administrative Guidelines

Title: <p style="text-align:center">Sick & Injured Animals</p>	Guideline Number: <p style="text-align:center">OP-109</p>
References:	Date Issued: <p style="text-align:center">May 2006</p>

I. Purpose

To establish guidelines for employees and/ or officers regarding the handling of complaints concerning sick or injured animals.

II. Policy

Animal Control shall respond to complaints of sick or injured domestic or wild animals. These complaints will be considered an Emergency Call and will be routinely handled during regular business hours and after hours by request from Emergency Communications Center.

III. Procedure

- A. Upon arrival on the scene of a sick or injured animal, the officer should first evaluate the animal's condition and based upon that evaluation, take the appropriate action.

- B. Wildlife
 - 1. If the animal is classified as wildlife and it is sick or injured, or is a sick rabies vector animal, the officer should proceed to a Hampton veterinarian hospital, or after hours or on the weekend, to an emergency veterinarian for humane euthanasia.
 - 2. Once an officer arrives at the nearest veterinarian, remind them that the City of Hampton will only take responsibility for costs of euthanasia. The officer will complete the Authorization for Treatment Form and sign for euthanasia. If the veterinarian feels that the sickness or injury is such that it can be treated and rehabilitated, then that is something only the veterinarian can decide. The City of Hampton will not be responsible for the costs of such treatment, or delivery of the animal to a rehabilitator.

- C. Domestic
 - 1. Domestic animals that are severely sick or injured, with no owner present, will be transported to a Hampton veterinary hospital, or after hours or on the weekend, to an emergency veterinary hospital for treatment or humane euthanasia.
 - 2. The officer will complete an Authorization for Treatment form and remind the veterinarian that the City of Hampton will only be responsible for up to \$200.00 unless approval is given by the immediate supervisor.
 - 3. If the animal has identification, such as tags or microchip, attempts will be made to locate a possible owner. If an owner is found, it is the responsibility of the

owner to communicate with the Veterinarian as to any further treatment, and such cost for treatment is the responsibility of the owner.

4. Domestic animals that were euthanized due to injury or illness with no owner present will be bagged, tagged and maintained for a minimum of 3 days in case an owner is located and wishes to claim the remains. If the animal incurred a veterinary bill, the owner will be required to pay any monies due the City of Hampton.
5. Domestic animals that are treated for an injury or illness, with no owner information, are to be transported when allowed by the veterinarian, to the Peninsula SPCA and the intake card must be marked not to release until the owner makes contact with Animal Control and makes arrangements to pay any monies due the City of Hampton.

Authorized by: 	Revision Date: September 15, 2011
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