Twenty-five years ago, as a newly elected sheriff, I focused on a vision that would provide the greatest value to the citizens, of Hampton. I wanted a community where people felt they had a voice, and that someone would listen to their concerns. I wanted to lead and develop law enforcement personnel to render their best and protect the lives, and rights of everyone, in a respectful and professional manner. Times have changed, but as I reflect back to 1992, the vision has remained clear and consistent. Our community has become stronger and safer, and my seasoned leaders have risen to every challenge.

As a law enforcement organization, accredited with the Triple Crown status, which demonstrates our commitment to excellence and maintaining the highest professional standards. I’m extremely proud of this accomplishment, as well as, the trust, spirit of excellence, and commitment to our citizenry.

I want to operate an integrated re-entry system from admission, release, and community supervision. The newly developed “Ready, Set, Go!” re-entry model focuses on educating and training our inmates to return to their communities. Through these programs, I am optimistic that we will have a direct impact on the reduction of the recidivism rate, and change the community’s perception of the returning citizens. The support you provide is appreciated. I look forward to a future where we continue to work together as a united force, for change.
MEET OUR LEADERSHIP

Under the inspired leadership of Sheriff Roberts, we are skilled, trained, and postured to carry out the Mission of the Office. Our leadership team has more than 260 years of law enforcement experience, combined.

Sheriff B.J. Roberts
Colonel K. Bowden, Undersheriff
Major B. Wells-Major, Director of Corrections
Major S. Rich, Director of Court Services and Training
Mrs. S. Crowder, Director of Administration
QUALITY ASSURANCE

ACCREDIATIONS- WHY THIS MATTERS?
Accreditation is a system of verification in which correctional facilities comply with standards through a series of reviews, evaluations, surveys and audits. The Hampton Sheriff’s Office continued its triple crown status, by maintaining simultaneous accreditation, with three national and international law bodies.

The American Correctional Association (ACA) established an accreditation process to further improve the professionalism in the field of corrections.

The Commission on Accreditation for Law Enforcement Agencies (CALEA) is to improve the delivery of public safety services, primarily by establishing and administering an accreditation process; and recognizing professional excellence.

The National Commission on Correctional Health Care (NCCHC) focuses on improving the quality of health care in our facilities.

Inspection, Audit, and Survey Results:

- ACA (5th Recertification) May 2015: Mandatory Standards: 100% Non-Mandatory Standards: 97%
- CALEA (3rd Recertification) November 2014: Mandatory Standards: 100%, Non-Mandatory Standards: 88.9%
- NCCHC (5th Recertification) June 2016: Essential Standards: 100%, Important Standards 97%
- Department of Corrections Inspection July 2016: Results 100%
- PREA I & II- June 2014 and July 2016: Pass
HSO Launches Ready, Set, Go (RSG) Program!
On December 1, 2016 The Hampton Sheriff’s Office invited over 50 community partners to unveil its re-entry model. The program focuses on educating and training inmates to return to their communities as productive citizens. There are over 35 inmate programs and services being offered. The goal is to heighten public safety and reduce recidivism, by getting inmates READY for job training and referrals; SETTING them up to become more success-oriented by strategic preparation and placement; and to prepare them to GO back to their communities, as responsible and productive citizens. Since the launch of “RSG”, over 60 volunteers have provided programmatic, educational and vocational support.

Providing Inmate Programs and Services. Reducing Recidivism.

Achieving More Together!
Through partnerships with our community members, the Hampton Sheriff’s Office keeps stakeholders updated on inmate service programs. These community businesses and organizations share a common goal of reducing recidivism, makes for stronger communities and successful partnerships.

Strength in Partnerships

Step Up Inc. (Pre-Release classes)
Hampton University (interns)
Hampton Public Schools/Adult Education (GED program)
Thomas Nelson Community College (Women’s College)
VA Medical Center (Educational Workshops for Veterans)
VA CARES/Hampton Community Action Program (Intake and Employment Informational Sessions)
Virginia Credit Union (Financial Education classes)
Division of Child Support Enforcement (Child Support workshop)
Hampton Probation & Parole Office (Seminars for DOC inmates)

Southeastern Correctional Ministry (Religious Services)
Disabled American Veterans (Veterans Program)
Hampton-Newport News Community Services Board (Inner Reflections Substance Abuse Program)
CATCH - Concerned Adults Teaching Children Hope (Inside Out Dad Program)
Virginia Employment Commission/Peninsula Worklink (Employment Services Workshop)
Waste Connections (Work Release program)
Aramark (Kitchen Work program)

“Our programs are designed to improve the quality of life for the ex-offender, their families, and communities.”

