



**City of Hampton, VA**  
**CONTRACTOR'S AFFIDAVIT**

**Declaration of Exemption From Requirement**

**Legal Owner Name** \_\_\_\_\_

**Address of business** \_\_\_\_\_

I, \_\_\_\_\_, on behalf of the above referenced business, declare that the business is not currently licensed as a Class A, B or C contractor by the Virginia Board for Contractors. I have applied to the business license division of the Commissioner of the Revenue's office and have been informed that under Code of Virginia, §54.1-1111, I am required to submit either proof of state licensure or a written statement, supported by an affidavit, indicating that I am not subject to licensure or certification as a contractor or subcontractor before I may be issued a current year business license.

I further understand that the penalties involved for making a false statement in this matter is a Class 1 misdemeanor and is punishable by a fine of not more than \$2,500.00 and/or confinement in jail for a period of not more than twelve (12) months (City Code 18.1-11(4)).

**Exemption Declaration:** I hereby acknowledge and affirm that I am not subject to licensure or certification as a contractor or subcontractor pursuant to the Code of Virginia Title § 54.1, as required by the Virginia Department of Professional and Occupational Regulation (DPOR).

This affidavit is valid for applicant only during business license year of \_\_\_\_\_ and will expire as of midnight on December 31 of that year.

\_\_\_\_\_  
(Print Applicants Name)

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)