



# Junior Youth Planner Application

**DEADLINE: April 30, 2021**

*All applicants must currently be enrolled in school or homeschooled and be a junior during the 2021-2022 school year. Applicants must also be under the age of 18 and a resident of the City of Hampton. All applicants will be considered regardless of race, color, gender, national origin, or disability.*

The Youth Planner position is a representation of Hampton's focus on youth and families. The purpose of the position is to ensure the creation of a positive community for Hampton's youngest citizens through youth representation in City employment.

The City of Hampton's Planning Division employs two high school students. Typically, hires a rising junior with the potential of being promoted to Senior Youth Planner as they become a senior in high school. As the senior graduates, a new Junior Youth Planner is hired. These youth planners are typically given access to all the same resources as other City employees.

## **The Youth Planners:**

- Collect, organize and analyze a wide variety of data related to youth, including but not limited to: surveys, census data, focus groups, community forums, etc.
- Provide support to the Hampton Youth Commission, including but not limited to providing staff support to the committees of the Commission.
- Generate creative and practical solutions to problems.
- Have the skills needed to interact effectively with youth and adults.
- Create, update, and implement the Youth Component of the City of Hampton's Community Plan.
- Make regular presentations to the Planning Commission and City Council.
- Represent the City of Hampton in local, regional and national conferences.
- Represent the Planning Division and youth perspective in various ways.
- Attend regularly scheduled meetings including but not limited to staff meetings, Commission work sessions and public meetings, and other mandatory meetings.
- Participate in other projects, not directly related to Youth activities, as directed, such as parking and neighborhood studies, inventories, etc.

Ideally, the position is a two-year commitment, with each Youth Planner working approximately 15 hours a week.

*If you have any questions, please contact  
Maia Patterson: [Maia.patterson@hampton.gov](mailto:Maia.patterson@hampton.gov) or William Klotz:  
[William.klotz@hampton.gov](mailto:William.klotz@hampton.gov)  
/ Telephone: (757) 728-5223*



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## Application

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**Please submit the following (in one package) by or before April 30, 2021:**

- Application
- Short Answer Responses
- One (1) Recommendation letter from a non-family member

Applications should be returned/mailed to:

Maia Patterson  
Hampton City Hall (5<sup>th</sup> Floor Community Development)  
22 Lincoln Street  
Hampton, VA 23669

# Junior Youth Planner

## Application

**DEADLINE: April 30, 2021**



### *Applicant Information:*

**Name** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Address** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_ **Home Phone** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**Current School** \_\_\_\_\_ **School in 2021-2022** \_\_\_\_\_

Please list any clubs you are participating in/will participate in next school year:

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### *Parent/Guardian Information:*

**Name** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**E-mail** \_\_\_\_\_

Will you have transportation to get to/from Hampton City Hall daily? \_\_\_\_\_

(Important note: The city does not provide transportation; you will have to provide your own transportation.)