-Sheriff B.J. Roberts
Advancements in Technology

**Jail Management System**
The Jail Management System simplifies information sharing in Records, Civil, Financial, Jail Operations, Human Resources and Administration. This technology has strengthened the everyday tasks and created more efficient communications in all departments.

**State Response and Information System**
The computerized processing system, which allows us to send arrestees fingerprints electronically to State Police and receive vital response and information (including prior criminal records, aliases, out-standing warrants, etc.) within 20 minutes.

**Video Arraignment and Bonding Equipment**
Video arraignment allows inmates to appear before the court to answer a charge or indictment and video bonding allows the magistrate to bond inmates the without ever having to be transported to another location. The defendant appears via video camera before the magistrate, who initiates the bonding process, and affirms that he/she will appear in the designated court at the ordered location, date and time.

**Inmate Identification and Recognition Systems**
The handheld identification and recognition systems biometric devices can recognize and identify people based on iris, face, or fingerprint. The Inmate Identification and Recognition System software positively identifies inmates using the most mathematically unique biometric – the iris. Since, 2010 our office has been utilizing iris biometric recognition technology for Intake and Release.

**Accreditation Management System**
We implemented a paperless solution, to aid in document and policy management that results in a paperless way to achieve accreditation standards and has environmental benefits that we embrace.

The paperless nature of updating and disseminating the organization’s policies and procedures using the system saves the organization money in paper alone. The staff has immediate access to the online solution the system provides.

**Body Cameras**
Body cameras in the civil units is another way in which technology is changing the way we capture evidence and provide a better understanding of activities that may transpire while out in the field.

“Technology has become key to improving the operational workflow and productivity within the office. We will continue efforts for facility upgrades and finding new technology that can assist in our operation.”

-Sheriff B.J. Roberts

**Mobile Applications**
The Sheriff’s Office mobile applications are available on Apple and Android devices for download. Some features of the app are push notifications, upcoming events, news, job openings, inmate program information, citizen feedback, social media links, and inmate search. The push notification sends out information immediately to anyone with the app. The social media links allows community connections to the Hampton Sheriff’s Office Facebook and website.
We’re pleased to introduce our Promotions!

“Great leadership has the potential to inspire others to carry out a mission greater than oneself.”

-Sheriff B. J. Roberts

2017

Captain:
V. Harper
S. Jones

Lieutenant:
R. Parker

Sergeant:
L. Bartlett
T. Marsh
F. Robinson
M. Wills

2016

Lieutenant:
E. McKeithan
C. Olgesby-Magwood

Sergeant:
C. Hargraves
J. LaFavor
B. Moore
Our Divisions... Administration, Court Services, and Corrections.

The Sheriff’s office consists of deputies and civilian personnel in three major divisions: Administration, Court Services, and Corrections. We maintain the custody, care, control and movement of inmates; serve civil and criminal processes and court orders; maintain security for court facilities, judges, jurors and other trial participants.

The **Administration Division** consists of Human Resources, Finance, Commissary Services, Warehouse, Community Relations, Information Technology, Marketing, Communications and Public Relations.

- Human Resources processes all employee applications, which includes testing, conducting background investigations and oral interview boards.
- Finance oversees the day-to-day operation of accounting, budget, and the procurement of goods and services.
- Commissary Services ensures commissary items are available through a contract with a private vendor. Inmates are afforded the opportunity to purchase various items.
- Warehouse Services oversees the inventory and distribution of supplies. The warehouse officer orders and tracks all supplies, equipment and uniforms for the operation of the facilities and for employees.
- Community Relations facilitates programs designed to assist, augment and create partnerships in the community.
- Information Technology assists with the operational workflow and ensures equipment is running effectively and efficiently to all end users.
- Marketing, Communications and Public Relations assists in maintaining a positive relationship and interactions with the public.

The **Court Services Division** is comprised of Court Security, Civil Process, Training, and Accreditations and Professional Standards.

