## **Navigation Aid for Training Resources on Optima EAP's Website**

- Login to <a href="https://www.OptimaEAP.com">www.OptimaEAP.com</a> and enter your organization's username ("CityofHampton"). (Don't know the username? Contact your HR department or Optima EAP at 1-800-899-8174.)
- 2 On the homepage, click on the navy *Training Center* tile:



Then click on and explore the teal tiles to see on-demand modules related to each category, or click on the orange Training Services tile to view our full listing of onsite and online offerings:



NOTE: The Additional Services tile details training classes facilitated by subject matter experts on a fee-for-service basis.