- Court Services provides support services to judges as situations dictate, manage jurors both in the courtroom and when sequestered, transports defendants and inmates to appear before the court, and performs other duties as required by the courts.
- Civil Process serves all summonses, orders and other civil processes issued by the courts and regulatory offices of Virginia and other states. This section is also responsible for evictions within the city, and executes levies, sales and seizures of property.
- Training is to provide and coordinate the training for all departmental personnel. We provide job specific related training that meets and/or exceeds all standards and requirements set forth by the Virginia Department of Criminal Justice Services (DCJS).
- Accreditation and Professional Standards focuses on verification in which correctional facilities comply with standards through a series of reviews, evaluations, surveys and audits.
The **Corrections Division** is responsible for the security, safety and control of the inmate population through supervision of meals, recreation, programs, visitation and other daily activities in both the Hampton Correctional Facility and the Hampton Community Corrections Center. The Corrections Division is comprised of Intake and Release, Classification, Case Management, Programs, Inmate Records, and Health Care Services.

- **Intake and Release** processes detainee/inmate’s into the Hampton Correctional Facility. Prescreening is conducted and the inmate information is recorded in the Jail management System, to include fingerprints and photographs.
- **Classification/Case Management** determines the most suitable confinement for an inmate after Intake. During the classification process, the inmate’s criminal history, previous incarcerations, current offenses, behavioral attitude, special needs, and risks factors are assessed to establish the appropriate custody level. The custody level dictates where the inmate will be housed in the facility. In addition, the custody level is a determining factor for the participation in work programs.
- **Programs** determines the best placement for inmates to enter into a program that suits the individual needs for rehabilitation. We offer over 30 programs and services to participants.
- **Inmate Records** ensures that all pertinent inmate information is processed in accordance with court documentation by maintaining a filing system and entering data into the Jail Management System. Personnel are responsible for ensuring inmates make scheduled court appearances. This section computes local time and submits state time to the Department of Corrections, in addition to calculating good time for program participation. Additionally, they answer correspondences from inmates, Department of Corrections, courts, general public, local, state and federal authorities. They prepare daily, weekly and monthly reports for internal distribution. They conduct disciplinary hearings and maintain a restriction list, as well as authorize transportation from other jurisdictions.
- **Health Care Services** provides quality health care to incarcerated inmate’s at the Hampton Correctional Facilities. We provide 24 hour health care services, daily sick call and medication administration. Out Chronic Care Clinic monitors the health care of individuals with chronic illnesses such as hypertension and diabetes. The dental clinic offers minor dental emergencies and provides routine dental care.
- **Transportation** is responsible for transporting inmates to and from local/state facilities and courts. They transport inmates to and from medical, dental and other appointments outside of the correctional facilities. Transportation deputies travel the United States on extraditions and interstate agreements to return fugitives to Hampton for prosecution as requested by the Commonwealth’s Attorney. These deputies are also required to transport civil committed citizens to mental health facilities as ordered.
We’re pleased to share our End of Year Comparison Summary covering the years 2016 and 2017.

<table>
<thead>
<tr>
<th>2016-2017 Statistics</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Inmates Released</td>
<td>5,830</td>
<td>5,802</td>
</tr>
<tr>
<td>Total Inmates Processed</td>
<td>4,073</td>
<td>5,766</td>
</tr>
<tr>
<td>Average Daily Population</td>
<td>343</td>
<td>327</td>
</tr>
<tr>
<td>Children Fingerprinted in the Child Identification Program</td>
<td>350</td>
<td>450</td>
</tr>
<tr>
<td>Training Hours</td>
<td>31,626</td>
<td>32,106</td>
</tr>
<tr>
<td>Academy Graduates</td>
<td>14</td>
<td>15</td>
</tr>
<tr>
<td>Health Care Services Provided</td>
<td>48,398</td>
<td>44,722</td>
</tr>
<tr>
<td>Internal Affairs Investigations</td>
<td>10</td>
<td>22</td>
</tr>
<tr>
<td>Inmate Work Release Hired</td>
<td>4</td>
<td>10</td>
</tr>
<tr>
<td>Inmate Work Force Hours Donated to the Community</td>
<td>4,152</td>
<td>2,844</td>
</tr>
<tr>
<td>Inmate Work Force Hired</td>
<td>53</td>
<td>44</td>
</tr>
<tr>
<td>Community Volunteer Service Hours</td>
<td>1,366.50</td>
<td>2,086.50</td>
</tr>
<tr>
<td>Food Services Meals Served</td>
<td>499,125</td>
<td>599,994</td>
</tr>
<tr>
<td>Court Sessions</td>
<td>2,402</td>
<td>3,554</td>
</tr>
<tr>
<td>Transportation</td>
<td>484</td>
<td>652</td>
</tr>
<tr>
<td>Civil Process Service</td>
<td>58,374</td>
<td>57,430</td>
</tr>
</tbody>
</table>

NOTES ON THE STATISTICS:
- Total Inmates Released: 5,830 in 2016 compared to 5,802 in 2017, a slight decrease.
- Total Inmates Processed: 4,073 in 2016 compared to 5,766 in 2017, a significant increase.
- Average Daily Population: 343 in 2016 compared to 327 in 2017, a slight decrease.
- Children Fingerprinted in the Child Identification Program: 350 in 2016 compared to 450 in 2017, a significant increase.
- Training Hours: 31,626 in 2016 compared to 32,106 in 2017, a slight increase.
- Academy Graduates: 14 in 2016 compared to 15 in 2017, a slight increase.
- Health Care Services Provided: 48,398 in 2016 compared to 44,722 in 2017, a significant decrease.
- Internal Affairs Investigations: 10 in 2016 compared to 22 in 2017, a significant increase.
- Inmate Work Release Hired: 4 in 2016 compared to 10 in 2017, a significant increase.
- Inmate Work Force Hours Donated to the Community: 4,152 in 2016 compared to 2,844 in 2017, a significant decrease.
- Inmate Work Force Hired: 53 in 2016 compared to 44 in 2017, a slight decrease.
- Community Volunteer Service Hours: 1,366.50 in 2016 compared to 2,086.50 in 2017, a significant increase.
- Food Services Meals Served: 499,125 in 2016 compared to 599,994 in 2017, a significant increase.
- Court Sessions: 2,402 in 2016 compared to 3,554 in 2017, a significant increase.
- Transportation: 484 in 2016 compared to 652 in 2017, a significant increase.
- Civil Process Service: 58,374 in 2016 compared to 57,430 in 2017, a slight decrease.
Financial Review
The total budget for the office in 2017 was $8,920,802 and in 2016 was $8,933,149, which funded the following services:

Leadership & Management
To provide leadership by setting policies, procedures and oversight of the divisions of the office.

Jail Operations
The corrections division is responsible for the security, safety and control of the inmate’s population through supervision of meals, recreation, programs, visitation and other daily activities.

Court Security
The court services division is responsible for maintaining order within the City’s Circuit, General District, and Juvenile and Domestic Relations Courtrooms. The Civil Process unit serves all summonses, orders and other civil processes issued by the courts and regulatory offices. This unit is also responsible for evictions within the City, and executes levies, sales, and seizures of property. In addition, transportation is responsible for transporting individuals to state and local facilities, courts, medical, dental and other appointments outside of the Correctional Facilities.
OUR MISSION

We the members of the Hampton Sheriff’s Office are committed to safeguarding the public’s trust, by promoting positive community relations to the people of Hampton. We strive to enhance the quality of life for citizens by upholding the Constitution of the United States and the laws of the State of Virginia.

Our mission is to safely and securely maintain all city correctional facilities, ensuring care and custody of inmates, provide inmate programs to reduce recidivism, to ensure the safe and secure operation of all courts, and to guarantee timely and accurate service of civil and criminal warrants.

We are committed to this mission, by rendering our service to protect the lives, rights, and property of all citizens in a courteous professional manner. We pledge to be “Committed to Excellence!”

Hampton Sheriff’s Office

Hampton Correctional Facility
135 High Court Lane
Hampton, VA 23669
(757) 727-6760

Hampton Community Corrections Center
1928 West Pembroke Avenue
Hampton, VA 23661
(757) 926-2545
Fax (757) 926-2537

Hampton Court Services
P.O. BOX 69063
Hampton, VA 23669
(757) 727-6762
Fax (757) 728-3506

Website: www.hampton.gov/sheriff

Facebook LinkedIn Mobile App